

THAMES VALLEY DISTRICT SCHOOL BOARD REGULAR BOARD MEETING AGENDA

March 9, 2021, 7:00 P.M.

Teams Meeting

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. STRATEGIC PLAN IN ACTION**
Assistive Technology - Teacher on Special Assignment (TOSA) Team
- 4. APPROVAL OF AGENDA**
- 5. OFFICIAL RECORD**
- 6. CONFLICTS OF INTEREST**
- 7. DIRECTOR'S ANNOUNCEMENTS**
- 8. CHAIR'S ANNOUNCEMENTS**
- 9. PUBLIC INPUT**
- 10. MINUTES OF THE 2021 FEBRUARY 23 REGULAR BOARD MEETING**
 - a. Confirmation of Minutes
 - b. Business Arising from Minutes
- 11. STUDENT TRUSTEE UPDATE**
- 12. PRESENTATIONS FROM ADMINISTRATION**
 - a. Leadership Development Update
 - b. TVDSB Early Years Presentation
- 13. REPORTS FROM BOARD COMMITTEES**
 - a. First Nations Advisory Committee, 2021 February 16
 - b. Policy Working Committee, 2021 February 23

- c. Chair's Committee, 2021 March 2
- d. Committee of the Whole, In-Camera, 2021 March 9

14. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES

- a. Ontario Public School Boards' Association (OPSBA)
- b. Thames Valley Education Foundation (TVEF)

15. COMMUNICATIONS

16. NOTICE OF MOTION

17. MOTION – NOTICE OF WHICH HAS BEEN GIVEN

18. QUESTIONS/COMMENTS BY MEMBERS

19. DIRECTOR'S NEWS FROM THE SYSTEM

20. ADJOURNMENT

OFFICIAL RECORD

We regret to record the death of Dan Calendino on February 21st. Dan was an Early Childhood Educator at Westfield Public School.

We regret to record the death of Darryl Kay on March 6th. Darryl was an Educational Assistant at Clarke Road Secondary School.

THAMES VALLEY DISTRICT SCHOOL BOARD

REGULAR MEETING

February 23, 2021, 7:00 P.M.

Teams Meeting

TRUSTEES

A. Morell
J. Bennett
L. Pizzolato
M. Ruddock
B. Yeoman
C. Rahman
T. Rahman
N. Keller

B. McKinnon (Chair)
S. Polhill
B. Smith
J. Skinner
P. Cuddy
C. Antone
S. Hunt
M. Dhaliwal

ADMINISTRATION AND OTHERS

M. Fisher
J. Pratt
S. Builder
A. Canham
R. Culhane
C. Lynd
T. Langelan
D. Wright
T. Testa
P. Skinner
S. Powell
B. Williams
K. Auckland
J. Lock (-8:07)
C. Mackie (-8:07)
S. Macisaac (-8:07)

M. Moynihan
P. Sydor
K. Wilkinson
L. Griffith-Jones
C. Giannacopoulos
L. Nicholls
G. Vogt
A. Chahbar
C. Stager
S. Smith
B. Puzanov
J. Ammendolia (-8:40)
E. Arnett (-8:07)
J. Floris (-7:18)
R. Pollock (-7:18)
W. Lee (-8:07)

1. CALL TO ORDER

Board Chair McKinnon called the meeting to order at 7:00 p.m. and acknowledged the traditional territory on which the Board meeting is held.

2. O CANADA

The meeting opened with a virtual performance of O Canada by Lester B. Pearson Public School.

3. STRATEGIC PLAN IN ACTION

L. Griffith-Jones introduced Principal J. Floris and teacher R. Pollock from F.D. Roosevelt Public School who presented information regarding their strategies for improving literacy. Connections to the strategic plan were highlighted.

Trustees asked questions of clarification to the presenters.

4. APPROVAL OF AGENDA

The agenda was approved on motion by Trustee Ruddock, seconded by Trustee Skinner.

5. OFFICIAL RECORD

None.

6. CONFLICTS OF INTEREST

None declared.

7. DIRECTOR'S ANNOUNCEMENTS

Director Fisher provided details about the second check-in survey inviting students in grades 5-12, their families and staff to provide input regarding the current and 2021-2022 academic school year. Survey responses and TVDSB follow up actions, relevant to the first survey, were detailed.

