

THAMES VALLEY DISTRICT SCHOOL BOARD REGULAR BOARD MEETING AGENDA

**February 26, 2019, 7:00 P.M.
Board Room, Education Centre**

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. SPECIAL MUSICAL PRESENTATION- River Heights P.S.**
- 4. APPROVAL OF AGENDA**
- 5. OFFICIAL RECORD**
- 6. RECOGNITIONS**
 - a. United Way Cheque Presentation**
- 7. CONFLICTS OF INTEREST**
- 8. CHAIR'S ANNOUNCEMENTS**
- 9. DIRECTOR'S ANNOUNCEMENTS**
- 10. PUBLIC INPUT**
- 11. MINUTES OF THE 2019 JANUARY 22 REGULAR BOARD MEETING**
 - a. Confirmation of Minutes**
 - b. Business Arising from Minutes**
- 12. STUDENT TRUSTEE UPDATE**
- 13. REPORTS FROM ADMINISTRATION**
- 14. REPORTS FROM BOARD COMMITTEES**
 - a. Policy Working Committee, 2019 January 22**
 - b. Chair's Committee, 2019 January 22**
 - c. Program and School Services Advisory Committee, 2019 February 5**
 - d. Thames Valley Parent Involvement Committee, 2019 February 7**

- e. Chair's Committee, 2019 February 19
- f. Committee of the Whole, In-Camera, 2019 February 26

15. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES

- a. Ontario Public School Boards' Association (OPSBA)
- b. Thames Valley Education Foundation (TVEF)

16. COMMUNICATIONS

- a. Community Services Coordination Network
- b. Association for Bright Children of Ontario

17. NOTICE OF MOTION

18. MOTION – NOTICE OF WHICH HAS BEEN GIVEN

19. ADDITIONAL ITEMS

20. QUESTIONS/COMMENTS BY MEMBERS

21. ADJOURNMENT

THAMES VALLEY DISTRICT SCHOOL BOARD

REGULAR MEETING

January 22, 2019, 7:00 P.M.
Board Room, Education Centre

TRUSTEES

A. Morell (Chair)
J. Bennett
L. Pizzolato
M. Ruddock
B. Yeoman
C. Rahman
I. Frick
S. Chun

S. Hunt
B. McKinnon
P. Cuddy
S. Polhill
B. Smith
J. Skinner

ADMINISTRATION AND OTHERS

L. Elliott
S. Mark
J. Pratt
S. Builder
A. Canham
R. Culhane
K. Edgar
D. Macpherson
M. Deman
L. Nicholls
P. Skinner
M. Moynihan
A. Marlowe
P. Sydor
T. Testa
R. Kuiper
L. Griffith-Jones
B. Williams
S. Smith

REGRETS

N. Bajaj

1. CALL TO ORDER

Board Chair Morell called the meeting to order at 7:03 p.m. and acknowledged the traditional territory on which the Board meeting is held.

2. O CANADA

South Ridge P.S. opened the meeting with the singing of O Canada.

3. SPECIAL MUSICAL PRESENTATION- South Ridge Public School

The appreciation of the Board was extended to South Ridge for their performance and to T.Davies for leading in performing two musical selections.

4. APPROVAL OF AGENDA

The agenda was approved on motion by Trustee Skinner, seconded by Trustee Hunt.

5. OFFICIAL RECORD

None.

6. RECOGNITIONS

None.

7. CONFLICTS OF INTEREST

None declared.

8. CHAIR'S ANNOUNCEMENTS

None.

9. DIRECTOR'S ANNOUNCEMENTS

None.

10. PUBLIC INPUT

None.

11. MINUTES OF THE 2018 DECEMBER 18 REGULAR BOARD MEETING

a. Confirmation of Minutes

The minutes of the 2018 December 18 Regular Board meeting were approved on motion of Trustee Ruddock, seconded by Trustee Cuddy.

.b. Business Arising from Minutes

Agenda Item # 13.b Roch Carrier French Immersion Public School Enrolment Pressures.

R. Culhane provided an update regarding plans for the French Immersion review.

S. Builder reported on a scheduled meeting with Elementary Principals regarding French Immersion schools, where the Principals will collaborate and input will be gathered.

12. STUDENT TRUSTEE UPDATE

Student Trustee Chun reported on the Student Trustees' recent professional development activities. The Student Advisory Council (SAC) is planning a Board wide Student Leadership Conference for 2019 May. S. Chun also noted SAC is in the preliminary stages of developing a Student Achievement Award. S. Chun will be presenting at the Public Education Symposium (PES) Conference this weekend.

