

# **THAMES VALLEY DISTRICT SCHOOL BOARD REGULAR BOARD MEETING AGENDA**

**April 28, 2020, 7:00 P.M.**

**Teams Meeting**

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. STRATEGIC PLAN IN ACTION**
- 4. APPROVAL OF AGENDA**
- 5. OFFICIAL RECORD**
- 6. RECOGNITIONS**
- 7. CONFLICTS OF INTEREST**
- 8. DIRECTOR'S ANNOUNCEMENTS**
- 9. CHAIR'S ANNOUNCEMENTS**
- 10. PUBLIC INPUT**

None.
- 11. MINUTES OF THE 2020 MARCH 24 REGULAR BOARD MEETING AND THE 2020 APRIL 21 SPECIAL MEETING OF THE BOARD**
  - a. Confirmation of Minutes**
  - b. Business Arising from Minutes**
- 12. STUDENT TRUSTEE UPDATE**
- 13. REPORTS FROM ADMINISTRATION**
  - a. 2019/20 List of School Facilities for Potential Facility Collaboration and Co-Build Opportunities**
  - b. Revised Budget Calendar**
- 14. REPORTS FROM BOARD COMMITTEES**
  - a. Special Education Advisory Committee, 2020 April 7**

- b. Interim Report of the Bylaw Ad Hoc Committee

**15. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES**

- a. Ontario Public School Boards' Association (OPSBA)
- b. Thames Valley Education Foundation (TVEF)

**16. COMMUNICATIONS**

**17. NOTICE OF MOTION**

That the Chair write a letter to the Premiere and the Minister of Education regarding closing the gap in access to rural broadband to Ontario's rural communities.

**18. MOTION – NOTICE OF WHICH HAS BEEN GIVEN**

1. That the Chair write a letter to OPSBA, copy the letter to the Premier of Ontario, local MPP's and the Minister of Education, inclusive of all TVDSB employee groups related to: safety and well-being, programs and pathways, eLearning, class size ( elementary and secondary), special education funding, and the full-day kindergarten program model( teacher and ECE).

2. To increase transparency and accountability of the Board decision-making process for the public's benefit, I move that all Program and School Service Advisory Committee meetings and Planning and Priority Advisory Committee meetings be video recorded and broadcast as is done for formal Meetings of the Board. This practice is to begin immediately.

**19. QUESTIONS/COMMENTS BY MEMBERS**

**20. DIRECTOR'S NEWS FROM THE SYSTEM**

**21. ADJOURNMENT**

## **OFFICIAL RECORD**

We regret to record the death of William (Bill) DeBie on March 19. Bill was a Custodian at West Elgin Secondary School.

# THAMES VALLEY DISTRICT SCHOOL BOARD

## REGULAR MEETING

March 24, 2020, 7:00 P.M.

### TRUSTEES

A. Morell (Chair)  
J. Bennett (by phone)  
S. Hunt (by phone)  
L. Pizzolato (by phone)  
M. Ruddock  
B. Yeoman (by phone)  
C. Rahman (by phone)  
S. Chun (by phone)  
C. Kennedy (by phone)

B. McKinnon (by phone)  
S. Polhill (by phone)  
B. Smith (by phone)  
J. Skinner (by phone)  
P. Cuddy (by phone)  
E. Butler (by phone)

### ADMINISTRATION AND OTHERS

M. Fisher  
J. Pratt  
S. Builder (by phone)  
A. Canham (by phone)  
R. Culhane (by phone)  
D. Macpherson (by phone)  
S. Powell (by phone)  
P. Skinner (by phone)  
P. Sydor (by phone)  
R. Kuiper (by phone)

M. Moynihan (by phone)  
L. Griffith-Jones (by phone)  
C. Giannacopoulos (by phone)  
C. Lynd (by phone)  
K. Wilkinson (by phone)  
K. Edgar (by phone)  
L. Nicholls (by phone)  
T. Testa  
B. Williams

### REGRETS

C. Antone

#### 1. CALL TO ORDER

Board Chair Morell called the meeting to order at 7:00 p.m.

#### 2. O CANADA

The meeting opened with the playing of O Canada.

#### 3. APPROVAL OF AGENDA

The agenda, with the addition of Questions and Comments, was unanimously approved on motion by Trustee Cuddy, seconded by Trustee Smith.

#### 4. OFFICIAL RECORD

None.

#### 5. CONFLICTS OF INTEREST

None declared.