Director Fisher introduced and welcomed Superintendent T. Langelaan and provided a brief professional background.

8. CHAIR'S ANNOUNCEMENTS

None.

9. PUBLIC INPUT

None.

10. MINUTES OF THE 2021 FEBRUARY 9 REGULAR BOARD MEETING

a. Confirmation of Minutes

The minutes of the 2021 February 9 Regular Board meeting were approved on motion of Trustee Smith, seconded by Trustee Yeoman.

b. Business Arising from Minutes

Item #12.a 2020-2021 TVDSB Operational Plan

In response to a question, Director Fisher advised the 2020-2021 Operational Plan may be shared with stakeholders.

Item #14.a Ontario Public School Boards' Association (OPSBA)

In response to a question, it was noted the agenda for the next OPSBA meeting was shared with Trustees earlier in the day.

Item # 12.b.1 2020-2021 Interim Financial Report

As a follow up to the presentation at the previous meeting, Trustee Pizzolato reiterated her request for a break down in COVID-19 funding by Provincial and Federal governments. The rationale for the request was provided. In response to a question, Administration advised funding is not received directly from the Federal government, but rather comes through the Province.

Moved by L. Pizzolato

Seconded by B. Smith

THAT when the Board provides COVID-19 costs at year end, the reports shall include a breakdown of Provincial, Federal and reserve funding sources.

DEFEATED

A poll vote was conducted.

YEAS: C. Antone, L. Pizzolato, S. Polhill, C. Rahman, B. Yeoman

NAYS: S. Hunt, B. McKinnon, A. Morell, M. Ruddock, P. Cuddy, B. Smith

Absent votes: J. Bennett, J. Skinner

Student Trustees: YEAS: T. Rahman, N. Keller, M. Dhaliwal

11. STUDENT TRUSTEE UPDATE

Student Trustee Dhaliwal reported on the events of the OSTA-AECO's Board Council Conference noting the Student Trustees participated remotely from 2021 February 18-21.

Student Trustee Keller provided an update on the activities of the Student Advisory Council detailing feedback provided from Student Senators relevant to supporting students with changes to their education.

12. REPORTS FROM ADMINISTRATION

a. Health Unit Presentation

Associate Director Pratt introduced Dr. J. Lock, Southwestern Public Health Unit and Dr. C. Mackie, Middlesex-London Health Unit and explained their roles relevant to the TVDSB COVID-19 Protocols.

J. Pratt provided the details regarding the Ministry announcement relevant to asymptomatic COVID-19 testing in schools.

Dr. Lock and Dr. Mackie addressed various questions provided by Trustees in advance of the meeting. This included: clarification regarding the roles of the school nurses, school confirmed cases, COVID-19 related school closures, transmission rates, contact tracing and quarantine requirements for contacts.

Director Fisher extended appreciation to Dr. Lock and Dr. Mackie for their collaboration and support.

b. Initial Attendance Area Review Report for the Oxford County French Immersion and City of Woodstock Elementary Panel Accommodation Review

Manager B. Puzanov and Watson & Associates representative J. Ammendolia presented the Initial Attendance Area Review Report for the Oxford County French Immersion and City of Woodstock Elementary Panel Accommodation Review. The background, accommodation options and additional considerations were outlined.

Moved by B. Yeoman

Seconded by B. Smith

That Administration be directed to proceed with the Oxford County French Immersion and City of Woodstock Elementary Panel Attendance Area Review and establish an Attendance Area Review Committee (AARC) for the purpose of obtaining public feedback regarding the accommodation options included in the Initial Attendance Area Review Report. That a Final report be presented within one hundred and forty days (140) Business Days after the AARC meeting.

CARRIED

Questions of clarification were addressed regarding the attendance area review process, school participation through committees and the current holding zones.

13. REPORTS FROM BOARD COMMITTEES

a. Thames Valley Parent Involvement Committee, 2021 January 14

Trustee Pizzolato referred to the written report of the Thames Valley Parent Involvement Committee provided to Trustees in their agenda package. There were no recommendations.

b. Special Education Advisory Committee, 2021 February 2

Trustee Yeoman referred to the written report of the Special Education Advisory Committee provided to Trustees in their agenda package. The Committee met 2021 February 2; highlights of the meeting were shared. There were no recommendations.

c. Chair's Committee, 2021 February 16

Trustee Ruddock highlighted items from the written report of the Chair's Committee provided to the Trustees in the agenda package.