Student Trustee Frick will be attending and presenting at the PES Conference 2019 January 25-27. I. Frick noted she plans to attend OSTA-AECO's Board Council Conference (BCC) 2019 February in Ottawa.

13. REPORTS FROM ADMINISTRATION

None.

14. REPORTS FROM BOARD COMMITTEES

a. Policy Working Committee, 2018 December 18

Trustee Bennett referred to the written report of the Policy Working Committee provided to Trustees in the agenda package. No recommendations were made.

b. Program and School Services Advisory Committee, 2019 January 8

Trustee Polhill highlighted items from the written report of the Program and School Services Committee provided to the Trustees in the agenda package. There were no recommendations.

c. Special Education Advisory Committee, 2019 January 8

Trustee Bennett referred to the written report of the Special Education Advisory Committee provided to Trustees in their agenda package. The Committee met 2019 January 8; highlights of the meeting were shared. There were no recommendations.

d. Chair's Committee, 2019 January 8

Trustee Bennett referred to the written report of the Chair's Committee provided to Trustees in their agenda package. The Committee met 2019 January 8; highlights of the meeting were shared. There was one recommendation.

Moved by J. Bennett

Seconded by B. McKinnon

That the Chair's Committee be appointed as the Steering Committee to establish the process for the selection of the new Director of Education.

CARRIED

e. Thames Valley Parent Involvement Committee, 2019 January 10

Trustee Morell highlighted items from the written report of the Thames Valley Parent Involvement Committee provided to the Trustees in the agenda package. There were no recommendations.

f. First Nations Advisory Committee, 2019 January 15

Trustee McKinnon referred to the written report of the First Nations Advisory Committee provided to Trustees in their agenda package. The Committee met 2019 January 15; highlights of the meeting were shared. B. McKinnon noted the committee will present the Terms of Reference for approval at the 2019 February 26 Board meeting.

g. Planning and Priorities Advisory Committee, 2019 January 15

Trustee Skinner highlighted items from the written report of the Planning and Priorities Advisory Committee provided to the Trustees in the agenda package. There was one recommendation.

Moved by C. Rahman

Seconded by J. Skinner

THAT the TVDSB adopt the *2019-2020 Preliminary Budget Assumptions and Process* document and the *Guiding Principles for the Development of the Annual TVDSB Operational Budget* document.

CARRIED

h. Chair's Committee, 2019 January 15

Trustee Bennett referred to the written report of the Chair's Committee provided to the Trustees in their agenda package. There was one recommendation.

Moved by J. Bennett

Seconded by C. Rahman

THAT an external search firm be contracted to facilitate the recruitment of a new Director of Education.

CARRIED

i. Committee of the Whole, In-Camera, 2019 January 22

Trustee Bennett reported the Committee of the Whole met in-camera from 5:03 p.m. to 6:01 p.m. The committee discussed confidential personal matters.

Moved by J. Bennett

Seconded by P. Cuddy

THAT the motions at the in-camera session of 2019 January 22 related to personal matters be approved.

CARRIED

15. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES

a. Ontario Public School Boards' Association (OPSBA)

J. Skinner reported on the upcoming Public Education Symposium (PES) Conference 2019 January 25-27. He encouraged attendees to learn and meet others from across the Province.

b. Thames Valley Education Foundation (TVEF)

Trustee McKinnon reported on the election of the Slate of Directors being held at the next meeting of TVEF on 2019 January 22. He also noted that Toonie Tuesday will be held 2019 February 12.

16. COMMUNICATIONS

None.

17. NOTICE OF MOTION

None.

18. MOTION – NOTICE OF WHICH HAS BEEN GIVEN

None.

19. ADDITIONAL ITEMS

None.

20. QUESTIONS/COMMENTS BY MEMBERS

None.

21. ADJOURNMENT

On motion of Trustee Yeoman and Trustee Skinner, the meeting adjourned at 7:43 p.m.

**Arlene Morell
Chairperson**

REPORT OF THE STUDENT ADVISORY COUNCIL (SAC)

2019 January 9
4:15-6:00 p.m.

Student Trustees: N. Bajaj, S. Chun, I. Frick

Students: D. Benning (Sir Frederick Banting SS), E. Butler (Oakridge SS), G. Butomont (HB Beal SS), W. Dickert (Ingersoll DCI), J. Fan (HB Beal SS), L. Huston (HB Beal SS), F. Irfan(Saunders SS), A. Jeffery (Saunders SS), A. Liu (AB Lucas SS), J. Monteith (London South Collegiate), M. Okusanya (Oakridge SS), E. Park (AB Lucas SS), D. Pearce (Central Elgin CI), S. Searle (Ingersoll DCI), S. Shelly (East Elgin SS), R. Shuklo (Sir Frederick Banting SS), B. Woodward (London Central SS).