#### 6. DIRECTOR'S ANNOUNCEMENTS

Director Fisher advised on the recent announcement by the Province regarding the extended closure of schools in the province to April 5. Online resources provided by the Ministry were described.

The Director reported on the efforts of Administration and the board's professional staff in social work and psychology to support students at this time.

The deep cleaning and sanitizing of schools by the facilities department was described noting those staff are now in self-isolation as a precaution. The importance of not accessing schools was noted. An inventory of surplus personal protection equipment such as gloves and masks at school sites is being completed so that they may be donated.

The Director advised on the messaging to Administrators and educators regarding posts to social media, participation in community events and activities, and direction to not enter schools. Communities have been advised to not use school playground equipment per the recommendation of public health.

Currently, essential services are operating one day a week. IT equipment is being deployed to staff as appropriate to support working at home. Where possible, capital projects are continuing at this time.

Board meetings and Special Education Advisory Committee meetings will be proceeding; all other committees are paused at this time.

International exchange students have returned home except for three at the request of their parents.

International and out of province field trips have been cancelled for the remainder of the school year.

The Director responded to questions regarding access to schools, plans to support student learning, and payments to staff members performing casual work.

In response to a question, the Director advised it is expected the Ministry will be providing direction regarding expectations for educators after April 5.

Upon request, the Director advised that information on how to keep in touch with SWIS workers could be added to the website.

## **7. CHAIR'S ANNOUNCEMENTS**

Chair Morell extended sincere appreciation to staff during this unprecedented time.

She advised most meetings currently are on hold and virtual platforms are being explored to ensure equity in access for Trustees and the ability for the public to participate.

Chair Morell extended congratulations to Superintendent K. Wilkinson on her retirement. Her years of dedicated service were acknowledged.

Meeting etiquette for the teleconference meeting was reviewed.

## **8. PUBLIC INPUT**

None.

## **9. MINUTES OF THE 2020 FEBRUARY 25 REGULAR BOARD MEETING**

### **a. Confirmation of Minutes**

The minutes of the 2020 February 25 Regular Board meeting were approved on motion of Trustee Yeoman, seconded by Trustee Pizzolato.

### **b. Business Arising from Minutes - None**

## **10. REPORTS FROM ADMINISTRATION**

### **a. Capital Planning Staffing Request**

Associate Director Pratt introduced the request for additional staffing in the Capital Planning department to facilitate leadership capacity and to address the accommodation planning requirements over the next number of years.

C. Lynd advised on the role of the Capital Planning Department, the current staffing complement, the request for staffing, and the rationale for the request.

Plans for posting for the positions were described.

Questions of clarification regarding funding for the Co-Op students and the staffing complement were addressed by Administration.

There was a suggestion that consideration be given to engaging TVDSB co-op students in the department.

**Moved by** B. Smith

**Seconded by** S. Hunt

That the following positions for the Planning Department, which are in addition to the current staffing model, be approved:

- 1.0 FTE Manager of Planning (effective May 2020)
- 1.0 FTE Planner (effective May 2020)
- 1.0 FTE Assistant Planner (effective September 2020)
- 1.0 FTE Data and Visualization Specialist (effective September 2020)
- 1.0 FTE Co-operative Education student (effective September 2020)

**CARRIED**

Poll Vote:

Yea: Trustees J. Bennett, P. Cuddy, S. Hunt, B. McKinnon, A. Morell, L. Pizzolato, S. Polhill, C. Rahman, M. Ruddock, J. Skinner, B. Smith, B. Yeoman

Nays: Nil

Absent: Trustee C. Antone

Student Trustees: Yea: E. Butler, S. Chun, C. Kennedy

## **11. REPORTS FROM BOARD COMMITTEES**

### **a. Policy Working Committee, 2020 February 25**

Provided for information.

### **b. Program and School Services Advisory Committee, 2020 March 3**

Provided for information.

### **c. Special Education Advisory Committee, 2020 March 9**

Provided for information.

### **d. Chair's Committee, 2020 March 10**

Provided for information.

### **e. Planning and Priorities Advisory Committee, 2020 March 10**

Provided for information.

In response to a question, it was clarified that if Trustees had questions regarding capital priorities funding they be submitted the Friday before the meeting. This was not in reference to any of the reports attached to the agenda package.

