

# **THAMES VALLEY DISTRICT SCHOOL BOARD REGULAR BOARD MEETING AGENDA**

**December 17, 2019, 7:00 P.M.**

**Board Room, Education Centre**

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. SPECIAL MUSICAL PRESENTATION**  
Louise Arbour French Immersion P.S.
- 4. STRATEGIC PLAN IN ACTION**  
College Ave S.S.
- 5. APPROVAL OF AGENDA**
- 6. OFFICIAL RECORD**
- 7. CONFLICTS OF INTEREST**
- 8. DIRECTOR'S ANNOUNCEMENTS**
- 9. CHAIR'S ANNOUNCEMENTS**
- 10. PUBLIC INPUT**
- 11. MINUTES OF THE 2019 NOVEMBER 26 REGULAR BOARD MEETING AND THE 2019 DECEMBER 2 SPECIAL BOARD MEETING AND THE 2019 DECEMBER 10 INAUGURAL BOARD MEETING**
  - a. Confirmation of Minutes**
  - b. Business Arising from Minutes**
- 12. STUDENT TRUSTEE UPDATE**
- 13. THAMES VALLEY PARENT INVOLVEMENT COMMITTEE ANNUAL REPORT**
- 14. REPORTS FROM ADMINISTRATION**
  - a. 2019 Director's Annual Report**
  - b. School Closure and Opening Timelines related to Elementary Pupil Accommodation Review-02 (EPAR-02) and New Southeast London Public School**

- c. Junior Kindergarten / Senior Kindergarten Options in French Immersion Schools

15. REPORTS FROM BOARD COMMITTEES

- a. Policy Working Committee, 2019 November 26
- b. Chair's Committee, 2019 December 3
- c. Committee of the Whole, In-Camera, 2019 December 17

16. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES

- a. Ontario Public School Boards' Association (OPSBA)
- b. Thames Valley Education Foundation (TVEF)

17. COMMUNICATIONS

18. NOTICE OF MOTION

\*agenda continues on page 3

**19. MOTION – NOTICE OF WHICH HAS BEEN GIVEN**

**Mandatory eLearning in Schools**

Whereas, the Minister of Education announced on March 15, 2019 the policy of at least four mandatory eLearning courses of the thirty credits needed to graduate to be implemented in the 2020-21 school year; and

Whereas, the Board's Multi-Year Strategic Plan seeks to create opportunities for equitable access to programs and services for students; and

Whereas, the Board's most recent school climate survey resulted in some students expressing challenges with issues of mental health, belonging, and access to caring adults in schools, and the role of technology in relation to their overall well-being; and

Whereas, this policy raises as yet unanswered questions regarding equitable access to technology, and students, parents and teachers have already identified access issues; and

Whereas, the Halton District School Board and the Ontario Student Trustees' Association have surveyed their communities about the issue of mandatory eLearning; and

Whereas, the Board honours and values student voice as well as parent and staff feedback; and Whereas, it is our obligation to provide the Ministry of Education with input about the repercussions of this policy on the Board's elementary and secondary schools, and on student success overall; and

Whereas, the Ministry has indicated that implementation is next school year and yet no framework or implementation details have been provided from the Ministry of Education, nor have the results of the government's own consultation on the matter;

Therefore, be it resolved:

(a) That the Director conduct a random sample survey of the Board's secondary school students, parents and staff to determine their thoughts about the implementation of mandatory eLearning;

(b) That the Chair write to the Minister of Education and the presidents of both the Ontario Public School Boards' Association and the Ontario Student Trustees' Association:

- i. to express the Board's concerns about the implementation of the Ministry's mandatory eLearning;
- ii. to advise that the TVDSB is surveying its community and will then report back to the province when the results become available.

**20. QUESTIONS/COMMENTS BY MEMBERS**

**21. DIRECTOR'S NEWS FROM THE SYSTEM**

**22. ADJOURNMENT**

## **OFFICIAL RECORD**

We regret to record the death of Lucas Legros on November 29. Lucas was a student at Huron Park Secondary School.

# THAMES VALLEY DISTRICT SCHOOL BOARD

## REGULAR MEETING

**November 26, 2019, 7:00 P.M.**  
**Board Room, Education Centre**

### TRUSTEES

A. Morell (Chair)  
 J. Bennett  
 L. Pizzolato  
 M. Ruddock  
 B. Yeoman  
 C. Rahman  
 C. Kennedy

B. McKinnon  
 S. Polhill  
 B. Smith  
 J. Skinner  
 P. Cuddy  
 C. Antone  
 S. Hunt  
 E. Butler

### REGRETS

S. Chun

### ADMINISTRATION AND OTHERS

M. Fisher	M. Moynihan
J. Pratt	P. Sydor
S. Builder	R. Kuiper
A. Canham	L. Griffith-Jones
R. Culhane	K. Wilkinson
D. Macpherson	K. Edgar
R. Hoffman	L. Nicholls
P. Skinner	A. Chahbar
B. Williams	S. Smith
C. Kent(-8:37)	C. Henriquez(-8:37)
E. Park(-7:78)	M. Barry(7:-:27)
T. McLeod(-7:27)	

#### 1. CALL TO ORDER

Board Chair Morell called the meeting to order at 7:00 p.m. and acknowledged the traditional territory on which the Board meeting is held.

#### 2. O CANADA

W. Sherwood Fox P.S. opened the meeting with the singing of O Canada.

#### 3. SPECIAL MUSICAL PRESENTATION

The appreciation of the Board was extended to W. Sherwood Fox P.S. for their performance and to A. Hillis for leading in the singing of O Canada and two musical selections.

#### 4. STRATEGIC PLAN IN ACTION

Principal T. McLeod, and Vice-Principal M. Barry from East Elgin S.S. presented information on operationalizing the Strategic Priority Literacy.

Trustee Smith extended appreciation to the school Administration from East Elgin S.S.

#### 5. APPROVAL OF AGENDA

The agenda was approved on motion by Trustee Smith, seconded by Trustee Yeoman.

#### 6. OFFICIAL RECORD

B. Williams, Supervisor, Corporate Services, read the following official record into the minutes:

We regret to record the death of Tyler Coleiro on October 25th. Tyler was a student at Medway High School.

We regret to record the death of Laurie Khawaja on November 8th. Laurie was a Teacher at Victoria Public School.

We regret to record the death of Mariia Bundur on November 18th. Mariia was a student at Ekcoe Central Public School.

**7. CONFLICTS OF INTEREST**

None.

**8. DIRECTOR'S ANNOUNCEMENTS**

Director Fisher announced as part of the Operational Plan 19/20 in Motion, TVDSB is working to increase School Climate Survey completion. Students in grades 5-12 have been invited to participate in the survey to provide feedback regarding safety, school engagement and the school environment. It was noted survey response rate is expected to exceed last year, with more than 17,000 responses to date.

Director Fisher presented a video created by the Student Trustees to help engage their peers with survey completion. It was noted the student survey will remain open until 2019 December 13.

**9. CHAIR'S VALEDICTORY ADDRESS**

Chair Morell presented her Valedictory Address.

"It has been my greatest honour to serve as the Chair of the Thames Valley District School Board, I want to begin by thanking the Trustees who have served alongside me, over this past year. It is hard to believe that it was a year ago we came together for our first inaugural, with the excitement of being newly elected, with a passion for ensuring Thames Valley schools provide a high quality education for each and every student.

This year has been year of change... the Board of Trustees have welcome eight new Trustees and two new student Trustees and Trustee Chun serving her second term, we congratulated Director Elliott on her many years of service upon her retirement and welcomed Director Fisher to our School Board, Senior Team and our school communities.

Trustees ( including our student Trustees) you have demonstrated your commitment – asking questions and sharing ideas, engaging in system change, this is hard work, nonetheless, important work... for our students, ensuring greater outcomes.

One year ago in my Inaugural address I asked of everyone to recognize the strategic role of Trustees, how we focus on the big picture in providing clarity about what we wish to achieve and the Strategic Plan as our tool to monitor system success and challenge.

More recently I came across this quote and found it to demonstrate much of what was accomplished. "To help create the conditions necessary for system changes... it has become incumbent that we take proactive risks and try new approaches that allow innovative ideas to flourish while doing our best to learn both from the process and the outcome.