Administration and Others: A. Morell (Chair), W. McKinnon (Trustee), D. Macpherson (Superintendent), S. Kilbourn (Assistant to the Trustees), Guests S. McGahey-Albert, M. Cywink, Western University, Centre for School Mental Health

1. INTRODUCTIONS, APPROVAL OF AGENDA AND MINUTES

Student Trustee Frick called the meeting to order at 4:15 p.m. and acknowledged the traditional territory on which the Student Advisory Council meeting is held. The minutes of the 2018 December 12th meeting and agenda were approved as presented.

2. BLANKET EXERCISE AND SMUDGE

The group welcome S. McGahey-Albert, FNMI Education Advisor and M. Cywink, Western University who performed the blanket exercise and smudge with the Student Senators. After the blanket exercise the students shared their feelings with the group.

3. POLICY WORKING GROUP UPDATE – D. MacPHERSON

Deferred to 2019 February 6 meeting.

4. STUDENT TRUSTEE UPDATES

Deferred to 2019 February 6 meeting.

5. WORKING DINNER: NETWORKING TOGETHER

The Senators enjoyed dinner, networking together and sharing about their schools.

6. OTHER BUSINESS AND QUESTIONS

None to report

7. ADJOURNMENT

The meeting adjourned at 6:10 p.m.

N. Bajaj
Student Trustee
Co-Chair

S. Chun
Student Trustee
Co-Chair

I. Frick
Student Trustee
Co-Chair

THAMES VALLEY DISTRICT SCHOOL BOARD

POLICY WORKING COMMITTEE

January 22, 2019, 3:00 p.m.
Governor Simcoe

MEMBERS

J. Bennett (Chair) S. Hunt
L. Pizzolato(+3:11) M. Ruddock
C. Rahman

ADMINISTRATION AND OTHERS

L. Elliott A. Marlowe
A. Morell S. Smith

1. **Approval of the Agenda**

The agenda was approved on motion.

2. **Conflicts of Interest**

None declared.

3. **Committee Report of the Previous Meeting**

L. Elliott introduced A. Marlowe and briefly outlined her professional background for and role; A. Marlowe will assume the position of Chair of the EIE Committee.

The minutes from 2018 December 18 were reviewed.

4. **Tracking Sheet**

The tracking sheet was reviewed.

5. **New Draft Policies/Procedures**

None.

6. **Policies/Procedures - Review Requested by Committee**

a. **Political Activity on Board Property Policy (#2006)**

L. Elliott presented for information the Political Activity on Board Property Policy #2006. The policy was reviewed by the committee.

A. Morell reviewed challenges from the last election that resulted in the Political Activity on Board Property Policy coming forward for review by the committee.

The City of London Municipality Sign By-laws were referenced outlining the notice of removal and removal without notice guidelines.

It was noted the Political Activity on Board Property Policy and the Community Use of Building, Facilities and Equipment Procedure (4007a) need to be reviewed collectively.

Discussion occurred and suggestions were captured by L. Elliott.

Questions of clarification were answered by L. Elliott and A. Morell.

7. Existing Policies/Procedures Under Revision

None.

8. Policies/Procedures Following Public Input

None.

9. Policies/Procedures Requiring Additional Consideration

None.

10. Other Business

In response to a question L. Elliott outlined the process for determining when a procedure/policy is ready for presentation to the Policy Working Committee.

The public input process was discussed.

Trustee forums occur once a year. It was noted this will be held in the spring of 2019.

11. Date and Time of Next Meeting

The next meeting is scheduled for 2019 February 26.

12. Adjournment

The meeting adjourned by motion at 3:53 p.m.

RECOMMENDATIONS:

None.

**Joyce Bennett
Committee Chairperson**

REPORT OF THE CHAIR'S COMMITTEE

2019 January 22
4:04 p.m. – 5:00 p.m.

MEMBERS

J. Bennett B. McKinnon
A. Morell (Chair) J. Skinner
S. Polhill (+4:29)

ADMINISTRATION AND OTHERS

L. Elliott B. Williams

1. APPROVAL OF AGENDA

The agenda, as amended, was approved by motion.

2. CONFLICTS OF INTEREST – none declared**3. REVIEW UPCOMING MEETING AGENDAS**

The 2019 February 5 Program and School Services Advisory Committee agenda and the 2019 February 12 Planning and Priorities Advisory Committee agenda were reviewed.