## **12. NOTICE OF MOTION**

The following were presented as Notices of Motion:

That the Chair write a letter to OPSBA, copy the letter to the Premier of Ontario, local MPP's and the Minister of Education, inclusive of all TVDSB employee groups related to: safety and well-

being, programs and pathways, eLearning, class size ( elementary and secondary), special education funding, and the full-day kindergarten program model( teacher and ECE).

To increase transparency and accountability of the Board decision-making process for the public's benefit, I move that all Program and School Service Advisory Committee meetings and Planning and Priority Advisory Committee meetings be video recorded and broadcast as is done for formal Meetings of the Board. This practice is to begin immediately.

**13. MOTION – NOTICE OF WHICH HAS BEEN GIVEN - None**

**14. QUESTIONS AND COMMENTS BY MEMBERS**

In response to questions, Director Fisher advised of the following:

Messaging from the province has indicated the school year will not be in jeopardy due to the COVID-19 school closures. There is work underway provincially to outline the expectations of teachers to interact with students after April 5. Once those parameters are known they will be communicated to parents.

The Thames Valley Education Foundation, Caring Fund is still accepting applications.

In response to questions, Trustee Morell advised of the following:

A Special Meeting of the Board will be called if required. Trustees were invited to connect with the Director and the Chair as needed. She has reached out to OBSPA to learn what other Boards are doing at this time regarding meetings.

A concern was raised regarding the process for the recent media release and it's posting to the website in relation to one of the Notices of Motion.

Director Fisher acknowledged Superintendent K. Wilkinson noting her significant contributions over the years.

**15. ADJOURNMENT**

On motion of Trustee Cuddy, seconded by Trustee Smith the meeting adjourned at 8:06 p.m.

**ARLENE MORELL**  
Chairperson

# THAMES VALLEY DISTRICT SCHOOL BOARD

## SPECIAL MEETING OF THE BOARD

April 21, 2020  
Teams Meeting

### TRUSTEES

A. Morell (Chair)  
J. Bennett  
L. Pizzolato  
M. Ruddock  
B. Yeoman  
C. Rahman  
S. Chun  
C. Kennedy

B. McKinnon  
S. Polhill  
B. Smith  
J. Skinner  
P. Cuddy  
C. Antone  
S. Hunt  
E. Butler

### ADMINISTRATION AND OTHERS

M. Fisher  
J. Pratt  
S. Builder  
A. Canham  
R. Culhane  
D. Macpherson  
T. Testa  
P. Skinner  
S. Powell  
C. Lynd  
B. Williams

M. Moynihan  
P. Sydor  
R. Kuiper  
L. Griffith-Jones  
C. Giannacopoulos  
K. Edgar  
L. Nicholls  
A. Chahbar  
C. Glaser  
S. Smith

#### 1. CALL TO ORDER

Board Chair Morell called the meeting to order at 4:51 p.m. and acknowledged the traditional territory on which the Board meeting is held.

#### 2. O CANADA

The meeting was opened with the playing of O Canada.

#### 3. APPROVAL OF AGENDA

Chair Morell extended appreciation to staff, volunteers and fellow Trustees for their efforts during the Covid-19 pandemic.

The agenda was approved on motion by Trustee Polhill, seconded by Trustee Yeoman.

#### 4. CONFLICTS OF INTEREST

None declared.

#### 5. TVDSB RESPONSE TO COVID-19 PANDEMIC

Director Fisher provided an update on Thames Valley District School Boards (TVDSB) response to the Covid-19 pandemic.

The strategies that TVDSB has implemented since 2020 March 12 when the Ministry of Education ordered school closures were detailed. Actions include deploying over 12,000 devices to students and staff, providing approximately 700 iPhones/iPads to students with no internet access and mailing paper packages to students who remain without internet access for varying reasons. It was noted an additional application process for devices is underway for families that did not initially participate. The FNMI communities have been contacted to ensure the resources needed are received. The number of online training resources accessed by staff and students continues to increase daily.

Director Fisher advised that teachers are in regular contact with families and all levels of staff are meeting weekly.



All construction projects are suspended with the exception of Masonville Public School. Director Fisher reported that the TVDSB Caring Fund has funded over \$119,000.000 in requests from families, primarily for food and transportation.

Questions were addressed regarding iPad/iPhone funding and eligibility, the delivery method for lessons, the impact for students on SAL, the distanced learning survey, students with mental health needs, technology access/needs, graduating students/final grades, communicating to families through school messenger, creating social opportunities for students to interact with other students, releasing musical instruments to students and the deferment of graduations.