Moved by M. Ruddock

Seconded by J. Bennett

That the 2021 April 13 meeting of the Board be rescheduled to 2021 April 6 in light of the new spring break schedule.

CARRIED

d. Board Governance and Bylaw Review Committee, 2021 February 16

Trustee Skinner referred to the written report of the Board Governance and Bylaw Review Committee provided to Trustees in their agenda package. Recommendations of the committee were outlined.

Moved by J. Skinner

Seconded by B. Smith

That Section 14.0 of the Board Bylaws be amended as follows:

To meet the provisions of Section 228 (1)(b) of the Education Act, a Board Member applying for leave of absence shall make the request directly to the Board.

Any action on a request for leave of absence must be recorded as a motion of the Board.

CARRIED

Debate on the motion considered whether this section of the Board Bylaws ought to include more details regarding leave of absence provisions, rather than having those details sit in a policy outside of the Board Bylaws.

Trustee C. Antone requested input into the policy as it relates to the leave of absence of the First Nations Trustee.

A poll vote was conducted.

YEAS: C. Antone, J. Bennett, S. Hunt, B. McKinnon, A. Morell, S. Polhill, M. Ruddock, J. Skinner, B. Smith, B. Yeoman, P. Cuddy

NAYS: L. Pizzolato, C. Rahman

Abstained: none

Student Trustees: YEAS: N. Keller
NAYS: T. Rahman, M. Dhaliwal

Moved by J. Skinner
Seconded by P. Cuddy

That the Policy Working Committee be asked to create a Trustee Leave of Absence policy to address section 170(1) of the Education Act with respect to pregnancy leaves and parental leaves of members of the Board; and to cover general leaves of absences per section 14.0 of the Board Bylaws.

CARRIED

Trustee C. Antone reiterated her request to have input into the policy as it relates to the leave of absence of the First Nations Trustee.

A poll vote was conducted.

YEAS: J. Bennett, S. Hunt, B. McKinnon, A. Morell, S. Polhill, M. Ruddock, J. Skinner, B. Yeoman, P. Cuddy
NAYS: L. Pizzolato, C. Rahman, B. Smith, C. Antone
Abstained: none
Student Trustees: NAYS: T. Rahman, M. Dhaliwal, N. Keller

e. Committee of the Whole, In-Camera Report, 2021 February 23

Trustee Ruddock reported the Committee of the Whole met in-camera from 6:15 p.m. to 6:57 p.m. The session reconvened from 11:06 p.m. to 11:07 p.m. There were no conflicts of interest declared. The committee discussed confidential personal matters. There were no recommendations.

14. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES

a. Ontario Public School Boards' Association (OPSBA)

Trustee Morell advised on the events of the OPSBA Western Region noting the virtual meeting was held 2021 February 20. Trustee Morell reported OPSBA is seeking input from Trustees noting the relevant questions were emailed to Trustees.

Trustee Rahman advised OPSBA is holding a virtual Board of Directors meeting on 2021 February 27 noting Trustees will be provided an opportunity to provide input regarding the agenda.

b. Thames Valley Education Foundation (TVEF)

None.

15. COMMUNICATIONS

None.

16. NOTICE OF MOTION

None.

17. MOTION – NOTICE OF WHICH HAS BEEN GIVEN

Moved by B. Smith
Seconded by P. Cuddy

That Trustees initiate the program (as described in the accompanying information) to recognize exceptional work by frontline staff in a simple, timely, effective, and on-going manner.

DEFEATED

In response to questions, Trustee Smith clarified front line staff are meant to include any staff working in a school such as custodial, teaching and administrative. He further clarified staff can be nominated by anyone in the system. He acknowledged the OPC was not consulted regarding the involvement of Principals.

Trustees in favour of the motion spoke to the value of recognizing employees as a way of creating a positive culture and impacting student outcomes.

Trustees speaking against the motion, also recognized the value of employees, but were concerned the program did not extend to all employees and that OPC was not consulted.