4. CORRESPONDENCE - none**5. NEW FURNITURE FOR CHAIR'S OFFICE**

A. Morell advised on efforts to furnish the Chair's office noting many needed items have been found in surplus. The only items otherwise required are a working desk, chair and printer. The cost was outlined.

The following recommendation was moved and carried:

That a maximum of \$3,700 be allocated from the Trustee budget to furnish the Chair's office.

6. IN-CAMERA

On motion the committee moved in-camera at 4:18 p.m., reconvening in public session at 4:46 p.m.

7. TRUSTEE RETREAT AND PROFESSIONAL DEVELOPMENT

Discussion regarding the April 16 professional development session was deferred to next meeting.

8. BUS TOUR TO SCHOOLS IN THE MIDDLESEX ATTENDANCE AREA REVIEW

Discussion considered plans for touring the schools in the Middlesex Attendance Area Review. L. Elliott offered to bring some potential dates forward to the next meeting.

A. Morell noted the binder of information provided to members of the Middlesex Attendance Area Review Committee has been copied for Trustees and is available in the Trustee Conference Room.

9. STUDENT TRUSTEES' PD REQUEST

The committee reviewed the professional development request form submitted by student Trustees to attend the upcoming OSTA-AECO 2019 Board Council Conference.

The following motion was moved and carried:

That Student Trustees Bajaj, Chun, and Frick be approved to attend the OSTA-AECO Board Council Conference February 21-24, 2019.

10. UPCOMING EVENTS AND INITIATIVES

- Indigenous Student Trustee Election, 2019 April 17
- Student Trustee Elections, 2019 April 18
- Variety Is, 2019 April 25
- TVCHSA AGM and Dinner, 2019 May 13

- Award of Distinction, 2019 May 9
- TVDSB Student Leadership Conference, 2019 May 22
- Lawson Awards, 2019 June 12
- Annual Retirement Reception, 2019 September 11

Public delegation meetings for the Western Middlesex Attendance Area Review are scheduled for May 15/16, 2019.

11. OTHER BUSINESS

a. Ministry 'B' Memo

Deferred to next meeting.

b. Trustee Access Cards

To address questions with respect to the access cards and access to the building, L. Kite will be invited to the next meeting.

12. DIRECTOR RECRUITMENT

Deferred to next meeting.

13. DATE AND TIME OF NEXT MEETING

The next meeting was scheduled for 2019 February 19, 12:00 p.m.

14. ADJOURNMENT

The meeting adjourned at 5:00 p.m. by motion.

RECOMMENDATIONS:

That a maximum of \$3,700 be allocated from the Trustee budget to furnish the Chair's office.

ARLENE MORELL

Chairperson

THAMES VALLEY DISTRICT SCHOOL BOARD

PROGRAM AND SCHOOL SERVICES ADVISORY COMMITTEE

February 5, 2019, 6:00 p.m.
Board Room, Education Centre

Administration: L. Elliott (Director), R. Culhane (Associate Director), D. Macpherson (Superintendent), S. Builder (Superintendent)(-6:37), A. Marlowe (Equity and Diversity)(-8:07), K. Edgar (Superintendent)(-8:07), M. Deman (Superintendent)(-8:07), C. Giannacopoulos (Superintendent), L. Nicholls (Superintendent)(-8:07), L. Griffith-Jones (Superintendent), A. McKerlie (Research and Assessment)(-8:07), T. Schram (Teacher-Banting)(-8:07), J. Cooper (Principal- Banting)(-8:07), B. Miller (Teacher-Banting)(-8:07), L. Munro (Learning Support Services)(-8:07), M. Moynihan (Superintendent), S. Smith (Corporate Services)

1. Approval of the Agenda

The agenda was approved on motion.

2. Conflicts of Interest

None declared.

L. Elliott introduced C. Giannacopoulos to the committee, noting she has acquired P. McKenzie's portfolio.

3. Minutes of the Previous Meeting

The minutes of the 2019 January 8 meeting were provided for information.

a. Business Arising from the Previous Meeting

None.

4. 2018-2019 Operational Plan Implementation Update

R. Culhane presented information on the process developed to implement and monitor the TVDSB 2018-2019 Operational Plan.

The timeline of the implementation plan was reviewed. Community consultations, development of the Strategic Plan, finalization of the plan and sharing of the plan were outlined.

The objective of the plan was reviewed and actions were highlighted. The implementation of the plan was outlined and the coordination of data was reviewed.

Questions of clarification were answered by R. Culhane.

5. Thames Valley School Climate Survey System-Level Results

S. Powell provided information on the system-level results for the TVDSB Climate Survey. It was noted the Ministry of Education requires School Climate Surveys to be completed every two years.