In response to a question, it was noted a distanced learning survey will be sent to families to solicit feedback on their experience and receive suggestions on improving distanced learning.

A recap of the Covid-19 update will be sent to Trustees.

Director Fisher noted it is National Volunteer Recognition Week and extended appreciation to all the volunteers across the Valley for the positive impact they make on students and families.

Success stories from across the TVDSB were shared.

Director Fisher announced the appointment of K. Auckland to Superintendent of Student Achievement effective 2020 August 1. Superintendent D. Macpherson will retire at this time.

Director Fisher presented for approval a revised Board meeting schedule. Questions of clarification regarding the proposed schedule of meetings were addressed by Administration.

In addition to the Board meetings, Director Fisher offered to provide regular updates to Trustees on alternating weeks.

**Moved by J. Bennett**  
**Seconded by B. Smith**

To increase governance during the Covid-19 pandemic and while Ontario is under a state of emergency,

**That the 2020 Board meeting schedule be revised to meet twice monthly by adding a Special Board meeting on the second Tuesday of each month in lieu of the Advisory Committee meetings. In addition, that on the alternating Tuesdays a commitment to virtual check-ins with Director Fisher be established.**

**That this schedule be revisited at the end of 2020 June.**

**CARRIED**

**6. REPORT OF COMMITTEE OF THE WHOLE, IN-CAMERA, 2020 APRIL 21**

Trustee Ruddock reported the Committee of the Whole met in-camera April 21, 2020 from 4:00 p.m. to 4:25 p.m. The committee discussed negotiation, legal and personal matters. There were no conflicts of interest. There were no recommendations.

**7. QUESTIONS/COMMENTS BY MEMBERS**

None.

**8. ADJOURNMENT**

On motion of Trustee Polhill, seconded by Trustee Smith the meeting adjourned at 7:13 p.m.

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Arlene Morell  
Chairperson



Date of Meeting: 2020 Apr 28

Item #: 13.a

<b>REPORT TO:</b>	<input type="checkbox"/> Administrative Council <input type="checkbox"/> Program and School Services Advisory Committee <input type="checkbox"/> Policy Working Committee <input type="checkbox"/> Planning and Priorities Advisory Committee <input checked="" type="checkbox"/> Board <input type="checkbox"/> Other:
	For Board Meetings: <input checked="" type="checkbox"/> PUBLIC <input type="checkbox"/> IN-CAMERA
<b>TITLE OF REPORT:</b>	2019/20 List of School Facilities for Potential Facility Collaboration and Co-Build Opportunities
<b>PRESENTED BY:</b>	Cathy Lynd, Superintendent of Business Jeff Pratt, Associate Director
<b>PRESENTED FOR:</b>	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Input/Advice <input type="checkbox"/> Information
<b>Recommendation(s):</b>	<ol style="list-style-type: none"> <li>That the following elementary schools BE APPROVED for potential facility collaboration:           <ul style="list-style-type: none"> <li>Delaware Central Public School</li> <li>Ealing Public School</li> <li>Trafalgar Public School</li> <li>Knollwood Park Public School</li> </ul> </li> <li>That the following secondary schools BE APPROVED for potential facility collaboration:           <ul style="list-style-type: none"> <li>Arthur Voaden Secondary School</li> <li>B. Davison Secondary School</li> <li>Clarke Road Secondary School</li> <li>Glencoe District High School</li> <li>Ingersoll District Collegiate Institute</li> <li>Lord Dorchester Secondary School</li> <li>North Middlesex District High School</li> <li>Westminster Secondary School</li> <li>West Elgin Secondary School</li> </ul> </li> <li>That the following proposed capital construction projects BE APPROVED for potential co-build opportunities and facility collaboration, <b>all pending confirmation of Ministry of Education approval for funding:</b> <ul style="list-style-type: none"> <li>Proposed New Belmont Elementary Public School</li> <li>Proposed New Southwest London Elementary Public School</li> <li>Proposed Northwest London Elementary Public School</li> <li>Proposed New Southeast St. Thomas Elementary Public School</li> </ul> </li> </ol>
<b>Purpose:</b>	To receive approval from the Board of Trustees regarding potential facility collaboration and co-build opportunities, in accordance with the Ministry of Education's Community Planning and Collaboration Guideline and Thames