- Foster a culture that stimulates
- Generate new paths

I have seen first hand Trustees demonstrate their continuous effort in striving foster common ground, never wavering from our core purpose – the students served by public education here in Thames Valley - our collective ability to continually focus on the work at hand, which is governing. The Governance Core by Michael Fullen and Davis Campbell defines that Trustee leadership excellence require purposeful actions:

- Always keeping the board's focus on students
- Fiscal stewardship - in plan language – keeping an eye on the budget
- Maintaining a focus on the long-term goals
- Building and maintaining strong governance infrastructure
- Supporting staff and creating positive organization culture
- Holding the organization accountable to the community it serves
- Keeping constituents informed

In closing I would like to thank Vice-Chair Bennett, the members of Chairs Committee, Student Trustees and all the members of the Board...we have learned a lot over this year, each of you have embraced your role, diversity is our strength

Continue to:

- Set high expectations for ourselves
- Hold the system and each other accountable
- Be kind and humble
- Listen with empathy
- And always stay focused on the best for each student"

#### **10. PUBLIC INPUT**

E. Park, Human Environments Analysis Laboratory Youth Advisory Council presented public input regarding youth vaping in schools.

E. Park identified key issues contributing to youth vaping and presented recommendations to improve enforcement and reduce exposure.

Trustees asked questions of clarification to the presenter.

#### **11. MINUTES OF THE 2019 OCTOBER 22 REGULAR BOARD MEETING AND THE 2019 NOVEMBER 19 SPECIAL MEETING OF THE BOARD**

##### **a. Confirmation of Minutes**

The minutes of the 2019 October 22 Regular Board meeting, and the 2019 November 19 Special meeting of the Board were approved on motion of Trustee Ruddock, seconded by Trustee Skinner.

##### **b. Business Arising from Minutes**

##### **1. EPAR-01 Decision. (item 18: Notice of Motion)**

Trustees in favour of the motion, provided their rationale noting their support for a new Belmont school believing a new Belmont school to be feasible without the two schools needing to close.

Trustees speaking against the motion identified concerns with the rescinding of motions.

Questions of clarification regarding separating the business cases were answered by Administration. J. Pratt advised that should the motion be carried the business cases will be revised and resubmitted. Each will stand on its own merit.

The following motions were moved and CARRIED:

**Moved by** M. Ruddock

**Seconded by** B. Smith

**THAT the following motion adopted at the 2017 May 23 Board meeting regarding EPAR-01 be rescinded:**

**THAT New Sarum Public School, located at 9473 Belmont Road, St. Thomas, close effective 2020 June 30, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School and the new Southeast St. Thomas Public School.**

A poll vote was conducted.

YEAS: C. Antone, S. Hunt, A. Morell, L. Pizzolato, C. Rahman, R. Ruddock, B. Smith, B. Yeoman, J. Bennett, P. Cuddy, B. McKinnon, S. Polhill, J. Skinner

NAYS: none

Abstained: none

Student Trustees: YEAS: E. Butler, C. Kennedy Absent: S. Chun

**CARRIED**

**Moved by** M. Ruddock

**Seconded by** B. Smith

**THAT the following motion adopted at the 2017 May 23 Board meeting regarding EPAR-01 be rescinded:**

**THAT Springfield Public School, located at 51336 Ron McNeil Line, Springfield, close effective 2020 June 30 and be declared surplus, contingent upon Ministry of Education approval of capital funding for the new Belmont Public School.**

A poll vote was conducted.

YEAS: C. Antone, S. Hunt, A. Morell, L. Pizzolato, C. Rahman, R. Ruddock, B. Smith, B. Yeoman, J. Bennett, P. Cuddy, J. Skinner

NAYS: B. McKinnon, S. Polhill

Abstained: none

Student Trustees: YEAS: E. Butler, C. Kennedy Absent: S. Chun

**CARRIED**

**Moved by** M. Ruddock

**Seconded by** J. Skinner



**THAT the new business case for the Belmont school and current business case for Eagle Heights P.S. be submitted as top priorities of the Board.**

**CARRIED**

**Moved by M. Ruddock  
Seconded by C. Rahman**

**THAT the Chair of the Board write a letter to the Ministry of Education regarding the Board's decision to prioritize the new Belmont school and the addition to Eagle Heights as the two top priorities of the Board.**

**CARRIED**

It was clarified that it be done in collaboration with the Director.

A motion to recess was moved by Trustee Hunt, seconded by Trustee Pizzolato at 8:37 p.m. The meeting reconvened at 8:46 p.m.

## **12. STUDENT TRUSTEE UPDATE**

Student Trustee Butler provided an update on the activities of the Student Advisory Committee (SAC) noting the School Climate Survey video was their most recent project.

Student Trustee Kennedy advised her Student Voice article was released on the OPBSA website. Student Trustee Kennedy reported the Student Trustees are hosting the NextGen Leadership Conference this Thursday.

## **13. REPORTS FROM ADMINISTRATION**

### **a. French Immersion Review Final Report & Communication Plan**

S. Builder and R. Culhane presented for approval the Elementary French Immersion Review Final Report recommending the entry point for French Immersion be Grade 1 effective September 2020. The staffing challenges were highlighted noting it is a national issue.

Questions of clarification regarding staffing challenges, next steps, the grade 7 entry point, how the proposed changes will impact the English track schools, measuring progress, offering the English kindergarten at the French school and parents/stakeholders concerns were addressed. It was noted the plan to have a single entry point in Grade 1 avoids the necessity for otherwise capping enrollment in French Immersion.

Administration reported the French Immersion program will continue to be monitored and that the current strategy is the first step.

**Moved by J. Bennett**  
**Seconded by P. Cuddy**

**Be it resolved that, in order to provide consistent, equitable access to high-quality elementary French Immersion programming in all areas of the school district, the entry point for French Immersion will be Grade 1 effective September 2020.**

**CARRIED**

A motion by C. Rahman, seconded by S. Hunt to defer the motion to the 2019 December 17 meeting of the Board was defeated.

In response to a Trustee question, Chair Morell requested the French Immersion Communication Plan be shared with Trustees.

#### **14. REPORTS FROM BOARD COMMITTEES**

**a. Chair's Committee, 2019 October 22**

Trustee Bennett highlighted items from the written report of the Chair's Committee provided to the Trustees in the agenda package. There were no recommendations.

**b. Policy Working Committee, 2019 October 22**

Trustee Bennett referred to the written report of the Policy Working Committee provided to Trustees in the agenda package. There were no recommendations.

**c. Program and School Services Advisory Committee, 2019 November 5**

Trustee Yeoman highlighted items from the written report of the Program and School Services Committee provided to the Trustees in the agenda package. There were no recommendations.

**d. Special Education Advisory Committee, 2019 November 11**

Trustee Bennett referred to the written report of the Special Education Advisory Committee provided to Trustees in their agenda package. The Committee met 2019 November 11; highlights of the meeting were shared. There were no recommendations.

**e. Audit Committee, 2019 November 12**

Trustee Morell highlighted items from the written report of the Audit Committee provided to the Trustees in advance of the meeting. Recommendations of the Committee were outlined.

**Moved by P. Cuddy**  
**Seconded by B. Smith**

**That the 2018-2019 internal appropriations of accumulated surplus in the amount of \$2,463,111 for the TVDSB and \$18,431 for the Thames Valley Education Foundation (as outlined in Chart 1) be approved.**

**CARRIED**

**Moved by B. Smith**  
**Seconded by P. Cuddy**

**That the 2018-2019 Audited Financial Statements be approved.**

**CARRIED**

**f. Planning and Priorities Advisory Committee, 2019 November 12**

Trustee Skinner highlighted items from the written report of the Program and School Services Committee provided to the Trustees in the agenda package. There were no recommendations.

**g. Chair's Committee, 2019 November 19**

Trustee Bennett highlighted items from the written report of the Chair's Committee provided to the Trustees in the agenda package. There were no recommendations.

In response to a question Administration reported the First Nations Metis Inuit training session for Trustees is in the process of being organized for the spring.

**h. Committee of the Whole, In-Camera, 2019 November 26**

Trustee Bennett reported the Committee of the Whole met in-camera from 5:03 p.m. to 5:30 p.m. The committee discussed confidential legal, negotiation and personal matters. There were no recommendations.

**15. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES**

**a. Ontario Public School Boards' Association (OPSBA)**

Trustee Skinner provided an update on OPSBA noting registration is open for the Public Education Symposium.

Trustee Skinner advised Trustees a handout from the OPSBA meeting he recently attended, will be left in the Trustee conference room for reference.

Trustee Skinner provided an updated on Advocacy Day, noting Student Trustee Chun represented the Student Trustees well at the conference.

**b. Thames Valley Education Foundation (TVEF)**

Trustee McKinnon reported the TVEF has honoured 101 requests so far this school year, totaling \$36,000. He reported the TVEF Christmas cards are available for sale.

Trustee McKinnon advised on upcoming events the TVEF will be hosting including the hot chocolate sale, Toonie Tuesday and Kids Helping Kids.