S. Powell noted the direct link between the survey results and the TVDSB Operational Plan.

A. McKerlie outlined the content and parameters of the survey (i.e., time to complete. Data collected, scoring methods and composite scores were reviewed. Elementary and Secondary school survey results were reviewed and next steps were outlined.

L. Munro described the ways school climate data is used at the school level in the areas of engagement, safety and school environment.

B. Miller, T. Schram and J. Cooper presented information on how the survey results are used by the school. It was noted the Safe Schools Action Plan (SSAP) was created based on a combination of results from Student Voice, Banting Cares and the School Climate survey data.

B. Miller identified subtopics within Banting S.S. that are the focus of the SSAP and highlighted key initiatives in place to enhance school climate including next steps.

T. Schram provided information on student, parent and staff involvement noting the link between school climate and student achievement.

Questions of clarification were answered by Administration.

6. Ministry Consultations Regarding Class Size and Hiring/Reg. 274

L. Nicholls presented for information a copy of a letter from the Ministry of Education inviting Directors and Principals to provide input on Ontario's teacher hiring practices (Ontario Regulation 274/12-Hiring Practices) and class sizes in Ontario. A copy was provided to the Trustees prior to the meeting.

L. Nicholls outlined the challenges TVDSB is facing with existing regulations.

L. Nicholls noted the Ministry is considering removing caps on Primary class sizes and full day kindergarten. She highlighted some of the beneficial outcomes anticipated as a result of these changes.

Director Elliott noted TVDSB will submit input.

Questions of clarification were answered by Administration.

7. Community Advisory Committee Updates (Standing Item)

B. McKinnon provided an update from the Active & Safe Route to School Committee meeting he attended noting the Municipality of Woodstock agreed to put in a 4-way stop in front of Central Public School/Woodstock Colligate Institute to slow traffic.

B. McKinnon shared plans to put in a cross walk designed by the students, upon consensus between the Active & Safe Route to School Committee and the Municipality.

J. Bennett reported on efforts to resolve the staffing shortage at the Children's Safety Village.

8. Other Business

None.

9. Questions and Comments of Members (Standing Item)

An update on funding for Kettle Creek P.S. will be provided at the 2019 February 12 meeting of the Planning and Priorities Advisory Committee.

For Trustees unable to attend the Phelps group on 2019 February 21, alternative arrangements will be made.

10. Future Agenda Items

None.

11. Date and Time of Next Meeting

The next meeting is scheduled for 2019 March 5.

12. Adjournment

The meeting was adjourned on motion at 8:40 p.m.

Sheri Polhill
Committee Chairperson

REPORT OF THE THAMES VALLEY PARENT INVOLVEMENT COMMITTEE

2019 February 7
6:31 p.m. to 8:30 p.m.

MEMBERS

S. Thomson, Chair
S. Vries, Vice-Chair
A. Morell, Trustee
D. Macpherson, Superintendent
M. Bayes, Parent Member
K. Frisa, Parent Member
L. Gonzalez, Parent Member
J. Grant, Parent Member
L. Martinez, Parent Member

ADMINISTRATION & OTHERS

S. Tucker, Operator, Graphic Services
S. Smith, Assistant, Corporate Services
R. Tamminga, Vice- Principal, Thames Valley
Secondary School Administrators' Council

A. Willsher, Parent(+6:42)(-7:42)

Associations

T. Whaley, Thames Valley Council of Home & School
K. Robertson, Principal, Thames Valley Administrator's
Committee Elementary(+7:04)

Regrets:

F. Elamin

1. CALL TO ORDER

Chair Thomson called the meeting to order at 6:31 p.m. in the Katherine Harley room at the Education Centre in London.

2. CONFIRMATION OF AGENDA

With the addition of 14.d and 14.e the agenda was approved on motion.

3. CONFLICTS OF INTEREST

None declared.

4. MINUTES OF THE MEETING FROM 2019 JANUARY 10

The minutes of the 2019 January 10 meeting were provided for information.

5. BUSINESS ARISING FROM THE MINUTES OF 2019 JANUARY 10

a. Other Business (item#14)

D. Macpherson presented two options for video conferencing TVPIC meetings; GoToMeeting and Zoom. The decision was made to try GoToMeeting on an experimental bases.

b. Parent Engagement Fund (PEF) (item#10.e)

The PEF recipients were asked to submit a copy of their pro-grant application to review duplicates. The recipients with duplicate applications were contacted via email letter providing direction on use for the additional funds.