**We build each student's tomorrow, every day**

	Valley District School Board's Procedure 4015b, Community Planning and Facility Collaboration Opportunities.
<b>Content:</b>	<p><b>Background</b></p> <p>On an annual basis and in accordance with Procedure 4015b, Thames Valley District School Board administration hosts Community Planning and Facility Collaboration Opportunity (CPFCO) meetings where community organization representatives and municipal partners are invited to learn and discuss potential collaboration and co-build opportunities at listed school facilities.</p> <p>In alignment with the Ministry's Guideline, Thames Valley District School Board Procedure 4015b includes the criteria for identifying existing school facilities where there is unused space in operating and sustainable schools which may be suitable for facility collaboration opportunities:</p> <ul style="list-style-type: none"> <li>• Any facility which has a utilization rate of 60% or below based on the Ministry's on-the-ground capacity for the facility; or,</li> <li>• Any facility which has 200 or more empty pupil places.</li> </ul> <p>The above criteria must be met for at least two consecutive years.</p> <p>In addition to the above, Thames Valley District School Board is committed to exploring facility collaboration opportunities when:</p> <ul style="list-style-type: none"> <li>• Building new schools;</li> <li>• Undertaking significant renovations or additions to existing school facilities; and,</li> <li>• Considering properties for possible disposition.</li> </ul> <p>Administration considers a number of factors when determining appropriate school facilities for potential collaboration, including, but not limited to:</p> <ul style="list-style-type: none"> <li>• Student achievement;</li> <li>• Student safety and well-being;</li> <li>• Impact on operations;</li> <li>• Cost implications; and,</li> <li>• Municipal By-laws.</li> </ul> <p>All proposed capital construction projects identified for potential co-build opportunities and/or facility collaboration are contingent upon the approval of funding from the Ministry of Education.</p>
<b>Financial Implications:</b>	N/A
<b>Timeline:</b>	
<b>Communications:</b>	Listed Potential Facility Collaboration and Co-Build Opportunities to be updated on the Thames Valley District School Board website.
<b>Appendices:</b>	N/A

**Strategic Priority Area(s):**

**Relationships:**

☐ Students, families and staff are welcomed, respected and valued as partners.

	<input checked="" type="checkbox"/> Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. <input checked="" type="checkbox"/> Create opportunities for collaboration and partnerships.
<b>Equity and Diversity:</b>	<input checked="" type="checkbox"/> Create opportunities for equitable access to programs and services for students. <input checked="" type="checkbox"/> Students and all partners feel heard, valued and supported. <input checked="" type="checkbox"/> Programs and services embrace the culture and diversity of students and all partners.
<b>Achievement and Well-Being:</b>	<input type="checkbox"/> More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. <input type="checkbox"/> Staff will demonstrate excellence in instructional practices. <input checked="" type="checkbox"/> Enhance the safety and well-being of students and staff.

*Form Revised January 2020*



Date of Meeting: 2020 April 28

Item #: 13.b

<b>REPORT TO:</b>	<input type="checkbox"/> Administrative Council <input type="checkbox"/> Program and School Services Advisory Committee <input type="checkbox"/> Policy Working Committee <input type="checkbox"/> Planning and Priorities Advisory Committee <input checked="" type="checkbox"/> Board <input type="checkbox"/> Other:
	For Board Meetings: <input checked="" type="checkbox"/> PUBLIC <input type="checkbox"/> IN-CAMERA
<b>TITLE OF REPORT:</b>	Revised Budget Calendar
<b>PRESENTED BY:</b> <i>(list ONLY those attending the meeting)</i>	Jeff Pratt, Associate Director Cathy Lynd, Superintendent of Business Services Sandra Macey, Manager of Financial Services
<b>PRESENTED FOR:</b>	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Input/Advice <input type="checkbox"/> Information
<b>Recommendation(s):</b>	
<b>Purpose:</b>	To provide the committee with the revised 2020-2021 Budget Calendar.
<b>Content:</b>	<p>Changes have been made to the budget calendar based on the late timing of the GSN announcement, the cancellation of committee meetings, and the Board meeting schedule change. In order to approve the budget before the end of June, some of the original meeting dates have been changed and additional meetings have been added.</p> <p>The changes and key dates are included on the attached calendar and are summarized below (Note – if the GSN announcement is later than May 8 and/or the EFIS system used for Ministry reporting is not available until after May 19, timelines will likely have to be further revised):</p> <ul style="list-style-type: none"> <li>• May 12 – Special Meeting of the Board – budget related reports including GSN Funding Overview (tentative) and Thought Exchange results</li> <li>• June 8 – Present preliminary special education budget to SEAC</li> <li>• June 9 – Special Meeting of the Board - Preliminary Budget Presentation</li> <li>• June 15 – Written Public Input due by 9am</li> <li>• June 16 – Proposed Special Meeting of the Board – Final Public Input Received</li> <li>• June 23 – Board Meeting – Budget Debate and Approval</li> </ul> <p>Historically, TVDSB has received public delegations for budget input two weeks after the preliminary budget presentation giving delegations just over one week to provide written interest and submission. Due to constricted time lines this year (similar to last year), delegations would have to be received at the additional proposed Special Meeting of the Board on June 16<sup>th</sup>, one week following the preliminary budget presentation. Submissions for public delegations would have to be received by Corporate Services no later than June 11<sup>th</sup> at 4:00 PM, two days following the budget presentation. For the</p>