**16. COMMUNICATIONS**

None.

**17. NOTICE OF MOTION**

**Mandatory eLearning in Schools**

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Whereas, the Board's Multi-Year Strategic Plan seeks to create opportunities for equitable access to programs and services for students; and

Whereas, the Board's most recent school climate survey resulted in some students expressing challenges with issues of mental health, belonging, and access to caring adults in schools, and the role of technology in relation to their overall well-being; and

Whereas, this policy raises as yet unanswered questions regarding equitable access to technology, and students, parents and teachers have already identified access issues; and

Whereas, the Halton District School Board and the Ontario Student Trustees' Association have surveyed their communities about the issue of mandatory eLearning; and

Whereas, the Board honours and values student voice as well as parent and staff feedback; and  
Whereas, it is our obligation to provide the Ministry of Education with input about the repercussions of this policy on the Board's elementary and secondary schools, and on student success overall; and

Whereas, the Ministry has indicated that implementation is next school year and yet no framework or implementation details have been provided from the Ministry of Education, nor have the results of the government's own consultation on the matter;

Therefore, be it resolved:

(a) That the Director conduct a random sample survey of the Board's secondary school students, parents and staff to determine their thoughts about the implementation of mandatory eLearning;

(b) That the Chair write to the Minister of Education and the presidents of both the Ontario Public School Boards' Association and the Ontario Student Trustees' Association:

1. to express the Board's concerns about the implementation of the Ministry's mandatory eLearning;
2. to advise that the TVDSB is surveying its community and will then report back to the province when the results become available.

**18. MOTION – NOTICE OF WHICH HAS BEEN GIVEN**

None.

**19. QUESTIONS/COMMENTS BY MEMBERS**

In response to a question Administration clarified there was no recommendation required at the Program and School Services Advisory meeting regarding the Employee Appreciation Proposal, as it is already reflected in the Trustee Bylaws.

In response to a question Administration advised on the status of the capital approval process pertaining to the new Southeast London P.S. noting it continues to be in progress.

**Moved by** B. McKinnon

**Seconded by** C. Rahman

**THAT Chair Morell's Valedictory Address be spread upon the minutes.**

**CARRIED**

**20. DIRECTOR'S NEWS FROM THE SYSTEM**

M. Fisher showcased the Strategic Plan in Action with a slideshow demonstrating each of the Strategic Priorities in action at a TVDSB school.

**21. ADJOURNMENT**

On motion of Trustee Ruddock, seconded by Trustee Smith the meeting adjourned at 10:21 p.m.

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**Arlene Morell**  
Chairperson

# THAMES VALLEY DISTRICT SCHOOL BOARD

## SPECIAL BOARD MEETING

2019 December 2, 7:00 P.M.  
BOARD ROOM, EDUCATION CENTRE

The Board met in special session on 2019 December 2 in the Board Room at the Education Centre, meeting in public session at 7:00 p.m. The following were in attendance:

### TRUSTEES

J. Bennett	C. Rahman
S. Hunt	B. Yeoman
M. Ruddock	J. Skinner
C. Antone (by phone)	B. Smith
A. Morell	L. Pizzolato
P. Cuddy	S. Polhill
S. Chun	

### ADMINISTRATION AND OTHERS

M. Fisher	S. Smith
L. Nicholls	D. Macpherson
S. Builder	R. Culhane
B. Williams	J. Pratt
M. Moynihan	C. Lynd
S. Powell	K. Edgar
P. Sydor	A. Canham
P. Skinner	R. Kuiper
L. Griffith-Jones	K. Wilkinson

**Regrets:** B. McKinnon **Student Trustees:** E. Butler, C. Kennedy

#### 1. CALL TO ORDER

Director Fisher called the meeting to order at 7:00 p.m. and acknowledged the traditional territory on which the Board meeting is held.

#### 2. O CANADA

The meeting was opened with the playing of O Canada.

#### 3. APPROVAL OF AGENDA

The agenda was approved on motion of Trustee Rahman, seconded by Trustee Cuddy.

#### 4. CONFLICTS OF INTEREST

No conflicts of interest were declared.

#### 5. ELECTION OF OFFICERS FOR 2020

##### a. Election of Chair of the Board for 2020

Director Fisher presided over the election of the 2020 Chair of the Board and called for nominations.

A motion to close nominations was moved by Trustee Skinner seconded by Trustee Yeoman and CARRIED.

Trustees Cuddy, Morell and Rahman were nominated. Trustees Morell and Cuddy declared their acceptance of the nominations. The nominees spoke to their nominations in random order. Following a secret ballot, Trustee Morell was elected to the office of the Chair of the Board.

A motion to destroy the record of the election of Chair was moved by Trustee Hunt, seconded by Trustee Bennett and CARRIED.

##### b. Election of Vice-Chair of the Board for 2020

Chair Morell called for nominations for the position of Vice-Chair of the Board for 2020.

A motion to close nominations was moved by Trustee Yeoman, seconded by Trustee Smith and CARRIED.

Trustees Rahman, Pizzolato, Ruddock, Cuddy, McKinnon and Smith were nominated. Trustees McKinnon, Rahman, Bennett and Cuddy declared their acceptance of the nominations. The nominees spoke to their nominations in random order. Following two secret ballots, a draw of the dice was conducted and Trustee Ruddock was elected Vice-Chair of the Board for 2020.

A motion to destroy the record for the election of Vice-Chair was moved by Trustee Pizzolato, seconded by Trustee Hunt and CARRIED.

## **6. ELECTION OF ADVISORY COMMITTEE CHAIRS**

### **a. Election of Program and School Services Advisory Committee Chair for 2020**

Chair Morell called for nominations for the position of Program and School Services Advisory Committee Chair for 2020.

A motion to close nominations was moved by Trustee Cuddy, seconded by Trustee Hunt and CARRIED.

Trustees Skinner, Pizzolato, Polhill and Yeoman were nominated. Trustees Skinner and Yeoman declared their acceptance of the nominations. Trustees Yeoman and Skinner spoke to their nominations. Trustee Yeoman was elected to the office of the Chair of the Program and School Services Advisory Committee.

A motion to destroy the record for the election of Chair of the Program and School Services Advisory Committee was moved by Trustee Pizzolato, seconded by Trustee Hunt and CARRIED.

### **b. Election of Planning and Priorities Advisory Committee Chair for 2020**

Chair Morell called for nominations for the position of Planning and Priorities Advisory Committee Chair for 2020.

A motion to close nominations was moved by Trustee Cuddy, seconded by Trustee Yeoman and CARRIED.

Trustees Skinner, Smith, Cuddy, Polhill and Rahman were nominated. Trustees Skinner and Rahman declared their acceptance of the nominations. The nominees spoke to their nominations in random order. Trustee Rahman was elected to the office of the Chair of Planning and Priorities Advisory Committee Chair.

A motion to destroy the record for the election of the Chair of the Planning and Priorities Advisory Committee was moved by Trustee Pizzolato, seconded by Trustee Yeoman and CARRIED.

## **7. OFFICERS OF THE BOARD**

Chair Morell presented the report to appoint by name the Officers of the Board who shall be the Director of Education, and the Board Treasurer, both of whom, along with the Chair and Vice-Chair of the Board, shall have signing authority on behalf of the Board for the period 2019 December 01 to 2020 November 30, in accordance with Board Bylaws-Election of Chair and Vice-Chair, section 6.9.

The following recommendation was moved by Trustee Hunt, seconded by Trustee Bennett and CARRIED:

**That the following persons be appointed signing officers on behalf of the Board for the period 2019 December 01 to 2020 November 30:**

**Arlene Morell, Chair of the Board  
Meagan Ruddock, Vice-Chair of the Board**

The following recommendation was moved by Trustee Yeoman, seconded by Trustee Hunt and CARRIED:

**That the following persons be appointed signing officers on behalf of the Board for the period 2019 December 01 to 2020 November 30:**

**Mark Fisher, Director of Education and Secretary**  
**Jeff Pratt, Associate Director and Treasurer**

**8. ADJOURNMENT**

The meeting adjourned at 7:56 p.m. on motion of Trustee Yeoman seconded by Trustee Rahman and CARRIED.