6. MEMBER UPDATES FROM TVDSB REPRESENTATIVES (Standing Item)

a. Director of Education/Delegate

On behalf of Director L. Elliott, D. Macpherson reported public input is being requested on the following polices/procedures: Student Advisory Council, Employee Accident/Incident Report Procedure and Communication Procedures for Handling Situations/Incidents of Crisis/Controversy. Committee members were invited to submit feedback.

D. Macpherson reminded the committee about the 2019 February 11 event with Dr. Debbie Pushor. He noted TVPIC is also invited to a smaller session on 2019 February 12 with Dr. Debbie Pushor. The smaller session will be system work focused.

In response to a request, D. Macpherson provided the committee with a report providing the total number of attendees at the 2019 February 11 Dr. Debbie Pushor event broken down by Region. (See TVPIC-1)

b. Trustee

A. Morell reported on the details of Director Elliott's retirement, noting the Phelps group was selected to recruit her replacement. It was noted the Chair of TVPIC and President of TVCHSA will be consulting with the Phelps group to represent the parent voice.

The Board has received approval for funding to proceed with the renovations of Kettle Creek P.S.

7. CHAIR'S REPORT

Chair Thomson distributed the list of subcommittee members.

8. TVDSB ADMINISTRATION, TVSSAC, TVCHSA, and COMMUNITY REPORTS (STANDING ITEM)

a. Thames Valley Administrators' Committee – Elementary

None.

b. Thames Valley Secondary School Administrators' Council

None.

c. Thames Valley Council of Home and School Associations

None.

d. Community Member Reports

None.

9. SUBCOMMITTEE BREAKOUT SESSION

The committee completed two breakout session activities. The committee regrouped, a summary of each breakout session was presented for information. The list of members for each subcommittee was reviewed.

The following motions were moved and carried:

THAT K. Frisa, S. Thomson and J. Grant be appointed to the Finance Subcommittee.

THAT S. Vries, L. Gonzalez, K. Frisa and L. Martinez be appointed to the Membership Subcommittee.

THAT the J. Grant, S. Vries, M. Bayes and L. Martinez be appointed to the Parent Enhancement Fund Subcommittee.

THAT M. Bayes, S. Vries, H. Gerrits and T. Whaley be appointed to the Event Subcommittee.

THAT L. Gonzalez, M. Bayes and J. Grant be appointed to the School Council Resource Subcommittee.

THAT L. Martinez, L. Gonzalez and K. Frisa be appointed to the Communications Subcommittee.

THAT each subcommittee prepare a final report detailing a summary of their planned annual activities by 2019 November 30.

10. REPORTS FROM MEMBERS ON TVPIC SUBCOMMITTEES (STANDING ITEM)

a. Event Planning

M. Bayes reported on the activities of the Event Planning Subcommittee.

b. Membership

S. Vries reported on the activities of the Membership Subcommittee.

On motion the Committee moved in camera at 8:08 p.m., reconvening in public session at 8:14 p.m. It was noted the recommendations of the Membership Committee for TVPIC membership were reviewed and approved. The recommendation moves forward to the TVDSB Board of Trustees for final approval.

c. Finance

S. Thomson reported on the activities of the Finance Subcommittee.

d. Communications

L. Martinez reported on the activities of the Communications Subcommittee.

e. Parent Enhancement Fund

J. Grant reported on the activities of the Parent Enhancement Fund Subcommittee.

f. Resources for School Councils

L. Gonzalez reported on the activities of the Resources for School Councils Subcommittee.

The following recommendation was moved and carried:

THAT the School Council web page be updated to include the School Council policy & procedure (3016, 3016a), Allocation of Funding- School Council policy(2008), School Generated Funds policy & procedure (1009, 1009a), School Generated Funds Process Manual, and the Ministry of Education School Council Handbook.

11. REPORTS FROM MEMBERS REPRESENTING TVPIC ON OTHER COMMITTEES

a. Active & Safe Routes to School

None.

b. Think About It

None.

c. TVDSB Parent Engagement Steering Committee

None.

12. TVDSB SUPPORT UPDATES (STANDING ITEM)

a. Communications

None.

b. Parent Engagement Lead

None.

13. CORRESPONDENCE (Standing Item)

None.

14. OTHER BUSINESS

a. TVPIC Meeting Norms

Suggestions to establish TVPIC norms were collected from members by the Chair and shared with the committee.

b. TVPIC Code of Ethics

A Code of Ethics was outlined for the Committee. It was noted the Code was obtained from the School Council Handbook. A handout was provided.

c. Bylaw Review Ad Hoc Committee

The committee reviewed the need to amend the membership classifications within the TVPIC bylaws. It was determined a Bylaw Committee needs to be established to proceed.