	committee's consideration, while 2 days is less than the usual timeline, it would still provide an opportunity for delegations.
<b>Cost/Savings:</b>	N/A
<b>Timeline:</b>	N/A
<b>Communications:</b>	N/A
<b>Appendices:</b>	Revised 2020-2021 Budget Calendar

**Strategic Priority Area(s):**

<b>Relationships:</b>	<input type="checkbox"/> Students, families and staff are welcomed, respected and valued as partners. <input type="checkbox"/> Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. <input checked="" type="checkbox"/> Create opportunities for collaboration and partnerships.
<b>Equity and Diversity:</b>	<input checked="" type="checkbox"/> Create opportunities for equitable access to programs and services for students. <input type="checkbox"/> Students and all partners feel heard, valued and supported. <input type="checkbox"/> Programs and services embrace the culture and diversity of students and all partners.
<b>Achievement and Well-Being:</b>	<input type="checkbox"/> More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. <input type="checkbox"/> Staff will demonstrate excellence in instructional practices. <input type="checkbox"/> Enhance the safety and well-being of students and staff.

Form Revised June 2019

# April 2020

Monday	Tuesday	Wednesday	Thursday	Friday
30	31	1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28 Board Meeting -Revised Budget Calendar	29	30	1

# May 2020

Monday	Tuesday	Wednesday	Thursday	Friday
27	28	29	30	1
4	5	6	7	8 Potential GSN Announcement
11	12 Special Meeting of the Board - Enrolment Analysis - Thought Exchange Results - Report on GSN Funding Overview and Any PPFs announced (tentative)	13	14	15
18	19 Potential EFIS Availability	20	21	22
25	26 Board Meeting	27	28	29



# June 2020

Monday	Tuesday	Wednesday	Thursday	Friday
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>8</b> SEAC -Preliminary Spec Ed Budget	<b>9</b> Special Meeting of the Board - Preliminary Budget Presentation	<b>10</b>	<b>11</b>	<b>12</b>
<b>15</b> Public Input Deadline	<b>16</b> Special Meeting of the Board (Proposed) - Public Input	<b>17</b>	<b>18</b>	<b>19</b>
<b>22</b>	<b>23</b> Board Meeting -Budget Debate and Approval	<b>24</b>	<b>25</b>	<b>26</b>
<b>29</b>	<b>30</b>	<b>1</b>	<b>2</b>	<b>3</b>

## REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

April 7, 2020  
12:15 p.m. – 2:51 p.m.

### MEMBERS

C. Thamavongsa, Association for Bright Children  
B. Mai, Association for Bright Children  
S. Lawrence Farrants, Autism Ontario London  
K. Wilson, Autism Ontario London (+2:45)  
B. Furac, Community Living London  
A. Morse, Easter Seals Ontario  
B. Harvey, Epilepsy Support Centre (-1:23)  
P. Cook, Learning Disabilities Association of Ontario  
D. Shore-Reid, Learning Disabilities Association London  
L. Turner-Otte, Ontario Parents Advocating for Children with Cancer  
L. Dunlop-Dibbs, Vanier Children's Services  
M. Barbeau, Voice for Hearing Impaired Children  
N. Davison, VOICE for the Hearing Impaired  
M. Cvetkovich, Children's Aid Society of London and Middlesex  
J. Wright, Community Services Coordination Network (CSCN)  
C. Krygsman, Community Services Coordination Network (CSCN)  
T. Grant, Fetal Alcohol Spectrum Disorder Network  
S. Young, London Autism Developmental Disabilities  
J. Gritzan, Thames Valley Children's Centre  
J. Bennett, Trustee  
L. Pizzolato, Trustee  
B. Yeoman, Trustee