Confirmed:

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**Arlene Morell**  
Chairperson

**SUMMARY OF APPROVED RECOMMENDATIONS OF 2019 DECEMBER 2:**

**That the following persons be appointed signing officers on behalf of the Board for the period 2019 December 01 to 2020 November 30:**

**Arlene Morell, Chair of the Board**  
**Meagan Ruddock, Vice-Chair of the Board**  
**Mark Fisher, Director of Education and Secretary**  
**Jeff Pratt, Associate Director and Treasurer**



# THAMES VALLEY DISTRICT SCHOOL BOARD

## INAUGURAL MEETING, PUBLIC SESSION 2019 DECEMBER 10

The Board met in session for its annual Inaugural meeting on 2019 December 10 in the Board Room at the Education Centre, meeting in public session at 7:00 p.m. The following were in attendance:

### TRUSTEES

A. Morell (Chair)	S. Hunt
J. Bennett	P. Cuddy
L. Pizzolato	S. Polhill
M. Ruddock	B. Smith
C. Rahman	S. Chun
C. Antone	E. Butler

### REGRETS:

B. McKinnon, J. Skinner,  
B. Yeoman, C. Kennedy

### ADMINISTRATION AND OTHERS

M. Fisher	P. Skinner
S. Builder	K. Wilkinson
A. Canham	M. Moynihan
R. Culhane	S. Powell
P. Skinner	P. Sydor
R. Kuiper	L. Nicholls
D. Macpherson	L. Griffith-Jones
C. Lynd	J. Pratt
T. Testa	K. Edgar
A. Chahbar	B. Williams
	S. Smith

### 1. CALL TO ORDER

Board Chair A. Morell called the meeting to order at 7:00 p.m.

### 2. O CANADA

River Heights Public School Choir led in the singing of O Canada.

### 3. WELCOME AND INTRODUCTION OF TRUSTEES

Trustee Bennett, Past Chair introduced the Trustees noting their area of representation.

### 4. MUSICAL INTERLUDE

Trustee Cuddy introduced A.B. Lucas Secondary School Choir and welcomed them to perform their first of three musical selections.

### 5. TRADITIONAL OPENING

Mark Peters, Munsee Delaware Nation, provided a traditional opening and land acknowledgement.

### 6. REFLECTION

Jacob Rowe delivered the Reflection.

### 7. MUSICAL INTERLUDE

Trustee Hunt introduced the River Heights Public School Choir to perform a musical selection.

### 8. SPECIAL GREETINGS

Trustee Rahman, Chair, Planning and Priorities Advisory Committee acknowledged representatives of various groups and organizations in attendance. The following guests brought greetings on behalf of their affiliates:

- John Jevnikar, Chair, London District Catholic School Board
- Delany Leitch on behalf of MPP Jeff Yurek
- Sarah Thomson, Chair, Thames Valley Parent Involvement Committee
- Laura Gonzalez, President, Thames Valley Council of Home and School Associations

- James Stewart, President, Thames Valley Education Foundation

## **9. MUSICAL INTERLUDE**

A.B. Lucas Secondary School performed their second selection.

## **10. RECOGNITION OF 2019 CHAIR**

Vice-Chair Ruddock extended appreciation, on behalf of the Trustees, to Chair Morell for her commitment and dedication as Chair in 2019.

Chair Morell briefly addressed the Board, sharing her appreciation for past work, noting the success she believes is still to come.

## **11. MUSICAL INTERLUDE**

River Heights Public School Choir performed their next music selection.

Trustee Pizzolato thanked River Heights Public School for their performances.

## **12. PRESENTATION OF THE GAVEL**

On behalf of the students, trustees, staff and community of the Thames Valley District School Board, the Gavel of Office was presented to Chair Morell by Everleigh Morell.

## **13. INAUGURAL ADDRESS**

Chair Morell presented the following Inaugural Address:

*“Trustee Colleagues, Director Fisher, Associate Director Pratt and Associate Director Culhane, the team of Superintendents, staff and honoured guests, I would like to begin my remarks this evening with my sincere thank you to all of you for attending our evening of celebration here in Thames Valley. There are many supporters in the audience who are sharing this evening with us. My family, my son Trevor and his wife Kim, friends, past Trustees, Mayors and Municipal leaders, members of Provincial Parliament, and many more. I thank you for sharing in our celebration of public education. With thanks, we recognize that we couldn't do this without your support.*

*I am honoured and humbled by the confidence my fellow Trustees have placed in me, elected to serve a second term as Chairperson of the Thames Valley District School Board for the upcoming year.*

*Our Inaugural is a night of celebration and reflection, and as I prepared for this evening, I reflected on how education has evolved in our schools and in our school board through the guidance of Trustees and our system leaders.*

*Reflecting on the successful growth of Thames Valley, as we begin our second year in public office as Trustees, we honour past leadership, while maintaining the balance between our local community interest and the broader public interest. Along with the Education Act, each Trustee brings personal values, beliefs and vision for improving student outcomes. As Trustees, we have the responsibility not only to lead the system to continued success, but also to act as leaders with integrity, with a focus always on the students and families we serve. This was the message I brought one year ago at our 2018 Inaugural. During that night I spoke about how Trustees are the guardians of public education. As Trustees, we have the responsibility to create the conditions that enable each student to achieve to their fullest potential, to enhance a positive culture for learning and innovation within a school environment, and ensuring safety and promoting well-being.*

*Embracing these responsibilities requires everyone to be fully engaged and by making an intentional contribution to the learning for all students through our collective leadership.*

*OPSBA's guide to ethical leadership and good governance states/promotes "when the Board of Trustees move to the higher level of authentic governance that is truly student-centered and make teaching and learning their first priority" change occurs.*

*We have and will continue to make a difference, as Board of Trustees, not individuals, but as an entire Board committed to ensuring a strong foundation upon which all other work will be built. Equally important is our focus on helping to create a positive climate for teachers, administrators, parents and our communities to engage in student achievement, well-being, building relationships and creating equitable and diverse learning and working environments. When our students see themselves reflected in our school and community leadership, they are able to see paths for themselves; pathways of impact and filled with success.*

*In addition, our relationships with our Indigenous communities is one based on trust, mutual respect and sharing that will support and nurture the growing success of First Nations, Metis, and Inuit students and staff in our school board. It affirms cultural identity and pride, and encourages students to reach their full potential. As Trustees it is our moral imperative to support this work and continue to foster relationships in support of ALL student achievement.*

*Looking ahead, reflecting on our successes, there is much more for us to accomplish, through student voice and the leadership of the Student Trustees, through the Parent Involvement Committee, School Councils and Thames Valley Council of Home and School Associations and their local Home and School Associations, AND with parents as leaders as we move from parent involvement to true family engagement, Trustees as ambassadors for student achievement and well-being, through the Director and the outstanding leadership of Associate Director Pratt, Associate Director Culhane and the work of our Superintendents promoting the Operational Plan in improving student outcomes in numeracy, literacy, and doing better on equity and communication--ALL with an underpinning of positive mental health and well-being.*

*Past Vice-Chair Bennett, I am very pleased to have had your leadership and knowledge this past year, as you have always inspired me to set high expectations for myself. You have never wavered as a champion of public education.*

*Vice-Chair Ruddock I look forward to our collaboration. You bring to this work an earnest perspective that is always focused on how we can do better for the students we serve. With three young children in our system, you are grounded by grass roots leadership that will serve us well. To each and every Trustee looking ahead as a call to action as we must endeavour for equity and outcomes for our students, a commitment to work as a team to respond to the needs of our district with flexibility integrity and principled actions.*

*In closing, I would like to thank Corporate Supervisor Williams and her team for truly making this a very special evening for all. To all here in Thames Valley and the community who are invested in the success of the Board of Trustees please know your trust is valued and appreciated. A strong public education system is built on the collaborative efforts of all, regardless of our role, I look forward leading alongside."*

The following motion was moved by Trustee Ruddock, seconded by Trustee Cuddy and CARRIED:

**THAT the Chairperson's Inaugural Address be spread upon the minutes.**

#### **14. APPROVAL OF BOARD COMMITTEE MEMBERSHIP**

The following motion was moved by Trustee Ruddock, seconded by Trustee Smith and CARRIED:

**THAT the appointment of Trustees to committees of the Board for 2019-2020, as outlined on the Committees of the Board Community Representation 2019-2020 be approved.**

**15. MUSICAL INTERLUDE**

A.B. Lucas Secondary School Choir performed their final selection.

Trustee Smith thanked A.B. Lucas Secondary School for their performances.

**16. CLOSING REMARKS**

Director M. Fisher brought closing remarks to the Inaugural meeting of the Thames Valley District School Board of Trustees noting the Inaugural meeting is held to mark the beginning of a renewed focus on student success. Trustee Arlene Morell was welcomed as Chairperson and Trustee Meagan Ruddock as Vice Chairperson. On behalf of the Senior Administrative team, Director Fisher expressed the ongoing commitment of working together.

The student performers were thanked for their special performances and sharing their talents. Families, friends, staff, partners in education and special guests were thanked for attending.