The following motions were moved and carried:

THAT a Bylaw Ad Hoc Committee is established for TVPIC with the following members:
S. Thomson, L. Gonzalez and M. Bayes.

THAT the Bylaw Ad Hoc Committee report back to the committee by 2019 April 11.

d. Reports

The committee discussed limiting agenda package report submissions.

e. Printed Material

Chair Thomson polled the members regarding printed meeting materials.

15. FUTURE MEETING DATES, SPEAKERS AND LOCATION

2019 April 11, 6:30 p.m.

2019 May 9, 6:30 p.m.

2019 June 13, 6:30 p.m.

All meetings will take place in the Katherine Harley Room at the TVDSB Education Centre in London.

16. FUTURE AGENDA ITEMS

None.

17. ADJOURNMENT

The meeting adjourned at 8:30 p.m. by motion.

RECOMMENDATIONS:

None.

S. Thomson
CHAIR

Dr. Debbie Pushor Parent Engagement
Attendees by Region

District	Attendees	Schools Represented
Elgin	74	20/25 = 80%
London	285	61/78 = 78%
Middlesex	50	13/26 = 50%
Oxford	59	15/30 = 50%
Central Office / Trustees / TVPIC	50	
TOTAL	518 attendees	109 schools

Note: Sutton/Adult Con. Ed. not in data

REPORT OF THE CHAIR'S COMMITTEE

2019 February 19
12:28 p.m. – 1:29 p.m.

MEMBERS

B. McKinnon J. Skinner
A. Morell (Chair) S. Polhill

Regrets: J. Bennett

ADMINISTRATION AND OTHERS

L. Elliott B. Williams
A. Chahbar (-12:41)

1. APPROVAL OF AGENDA

The agenda was approved by motion.

2. CONFLICTS OF INTEREST – none declared**3. REVIEW UPCOMING MEETING AGENDAS**

The 2019 February 26 in-camera and public Board meeting agendas were reviewed.

Items that were to be presented at the Planning and Priorities meeting that was cancelled on February 12 due to weather, have been rescheduled.

The following additional meetings have been called:

April 30 – Special Meeting of the Planning and Priorities Advisory Committee
June 18 – Special Meeting of the Board

The public delegation meeting for the Western Middlesex Attendance Area Review on May 15 was scheduled to begin at 6 p.m. If a second meeting is required, it will be held May 16, also starting at 6 p.m.

4. CORRESPONDENCE - none**5. IN-CAMERA**

On motion the committee moved in-camera at 12:31 p.m., reconvening in public session at 12:41 p.m.

6. TRUSTEE FORUMS

Through discussion, there was agreement tentatively to schedule the next set of Trustee Forums for October 2019. Discussion considered possible locations for the Forums.

7. STAFF RECOGNITIONS

Discussion considered the Award of Distinction sponsored by Trustees. It was agreed the current structure of the award and eligibility criteria met the needs of the Board as it relates to recognition of staff and volunteers.

Discussion considered other ways colleagues may recognize the work of their peers.

8. MINISTRY 'B' MEMO

In reference to a recent Ministry B Memo regarding asset management, L. Elliott advised the Audit Committee will be reviewing Assessment Management.

With respect to B Memos, it was agreed the Director's Office will forward Ministry B Memos to Trustees as they are received.

Discussion considered surveys completed by Administration and/or representative bodies, in response to Ministry invitations for feedback and the sharing of those responses. The confidential/sensitive nature of some surveys and their responses was highlighted.

9. ANNUAL JOINT MEETINGS WITH MUNICIPALITIES, CITIES OF LONDON AND ST. THOMAS

Dates scheduled for the Annual Joint Meetings are provided under item #13.

10. TRUSTEE RETREAT AND PROFESSIONAL DEVELOPMENT

A. Morell advised on the scheduling of the next Professional Development session on April 16. It is to be held at the Ivey Spencer; Superintendents will be invited to attend.

11. BUS TOUR TO SCHOOLS IN THE MIDDLESEX ATTENDANCE AREA REVIEW

Discussion considered plans for touring the schools in the Middlesex Attendance Area Review. It was agreed to poll trustees for their availability for either April 1 or 10.

12. TRUSTEES' PD REQUEST

Trustee requests to attend professional development events were reviewed.

The following motion was moved and carried:

That Trustees Morell and Skinner be approved to attend the 2019 OPSBA'S Annual Education Labour and Human Resource Symposium, April 4-5, 2019.