**Regrets:** S. Thomson

### ADMINISTRATION AND OTHERS

A. Canham, Superintendent of Special Education  
A. Leatham, Learning Supervisor  
R. Ferrara, Learning Supervisor  
H. Mahabir, Elementary Principal  
T. Birtch, Secondary Principal  
M. Chevalier, Elementary Principal  
M. Phillips, Secondary Principal  
S. Smith, Corporate Services  
J. Capaldi, Communication Specialist  
S. McNaughton, Assistant to Superintendent

#### 1. **Call to Order**

Chair P. Cook called the meeting to order at 12:15 p.m. through a virtual Teams meeting.

#### 2. **Welcome**

Chair Cook welcomed everyone and reviewed the virtual meeting format.

#### 3. **Confirmation of Agenda**

The agenda as amended, was approved on motion.

#### 4. **Conflicts of Interest**

None declared.

#### 5. **Report of the Previous Meeting**

The report of the 2020 March 9 Special Education Advisory Committee meeting was provided for information.

#### 6. **Business Arising from the Minutes**

##### a) **#6. Business Arising from the Minutes- 2020 February 6**

IEP Audit Committee: Is postponed indefinitely.

##### b) **#14. Special Education Plan- 2020 March 9**

Special Education Plan: Review of the Ministry of Education expectations around completion of the 2020-2021 plan.

c) **#6.Business Arising from the Minutes – 2020 March 9**

Use of Guide Dogs and Service Animals: Public Consultation is available until 2020 April 11, 2020.

**7. Students with Special Education Needs and Learning at Home**

**a. Assessing Assistive Technology**

A. Canham reported the deployment of SEA devices began yesterday. It was noted that TVDSB received approximately 2000 requests for SEA device pick ups. Principals collected the devices from schools, where custodial staff cleaned and packaged them following guidelines provided by the Middlesex Health Unit. The distribution process was outlined noting approximately an additional 10,000 devices will be deployed to families for Learn at home.

In response to a question, it was noted the Teachers on Special Assignment (TOSAs) for assistive technology are in addition to existing TOSAs allocated for to support differentiation in the classroom.

Professional Services Staff (members of the Social Work and Psychology teams) are reaching out to students within their portfolios and students they have concerns about. A. Canham advised there is information available on the TVDSB website to help parents/guardians facilitate difficult conversations with students. TVDSB has collaborated with community partners to help support students across the region during Covid-19.

**b. Accessing Curriculum Resources**

A. Canham advised that teachers are participating in weekly check-ins with students.

A. Canham provided a virtual tour of the Learn at Home section of the website and recommended SEAC members complete a full review. The Continuity of Learning Special Education section of website was highlighted.

Feedback was provided on the learning platform and captured by A. Canham. It was noted the wide variety of learning needs make it difficult to capture all student needs using an online platform.

Concerns were raised regarding the ability for some parents/guardians to provide education to their child/children for varying reasons, causing parents/guardians to become overwhelmed.

In response to a question, it was noted Administration is working to address internet access concerns for students without internet access.

Appreciation was extended to the TVDSB for the rapid response and aid provided to students and families during the Covid-19 pandemic.

**8. Role of the TOSA Discussion**

A. Leatham reviewed the role of the Special Education Teacher on Special Assignment (TOSA). The key elements of the role and tiered approach were outlined. It was noted the Special Education TOSA model will transition from the expert to coaching model. The benefits of the coaching model were outlined.

Questions of clarification regarding TOSA qualifications and training, documenting student progress, determining TOSA placement, TOSA wait times and prioritizing student needs were addressed.

The committee requested data pertaining to the number of students a TOSA supports per year.

**9. Supports for Students with a Gifted Exceptionality 2020-2021**

A. Canham reviewed the current model for supporting students with a gifted exceptionality through direct intervention using gifted itinerant teachers. He outlined the new model of supporting students that will utilize the classroom teacher to support the student throughout the entire school year. This will build capacity of the staff/classroom teacher.

It was noted the role of the gifted itinerant teacher will be replaced with the TOSA. The differences between a gifted itinerant teacher and a TOSA were detailed.