Director Fisher invited guests to attend the reception in the Atrium.

**17. ADJOURNMENT**

The meeting adjourned at 8:11 p.m. on motion of Trustee Smith, seconded by Trustee Cuddy.

Confirmed: \_\_\_\_\_

**Arlene Morell**  
Chairperson

Building **PARENT ENGAGEMENT** Together



# ANNUAL REPORT

## Thames Valley Parent Involvement Committee

### Our Purpose

The purpose of a Parent Involvement Committee is to support, encourage and enhance parent engagement at the Board level in order to improve student achievement and well-being. Ontario Regulation 612/00

## Our Vision

We are committed to investing in parent engagement in our schools and their communities.

## Our Mission

We promote the involvement of family and community in the education of children by providing resources, knowledge and training to facilitate student success in a caring, learning environment.

## Our Meetings

The Thames Valley Parent Involvement Committee (TVPIC) meetings were open to the public and were held at the Thames Valley Education Centre, usually from 6:30pm – 8:30pm on the second Thursday of the month. The 2018-2019 meetings were held in September, November (Cedar Hollow P.S. hosted), January, February, April, May and June.

## Membership

TVPIC continues to build their membership each year. A call for membership was put out early in the year and again in February. Many new parent and community members joined the committee who contributed their time and skills to parent engagement.

Principal Richard Tamminga (Sir Frederick Banting Secondary School) and Principal Kim Robertson (Jeanne Sauve French Immersion Public School) acted as secondary and elementary administrator representatives to TVPIC, respectively.

Trustee Arlene Morell provided TVPIC with support and guidance with her years of knowledge of parent engagement and Thames Valley District School Board (TVDSB) governance.

Superintendent of Student Achievement Don Macpherson supported TVPIC as the Director's Delegate to TVPIC, contributing to TVPIC's overall strategy and direction. He was assisted by Louise Fraser, who handled a wide range of administrative and financial responsibilities and Shaun Tucker, who continued to support TVPIC with graphics, communication, social media and marketing.

Shannon Smith provided corporate support, including the preparation of meeting agendas and minutes, securing meeting rooms and sending important matters to members and trustees for approval.

Alicia Goldie, of the TVDSB finance department, helped to manage TVPIC accounts and prepared monthly statements regarding school spending with respect to the Parents Reaching Out (PRO) Grants and Parent Involvement Funds (PIF).

## Highlights

Approximately 520 TVDSB stakeholders attended an evening with 'Dr. Debbie Pushor' on February 11, 2019, at the London Convention Centre, where Dr. Pushor unpacked the differences between 'Parent Involvement and Parent Engagement'. TVPIC members were invited to attend a smaller session on February 12, 2019 with Dr. Debbie Pushor, focusing on plans to further develop family engagement throughout our system.

TVPIC hosted an information session in Oxford prior to the end of the school year to support School Councils and to increase an awareness about the role of TVPIC.

TVPIC approved the allocation of additional funds through an applications process 'Parent Enhancement Funds' to approximately 50 schools for a variety of initiatives which all pertained to developing parent/family engagement.

## School Council Initiatives

TVDSB school councils continued to support parent engagement through a variety of programs and initiatives that were funded through the Ontario Ministry of Education.

Each year, all TVDSB schools may apply for parent engagement funding through the Ministry's Parent Reaching Out (PRO) Grants. Individual schools may apply for up to \$1,000 each year, or up to \$10,000 to enhance parent engagement on a regional basis. During the 2018-2019 school year, a total of 58 schools received PRO Grant funding and 1 regional grant received funding. Of those 58 schools, 36% organized a math event, 25% organized an event relating to mental health and well-being, 24% organized an event to build family and parent engagement and 15% organized a literacy event.

In addition to the PRO Grant funding, approximately 83 schools used portions of their allocation of Parent Involvement Funds (PIF) which they received from the Ministry. A number of schools held a math event, reflecting the board's emphasis on improving math performance; several other schools held social and cultural events, some used the funds to host a technology event; and other events included family nights, tools to enhance communication with parents and meet the teacher events.



## Thames Valley Parent Involvement Committee Membership 2018-2019

The Thames Valley Parent Involvement Committee is a partnership of the Thames Valley District School Board, Schools Councils, the Thames Valley Council of Home and School Associations and other parent groups.

### Parent Members:

S. Thomson, Chair  
S. Vries, Vice-Chair  
M. Bayes, Parent Member  
K. Frisa, Parent Member  
L. Gonzalez, Parent Member  
J. Grant, Parent Member  
F. Elamin, Parent Member  
L. Martinez, Parent Member

### Other Members:

A. Morell, Trustee  
L. Pizzolato, Trustee – alternate representative  
D. Macpherson, Superintendent of Student Achievement  
K. Robertson, Principal, Thames Valley Administrator's Committee Elementary  
R. Tamminga, Principal, Thames Valley Secondary School Administrators' Council  
T. Whaley, Thames Valley Council of Home and School Associations  
S. Smith, Assistant, Corporate Services  
S. Tucker, Communications Department





Date of Meeting: 2019 December 17

Item #: 14.a

<b>REPORT TO:</b>	<input type="checkbox"/> Administrative Council	<input type="checkbox"/> Program and School Services Advisory Committee
	<input type="checkbox"/> Policy Working Committee	<input type="checkbox"/> Planning and Priorities Advisory Committee
	<input checked="" type="checkbox"/> Board	<input type="checkbox"/> Other:
	<input checked="" type="checkbox"/> PUBLIC	<input type="checkbox"/> IN-CAMERA
<b>TITLE OF REPORT:</b>	2019 Annual Report	
<b>PRESENTED BY:</b>	Mark Fisher, Director of Education	
<b>PRESENTED FOR:</b>	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Advice
<b>Recommendation(s):</b>		
<b>Purpose:</b>	To fulfill the requirement of section 283(3) of the Education Act, that at the first meeting in December of each year, the chief executive officer of a board shall submit to the Board of Trustees an annual report on the action he or she has taken during the preceding school calendar under subsection (2). To satisfy the requirement of submitting the report to the Minister, the 2018-19 Directors' Annual Report shall be posted on the Thames Valley District School Board website on or before 2020 January 31.	
<b>Content:</b>	The 2019 Annual Report demonstrates our progress towards achieving our Vision, Mission and Strategic Priorities during the 2018-19 school year. Evidence supporting our strategic plan has been profiled within the report. The Director's Annual Report has been launched through the Board's website to allow for a greater number of stakeholders to receive the report.	
<b>Cost/Savings:</b>		
<b>Timeline:</b>	2019 December 17 – Presentation to the Board  2020 January 31 – Final Copy Posted to the Board's Website	
<b>Communications:</b>		
<b>Appendices:</b>		

Form Revised 2017 November 8

Relation to Commitments:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Putting students first   | <input checked="" type="checkbox"/> Actively engaging our students, staff, families and communities |
| <input checked="" type="checkbox"/> Recognizing and encouraging leadership in all its forms                    | <input checked="" type="checkbox"/> Being inclusive, fair and equitable                             |
| <input checked="" type="checkbox"/> Ensuring safe, positive learning and working environments                  | <input checked="" type="checkbox"/> Inspiring new ideas and promoting innovation                    |
| <input checked="" type="checkbox"/> Taking responsibility for the students and resources entrusted to our care |   |