13. UPCOMING EVENTS AND INITIATIVES

- Indigenous Student Trustee Election, 2019 April 17
- Student Trustee Elections, 2019 April 18
- Variety Is, 2019 April 25
- TVCHSA AGM and Dinner, 2019 May 13
- Award of Distinction, 2019 May 9
- TVDSB Student Leadership Conference, 2019 May 22
- Lawson Awards, 2019 June 12
- Annual Retirement Reception, 2019 September 11

Municipal Meetings: All meeting will be held at the Education Centre

City of St. Thomas – April 9, 11:30 a.m.– 1:30 p.m.

Oxford County – April 9, 1:45 p.m. – 3:45 pm.

Elgin County – May 15, 11:30 a.m.-1:30 p.m.

City of London – May 15, 2:00 p.m. – 4:00 p.m.

Middlesex County – June 13, 8:30 a.m.-10:30 a.m.

Public delegation meetings for the Western Middlesex Attendance Area Review are scheduled for May 15/16, 2019.

14. OTHER BUSINESS – None.

15. DIRECTOR RECRUITMENT

A. Morell advised on the meeting with Phelps group.

16. DATE AND TIME OF NEXT MEETING

The next meeting was scheduled for 2019 February 26, 12:00 p.m.

17. ADJOURNMENT

The meeting adjourned at 1:29 p.m. by motion.

RECOMMENDATIONS: None

ARLENE MORELL
Chairperson



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Thames Valley District School Board
1250 Dundas Street
London, Ontario
N5W 5P2

January 24, 2019

Thames Valley District School Board:

I am writing to request a change in the CSCN - SEAC Alternate Seat. Don Hunter the alternate previously approved by the board has announced he is leaving the agency and therefore, I would like to nominate a new alternate.

I would like to put forward a nomination for Cassie Krygsman. Cassie has been working at CSCN for a year in the role of Coordinated Service Planner for the London and Middlesex region. Cassie comes with 20 years of experience in supporting families and individuals with special needs. Prior to working at CSCN Cassie worked at VON – Special Services at Home as a Coordinator and Program Lead assisting families in accessing Special Service At Home funding. Along with that role came the responsibility of hiring support workers, providing comprehensive training, as well completing and submitting annual reviews of the child's Special Services at Home application ensuring the Ministry had the most up to date information.

Prior to her role at VON Cassie was an Intensive Behavior Intervention Therapist with Thames Valley Children's Centre. Cassie's knowledge and skill set in supporting children, youth and their families in a variety of settings will be a great addition to the Special Education Advisory Committee, as well as her knowledge of social systems, community supports and Ministry procedures.

Thank you for your consideration of Cassie for the Thames Valley District School Board Special Education Advisory Committee Alternate Seat.

Judy Wright
Manager – Children's Services
Community Services Coordination Network
judywright@cscn.on.ca
519-438-4783 ext 191

THAT Cassie Krygsman be appointed the alternate for the Community Services Community Coordination Network on the Special Advisory Committee for the term ending 2022 November 30.

www.cscn.on.ca

Charitable Registration # 14098-2570-RR0001



ASSOCIATION FOR BRIGHT CHILDREN OF ONTARIO
SOCIÉTÉ POUR ENFANTS DOUÉS ET SURDOUÉS DE L'ONTARIO

president@abcontario.ca
www.abcontario.ca

January 20, 2018

Arlene Morell
 Chair, Thames Valley District School Board
 1250 Dundas Street
 London, Ontario,
 N5W 5P2

Dear Matt,

I am writing to nominate Beth Mai to the position of Alternate S.E.A.C. Representative for the Association for Bright Children of Ontario on the Special Education Advisory Committee of the Thames Valley District School Board for the 2018-2022 term.

Beth Mai has the qualifications required under the Ontario Education Act, namely:

- Canadian citizen
- resident of the board's jurisdiction
- public school supporter
- not an employee of the Board

Beth Mai is a member in good standing of the Association for Bright Children of Ontario. The Association for Bright Children of Ontario is a Provincial Association as described in Regulation 464/97 and represents the Gifted Exceptionality.

If further information is required, please contact me.

Regards,

Maria Lourenco
 Director, The Association for Bright Children of Ontario

cc Laura Elliott, Director of Education and Secretary, TVDSB
 cc Christine Thammavongsa
 cc Beth Mai

THAT Beth Mai be appointed the alternate for the Association for Bright Children of Ontario on the Special Education Advisory Committee for the term ending 2022 November 30.

Association for Bright Children of Ontario
 80 John St, Suite 2704, Toronto, ON M5V 3X4 www.abcontario.ca
 Registered Charitable Organization No. 11877 7275 RR0001