R. Ferrara identified which supports that will remain the same for Elementary and Secondary students and outlined which supports will change.

Questions of clarification regarding cluster sessions, evaluating the new model, classroom learning, TOSA job qualifications, regional sessions and requiring changes to student IEP or IPRC were addressed.

In response to a question, it was noted the 5 FTE TOSAs will be added to the overall allocation of TOSAs.

The committee requested data on the number of additional students identified by screening a year earlier.

B. Mai expressed concerns regarding the new model noting a lack of transparency with the decision to make the changes.

In response to comment, A. Canham noted the changes are directly in line with Special Education Plan. The new model was reviewed by Senior Administration, which is aligned with other Boards across the Province. After consultation with SEAC the plan still needs to be shared with staff.

**10. SEAC/Departmental Priorities (Standing Item)**

Deferred.

**11. Students on Modified Day (Standing Item)**

A. Canham reported on the number of Elementary students currently on a modified day program.

**12. Special Education Plan (Standing Item)**

Addressed under item #6.

**13. Correspondence (Standing Item)**

**a. Avon Maitland District School Board Letter to Minister Lecce**

Chair Cook presented for information a copy of a letter from the Avon Maitland District School Board to Minister Lecce regarding the After School Skills Development Program.

**14. Other Business**

None.

**15. Forum: Association Updates (Round Table)**

Round table updates were completed. Committee members shared details regarding what service(s) their organization is offering and how to access them.

**16. 2020 Meeting Dates**

The 2020 meeting dates were provided in the agenda package. The next meeting is scheduled for 2020 May 4, 6:30 p.m.

**17. Future Agenda Items**

The committee would like to discuss the Ministry Advisory Committee on Special Education (MACSE) at the next SEAC meeting.

**18. Adjournment**

The meeting adjourned at 2:51 p.m. by motion.

Paul Cook

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**Chair**



**Date of Meeting:** 2020 April 28

**Item #:** 14.b

<b>REPORT TO:</b>	<input type="checkbox"/> Administrative Council	<input type="checkbox"/> Program and School Services Advisory Committee	<input type="checkbox"/> Planning and Priorities Advisory Committee
	<input checked="" type="checkbox"/> Board	<input type="checkbox"/> Policy Working Committee	
	<hr/>		
	<input checked="" type="checkbox"/> PUBLIC	<input type="checkbox"/> IN-CAMERA	
<b>TITLE OF REPORT:</b>	Interim Report of the Bylaw Ad Hoc Committee		
<b>PRESENTED BY:</b>	C. Rahman, Trustee		
<b>PRESENTED FOR:</b>	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Information	<input type="checkbox"/> Advice
<b>Recommendation(s):</b>	1. That the Bylaw Ad Hoc Committee be provided an extension to 2020 November 24.		
<b>Purpose:</b>	To report on the activities and interim recommendations of the Bylaw Ad Hoc Committee.		
<b>Content:</b>	<p>At the 2019 April 27 Board meeting Trustees approved the establishment of a Bylaw Ad Hoc Committee to review the Trustee Code of Conduct and any other required changes to the TVDSB Bylaws with a report due to the Board no later than 2020 April 28.</p> <p>At the 2019 September 24 Board meeting Trustees L. Pizzolato, B. Smith, C. Rahman, J. Bennett, and A. Morell were appointed to the committee.</p> <p>The focus of the committee work has been on the Trustee Code of Conduct including provisions for an Integrity Commissioner and detailing the complaints protocol.</p> <p>The Committee has been paused effective 2020 March 24.</p> <p>As such, the Committee respectfully requests an extension for submitting their report.</p>		
<b>Financial Implications:</b>	n/a		
<b>Timeline:</b>	n/a		
<b>Communications:</b>	n/a		
<b>Appendices:</b>	n/a		

Form Revised: January 2016

**Relation to Commitments:**

- |   |   |
|---|---|
| <input type="checkbox"/> Putting students first.  | <input type="checkbox"/> Actively engaging our students, staff, families and communities. |
| <input type="checkbox"/> Recognizing and encouraging leadership in all its forms.                               | <input type="checkbox"/> Being inclusive, fair, and equitable.                            |
| <input type="checkbox"/> Ensuring safe, positive learning and working environments.                             | <input type="checkbox"/> Inspiring new ideas and promoting innovation.                    |
| <input checked="" type="checkbox"/> Taking responsibility for the students and resources entrusted to our care. |   |