**We build each student's tomorrow, every day**

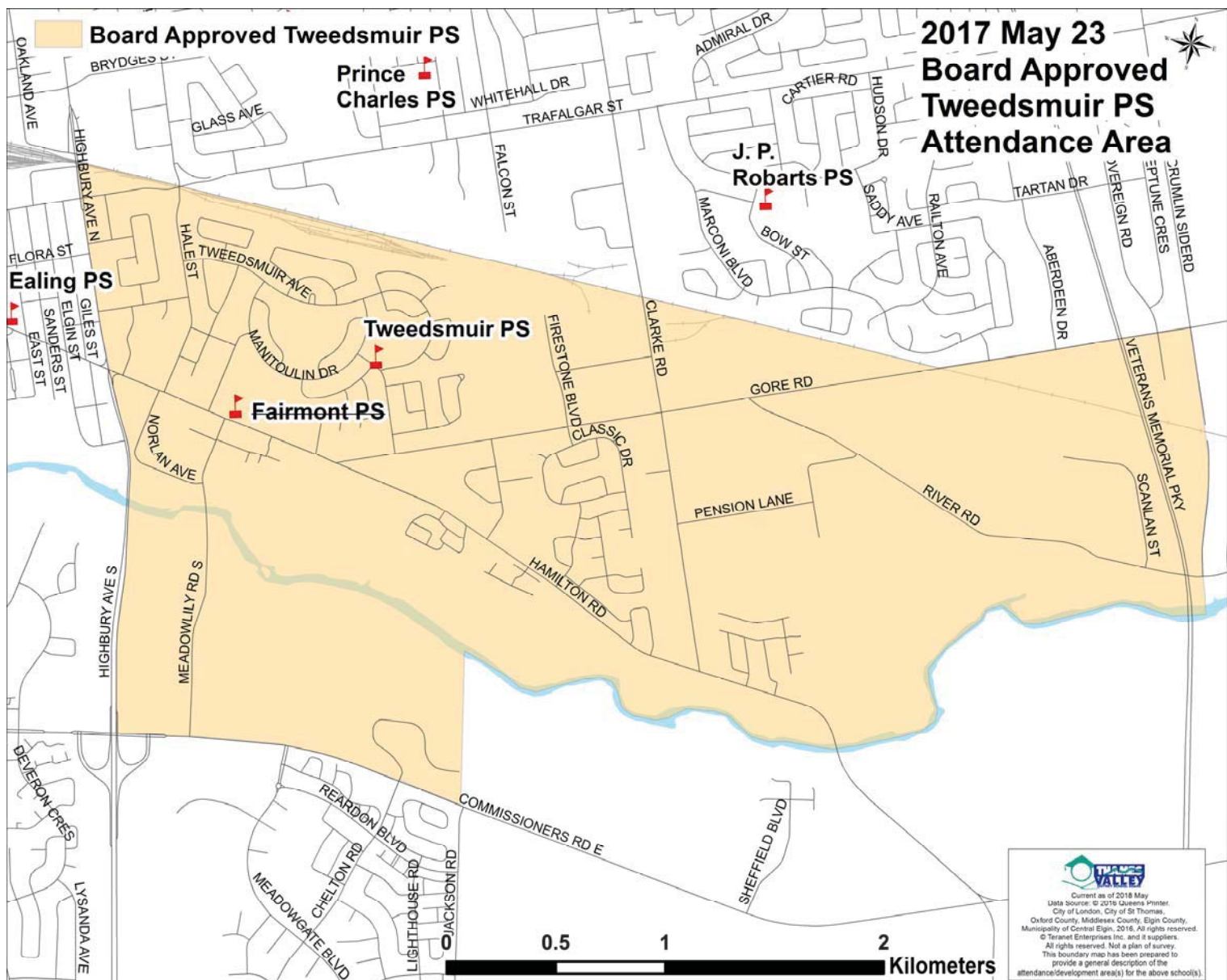
<b>REPORT TO:</b>	<input type="checkbox"/> Administrative Council <input type="checkbox"/> Program and School Services Advisory Committee <input type="checkbox"/> Policy Working Committee <input type="checkbox"/> Planning and Priorities Advisory Committee <input checked="" type="checkbox"/> Board <input type="checkbox"/> Other:
	<input checked="" type="checkbox"/> PUBLIC <input type="checkbox"/> IN-CAMERA
<b>TITLE OF REPORT:</b>	School Closure and Opening Timelines related to Elementary Pupil Accommodation Review-02 (EPAR-02) and New Southeast London Public School
<b>PRESENTED BY:</b>	Jeff Pratt, Associate Director and Treasurer Cathy Lynd, Superintendent of Business Services Carlos Henriquez, Manager, Capital Projects Christie Kent, Planner
<b>PRESENTED FOR:</b>	<input type="checkbox"/> Approval <input type="checkbox"/> Information <input checked="" type="checkbox"/> Advice
<b>Recommendation(s):</b>	<p><b>THAT THE PREVIOUSLY ADOPTED MOTIONS (2018 MAY 22):</b></p> <ul style="list-style-type: none"> <li>WHEREAS the approval of the Ministry of Education with respect to the Capital Priorities funding grant for the new Southeast London Public School and Tweedsmuir Public School was delayed until 2018 March 13,</li> <li>BE IT RESOLVED THAT Fairmont Public School, at 1040 Hamilton Road, London ON, close effective <u>2020 June 30</u> and declared surplus.</li> <li>THAT the Tweedsmuir Public School junior kindergarten to grade 8 new attendance area be approved, as per Figure 01 (Appendix A), effective <u>2020 July 01</u>.</li> <li>THAT the students residing in the proposed Tweedsmuir Public School attendance area to be accommodated at Tweedsmuir Public School, effective <u>2020 July 01</u>.</li> </ul> <p><b>BE AMENDED AS FOLLOWS:</b></p> <ul style="list-style-type: none"> <li>THAT Fairmont Public School, at 1040 Hamilton Road, London ON, close effective no earlier than <u>2021 June 30</u> and declared surplus, contingent upon Ministry of Education approvals as per the Capital Approval Process.</li> <li>THAT the Tweedsmuir Public School junior kindergarten to grade 8 new attendance area be approved, as per Figure 01 (Appendix A), effective no earlier than <u>2021 July 01</u>, contingent upon Ministry of Education approvals as per the Capital Approval Process.</li> <li>THAT the students residing in the proposed Tweedsmuir Public School attendance area to be accommodated at Tweedsmuir Public School, effective no earlier than <u>2021 July 01</u>, contingent upon Ministry of Education approvals as per the Capital Approval Process.</li> </ul>
<b>Purpose:</b>	To receive approval for the amended motions as they relate to the implementation timelines for the closure of Fairmont PS, the opening of Southeast London PS and completion of addition/renovations at Tweedsmuir PS.
<b>Content:</b>	The construction for the New Southeast London PS and Addition/Renovations at Tweedsmuir PS is now anticipated to be operational by 2021 September 01,

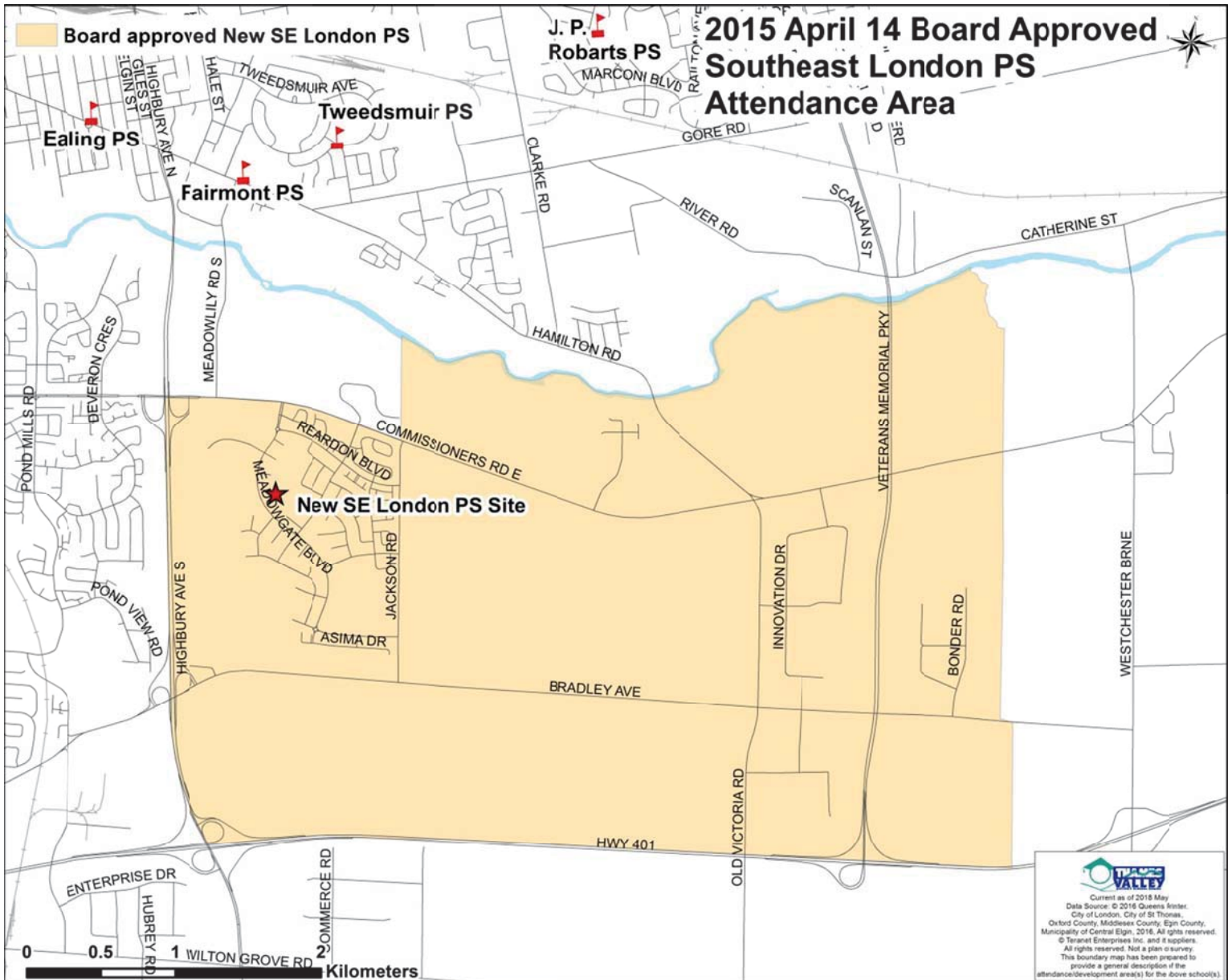
	<p>contingent upon Ministry of Education approvals as per the Capital Approval Process. The Board submitted the requests for Approval to Proceed to tender documents to the Ministry of Education as of 2019 June.</p> <p>Following confirmation of funding through the Ministry's Capital Priorities Program, the Board is required to follow the Ministry's Capital Construction Approval Process. The process includes several stages where the Ministry is to review and approve submissions prior to the Board proceeding to the next step.</p> <p>Once approvals to proceed to tender are issued by the Ministry and the Board accepts the tender bid, Administration will be able to provide a more detailed construction schedule and any changes to the anticipated school opening dates.</p> <p>Administration continue to work with the Ministry's Capital Branch team to move the projects through the pre-tender and post-tender stages of review and approval.</p>
<b>Cost/Savings:</b>	N/A
<b>Timeline:</b>	Timelines for approval from the Ministry of Education are unknown at this time.
<b>Communications:</b>	<p>Immediately following the approval of the amended motions at the Board Meeting of 2019 December 17, a media release will be issued. The media release will outline the revised estimated timelines for implementation of the EPAR-02 motions as they relate to the closure of Fairmont Public School, consolidations and renovations at Tweedsmuir Public School and the opening of New Southeast London Public School.</p> <p>A letter outlining this information will be sent home to families in each of the affected school communities as well.</p>
<b>Appendices:</b>	N/A

**Strategic Priority Area(s):**

<b>Relationships:</b>	<input type="checkbox"/> Students, families and staff are welcomed, respected and valued as partners. <input checked="" type="checkbox"/> Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. <input type="checkbox"/> Create opportunities for collaboration and partnerships.
<b>Equity and Diversity:</b>	<input checked="" type="checkbox"/> Create opportunities for equitable access to programs and services for students. <input type="checkbox"/> Students and all partners feel heard, valued and supported. <input type="checkbox"/> Programs and services embrace the culture and diversity of students and all partners.
<b>Achievement and Well-Being:</b>	<input type="checkbox"/> More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. <input type="checkbox"/> Staff will demonstrate excellence in instructional practices. <input checked="" type="checkbox"/> Enhance the safety and well-being of students and staff.

*Form Revised October 2018*







Date of Meeting: 2019 Dec. 17

Item #: 14.c

<b>REPORT TO:</b>	<input type="checkbox"/> Administrative Council <input type="checkbox"/> Program and School Services Advisory Committee <input type="checkbox"/> Policy Working Committee <input type="checkbox"/> Planning and Priorities Advisory Committee <input checked="" type="checkbox"/> Board <input type="checkbox"/> Other:
	For Board Meetings: <input checked="" type="checkbox"/> PUBLIC <input type="checkbox"/> IN-CAMERA
<b>TITLE OF REPORT:</b>	Junior Kindergarten / Senior Kindergarten Options in French Immersion Schools
<b>PRESENTED BY:</b>	Mark Fisher, Director of Education Riley Culhane, Associate Director – Learning Support Services Jeff Pratt, Associate Director – Organization Support Services
<b>PRESENTED FOR:</b>	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Input/Advice <input type="checkbox"/> Information
<b>Recommendation(s):</b>	That the Board provide a minimum of one English language combined Junior Kindergarten/Senior Kindergarten class at the following French Immersion Elementary Schools, effective September 1, 2020: <ul style="list-style-type: none"> <li>• Éva Circé-Côté French Immersion Public School</li> <li>• J.S. Buchanan French Immersion Public School</li> <li>• Jeanne Sauve French Immersion Public School</li> <li>• Kensal Park French Immersion Public School</li> <li>• Lord Roberts French Immersion Public School</li> <li>• Louise Arbour French Immersion Public School</li> <li>• Pierre Elliott Trudeau French Immersion Public School</li> <li>• Princess Anne French Immersion Public School</li> <li>• West Oaks French Immersion Public School</li> </ul>
<b>Purpose:</b>	To provide the Board with an option to consider creating English track FDK classes within available space in selected French Immersion Schools in a fiscally responsible manner.
<b>Content:</b>	<p><b>Background</b></p> <p>At the November 26, 2019 meeting of the Board, Trustees approved changes to French Immersion (FI) program delivery across Thames Valley District School Board (TVDSB) effective September 1, 2020. These changes include a consolidated entry point in Grade 1 and the discontinuation of Senior Kindergarten and Extended French program offerings. The intent of the changes are to strengthen the TVDSB's ability to deliver consistent, high-quality FI programming across the system.</p> <p>In response to questions received from Trustees and suggestions from the public, Administration is proposing an option for Board consideration that addresses the use of purpose-built space at FI schools in a fiscally responsible manner.</p>

Administration reviewed the feasibility of integrating English track Full-Day Kindergarten (FDK) classes, which includes both Junior Kindergarten (JK) and Senior Kindergarten (SK), at all French Immersion Schools.

The proposed motion is based on a review of available space at FI schools.

### **Methodology and Assumptions**

- October 31, 2019 actual enrolment was used as the basis for analysis, adjusted for the approved FI changes; and
- A maximum class size of 26:1 for FDK per Ministry guidelines, with representation from both JK and SK.

### **Analysis and Conclusions**

It should be noted that there are regulations under the Education Act that require a school to continue to offer FDK to junior kindergarten students once an FDK program, which includes junior kindergarten students, is in place.

In a fiscally responsible manner, regular-track English JK and SK, can be integrated in varying extents, into most of the FI schools.

Administration will develop admission criteria. Those students who are not successful in securing a placement at the FI school would attend their home school for FDK.

Based on the current year enrolment, the following number of FDK classes have been identified for the 2020-21 school year, with no additional portables required to accommodate these students:

- Éva Circé-Côté French Immersion Public School, 2 classrooms
- J.S. Buchanan French Immersion Public School, 2 classrooms
- Jeanne Sauvé French Immersion Public School, 1 classroom
- Kensal Park French Immersion Public School, 3 classrooms
- Lord Roberts French Immersion Public School, 1 classroom
- Louise Arbour French Immersion Public School, 4 classrooms
- Pierre Elliott Trudeau French Immersion Public School, 2 classrooms
- Princess Anne French Immersion Public School, 1 classroom
- West Oaks French Immersion Public School, 2 classrooms

It should be noted that Princess Elizabeth Public School, a dual track school, will continue to offer English FDK programs.

Roch Carrier French Immersion Public School is not included above as it is significantly over capacity at this time. There is a washroom ratio as per the Ontario Building Code and continued increase in enrolment will result in additional washrooms being required.

The capacity for English track FDK will be reviewed on an annual basis based on the FI Grade 1-8 enrolment at all FI sites.

<b>Cost/Savings:</b>	N/A
<b>Timeline:</b>	<p>For implementation September 2020.</p> <p>Board decision is required December 17, 2019 to ensure the Board meets FDK registration timelines and staffing requirements as outlined in the collective agreements.</p> <p>FDK registration is January 20, 2020 to February 7, 2020.</p>
<b>Communications:</b>	Communication to parents on the process for the English track FDK classes at FI schools
<b>Appendices:</b>	

**Strategic Priority Area(s):**

<b>Relationships:</b>	<input type="checkbox"/> Students, families and staff are welcomed, respected and valued as partners. <input checked="" type="checkbox"/> Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. <input type="checkbox"/> Create opportunities for collaboration and partnerships.
<b>Equity and Diversity:</b>	<input checked="" type="checkbox"/> Create opportunities for equitable access to programs and services for students. <input checked="" type="checkbox"/> Students and all partners feel heard, valued and supported. <input type="checkbox"/> Programs and services embrace the culture and diversity of students and all partners.
<b>Achievement and Well-Being:</b>	<input type="checkbox"/> More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. <input type="checkbox"/> Staff will demonstrate excellence in instructional practices. <input type="checkbox"/> Enhance the safety and well-being of students and staff.

*Form Revised June 2019*



# THAMES VALLEY DISTRICT SCHOOL BOARD

## POLICY WORKING COMMITTEE

November 26, 2019, 3:00 p.m.

Governor Simcoe

### MEMBERS

J. Bennett (Chair)  
L. Pizzolato  
M. Ruddock

S. Hunt  
A. Morell (ex-officio)  
C. Rahman

### ADMINISTRATION AND OTHERS

M. Fisher  
B. Williams  
A. Chahbar  
S. Smith

#### 1. Approval of the Agenda

The agenda was approved on motion.

#### 2. Conflicts of Interest

None declared.

#### 3. Committee Report of the Previous Meeting

The minutes of the 2019 October 22 meeting were reviewed.

#### 4. Tracking Sheet

The tracking sheet was reviewed.

The committee requested an update on the status of the policies/procedures on the tracking sheet. Administration will provide an update at the next meeting.

In response to a question regarding cellphone usage, Trustee Rahman advised TVDSB is in compliance and procedures are up to date.

The committee requested a copy the central policy/procedure database records maintained by Corporate Services. A review of the records will be added as an item to the next Policy Working Committee meeting agenda.

Questions of clarification regarding the content of the agenda, how agenda items are selected and if the Chair reviews the agenda prior to distribution were answered by Administration.

#### 5. Existing Policies/Procedures Under Revision

##### a. Development and Management of Board Policies and Administrative Procedures Policy

Trustee Morell presented for information and input a draft of the Development and Management of Board Policies and Administrative Procedures Policy.

The Trustees provided input on the policy.

Suggested edits to the policy were captured by Trustee Morell.

Next steps were discussed.

The following motion was moved and carried:

**THAT** upon completion of the flowchart, the Development and Management of Board Policies and Administrative Procedures Policy be posted for 30 days of public input.

**6. Other Business**

None.

**7. Date and Time of Next Meeting**

The next meeting was rescheduled for 2019 December 10.

**8. Adjournment**

The meeting adjourned by motion at 3:34 p.m.

Recommendations: None.

**Joyce Bennett**  
Committee Chair

## REPORT OF THE CHAIR'S COMMITTEE

2019 December 3  
12:11 p.m. – 2:23 p.m.

### MEMBERS

J. Bennett                  C. Rahman  
A. Morell (Chair)      M. Ruddock  
B. Yeoman (+1:32)

### ADMINISTRATION AND OTHERS

M. Fisher                      B. Williams

#### 1. APPROVAL OF AGENDA

The agenda, as amended, was approved by motion.

#### 2. CONFLICTS OF INTEREST – as noted under item 10.

#### 3. REVIEW UPCOMING MEETING AGENDAS

The agenda for the Inaugural meeting of the Board, the draft public and in-camera agendas for the 2019 December 17 meeting of the Board, and the draft Advisory agendas for January were reviewed and discussed.

#### 4. IN CAMERA

On motion, the committee moved in camera at 12:56 p.m., reconvening in public session at 12:58 p.m.

#### 5. CORRESPONDENCE - none

#### 6. RURAL EDUCATION TASK FORCE MEMBERSHIP AND AGENDA

A. Morell summarized the plans to bring together a Steering Committee to inform the process for the Rural Education Task Force. It was noted Trustees Morell, Ruddock, Smith, Yeoman, and Hunt have been appointed to this committee.

The following recommendation was moved and carried:

**That the following individuals be appointed to the Rural Education Task Force Steering Committee: Suzanne McCullough, OSSTF; Jennifer Brackenbury, OPC-Elementary; Larisa Grant, OPC-Secondary; Jennifer Nuyens, Thames Valley Council of Home and School Associations; Adrian Cornelissen, Middlesex County; Sally Martyn, Elgin County; Marcus Ryan, Oxford County; and Student Trustees Butler and Kennedy.**

A second invitation will be extended to Trustees. Recognizing there may be other members to be appointed, an electronic vote will be called as necessary, in advance of the next regularly scheduled Board meeting.

The agenda was reviewed and approved.

#### 7. COMMITTEES OF THE BOARD

The selection of Trustees to Board Committees made at the 2019 December 2 session was reviewed.

The following recommendation was moved and carried:

**That the appointment of Trustees to committees of the Board for 2019-2020, as outlined on the *Committees of the Board and Community Representation 2019-2020*, be approved.**

In consideration of meetings scheduled in December it was determined the recommendation will be presented to the full Board for their approval at the Inaugural meeting scheduled for 2019 December 10.

It was agreed to note in the Terms of Reference for the Discipline Committee that the First Nations Trustee be appointed as an alternate with the intent they be called upon to participate should the hearing concern an FNMI student.

## **8. PUBLIC INPUT REQUEST**

An application for public input was received and discussed. Supervisor B. Williams was asked to have Administration follow up.

## **9. BOARD ROOM SEATING PLAN**

The Board Room seating plan was reviewed and changes made.

## **10. TRUSTEES' PROFESSIONAL DEVELOPMENT REQUESTS**

Professional development request forms from Trustees were received and reviewed.

The following motion was moved and carried:

That Trustees Skinner, Hunt, Morell, Smith, Pizzolato, Cuddy, Antone, Rahman, and Ruddock be approved to attend the Public Education Symposium (PES) scheduled for January 23-25, 2019.

With respect to a request from the Chair to attend an upcoming workshop through Western Continuing Studies, C. Rahman declared a conflict of interest.

The following motion was moved and carried:

That Trustee Morell be approved to attend the Collaborative Conflict Resolution workshop scheduled for Jan 15-16, 2019.

## **11. UPCOMING EVENTS AND INITIATIVES**

- Indigenous Student Trustee Election, 2020 February 26
- Student Trustee Election, 2020 February 27
- Variety Is, 2020 April 30
- Award of Distinction, 2020 May 6

## **12. OTHER BUSINESS**

### **a. Policy Working Committee Agenda**

Going forward the Policy Working Committee agenda will be submitted to the Committee Chair in advance of the meeting for their review.

### **b. Time of Chair's Meetings**

Discussion considered the future meeting times for the Chair's Committee. The dates and times for the year were established as outlined under item 13.

### **c. Trustee Forums Update**

A. Morell advised work continues on setting the dates and locations for the Trustee Forums. Communications is working on materials for those meetings. There was a request that new Trustees be provided background information on the Forums outlining the expectations. The importance of having dates as soon as possible was highlighted. Discussion considered the potential for hosting the forums by wards in London.

### **d. Land Acknowledgement**

A. Morell advised she will be consulting with Student Trustee C. Kennedy and Trustee C. Antone regarding the current land acknowledgement used by the Board noting the land acknowledgement at the recent student leadership conference was well done.

### **e. Trustee Professional Fund**

A. Morell proposed the reserve fund be used to support the two alternate OPSBA members to attend the OPSBA meetings. Costs would include mileage, accommodations, and food. It was estimated there would be 4 to 5 meetings throughout the year. It was clarified there are funds to support this.

The following recommendation was moved and carried:

**That the reserve fund be used to support the OPSBA Alternate Members to attend the OPSBA meetings.**

In response to a question, A. Morell advised invitations to attend the Public Education Symposium will be extended to Senior Administration from the Chair.

### **13. DATE AND TIME OF NEXT MEETING**

The next meeting was scheduled for 2020 January 14, 3 p.m.

Future Meeting Schedule:

January 28, 2 p.m.	February 18, 12 p.m.	March 10, 3 p.m.
March 24, 2 p.m.	April 14, 2 p.m.	April 21, 12 p.m.
May 12, 3 p.m.	May 19, 12 p.m.	June 16, 12 p.m.

### **14. ADJOURNMENT**

The meeting adjourned at 2:23 p.m. by motion.

### **RECOMMENDATIONS:**

**That the following individuals be appointed to the Rural Education Task Force Steering Committee: Suzanne McCullough, OSSTF; Jennifer Brackenbury, OPC-Elementary; Larisa Grant, OPC-Secondary; Jennifer Nuyens, Thames Valley Council of Home and School Associations; Adrian Cornelissen, Middlesex County; Sally Martyn, Elgin County; Marcus Ryan, Oxford County; and Student Trustees Butler and Kennedy.**

**That the reserve fund be used to support the OPSBA Alternate Members to attend the OPSBA meetings.**

The following recommendation was brought forward for approval at the 2019 December 10 meeting of the Board:

That the appointment of Trustees to committees of the Board for 2019-2020, as outlined on the *Committees of the Board and Community Representation 2019-2020*, be approved.

**ARLENE MORELL**  
CHAIR