A poll vote was conducted.

YEAS: L. Pizzolato, S. Polhill, C. Rahman, M. Ruddock, B. Smith, P. Cuddy
NAYS: C. Antone, J. Bennett, S. Hunt, B. McKinnon, A. Morell, J. Skinner, B. Yeoman
Abstained: none
Student Trustees: YEAS: T. Rahman, M. Dhaliwal

Moved by J. Skinner
Seconded by P. Cuddy

That the motion to initiate the program to recognize exceptional work by frontline staff in a simple, timely, effective, and on-going manner be referred to the Award of Distinction Ad Hoc Review Committee for consideration.

CARRIED

Trustees in favour of the motion spoke to maintaining the intent of the original motion.

18. QUESTIONS/COMMENTS BY MEMBERS

Questions of clarification were addressed regarding the Student Trustee report, the COVID-19 protocol regarding masking, masking expectations for parents/guardians on school property and asymptomatic COVID-19 testing.

On motion of Trustee Pizzolato, seconded by Trustee Polhill a motion to sit to 11:30 p.m. was DEFEATED.

A poll vote was conducted.

YEAS: C. Antone, L. Pizzolato, S. Polhill, C. Rahman
NAYS: J. Bennett, S. Hunt, B. McKinnon, A. Morell, J. Skinner, B. Yeoman, M. Ruddock, B. Smith, P. Cuddy
Abstained: none

19. DIRECTOR'S NEWS FROM THE SYSTEM

M. Fisher showcased the Strategic Plan in action with a slideshow demonstrating each of the Strategic Priorities in action at a TVDSB school.

20. ADJOURNMENT

A motion to recess was moved by Trustee Pizzolato, seconded by Trustee Polhill at 11:06 p.m.
The meeting reconvened at 11:07 p.m.

On motion of Trustee Skinner, seconded by Trustee Cuddy the meeting adjourned at 11:07 p.m.

A poll vote was conducted.

YEAS: J. Bennett, S. Hunt, B. McKinnon, A. Morell, J. Skinner, B. Yeoman, M. Ruddock,

NAYS: C. Antone, L. Pizzolato, C. Rahman, B. Smith

Absent Vote: P. Cuddy, S. Polhill

Bill McKinnon
Chairperson



Date of Meeting: 2021 03 09

Item #: 12.a

REPORT TO:	<input type="checkbox"/> Administrative Council <input type="checkbox"/> Program and School Services Advisory Committee <input type="checkbox"/> Policy Working Committee <input type="checkbox"/> Planning and Priorities Advisory Committee <input checked="" type="checkbox"/> Board <input type="checkbox"/> Other:
	For Board Meetings: <input checked="" type="checkbox"/> PUBLIC <input type="checkbox"/> IN-CAMERA
TITLE OF REPORT:	TVDSB Leadership Development Presentation
PRESENTED BY: (list ONLY those attending the meeting)	Paul Sydor, Patti Westaway
PRESENTED FOR:	<input type="checkbox"/> Approval <input type="checkbox"/> Input/Advice <input checked="" type="checkbox"/> Information
Recommendation(s): (only required when presented for approval)	
Purpose:	Update Board members on the newly implemented TVDSB Leadership website and associated programs/opportunities for employees.
Content:	
Financial Implications:	
Timeline:	
Communications:	
Appendices:	

Strategic Priority Area(s):

Relationships:	<input type="checkbox"/> Students, families and staff are welcomed, respected and valued as partners. <input type="checkbox"/> Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. <input checked="" type="checkbox"/> Create opportunities for collaboration and partnerships.
Equity and Diversity:	<input type="checkbox"/> Create opportunities for equitable access to programs and services for students. <input type="checkbox"/> Students and all partners feel heard, valued and supported. <input type="checkbox"/> Programs and services embrace the culture and diversity of students and all partners.
Achievement and Well-Being:	<input type="checkbox"/> More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. <input checked="" type="checkbox"/> Staff will demonstrate excellence in instructional practices. <input type="checkbox"/> Enhance the safety and well-being of students and staff.

Form Revised June 2019

We build each student's tomorrow, every day

**GREAT LEADERS START
HERE**

Thames
Valley
District
School
Board

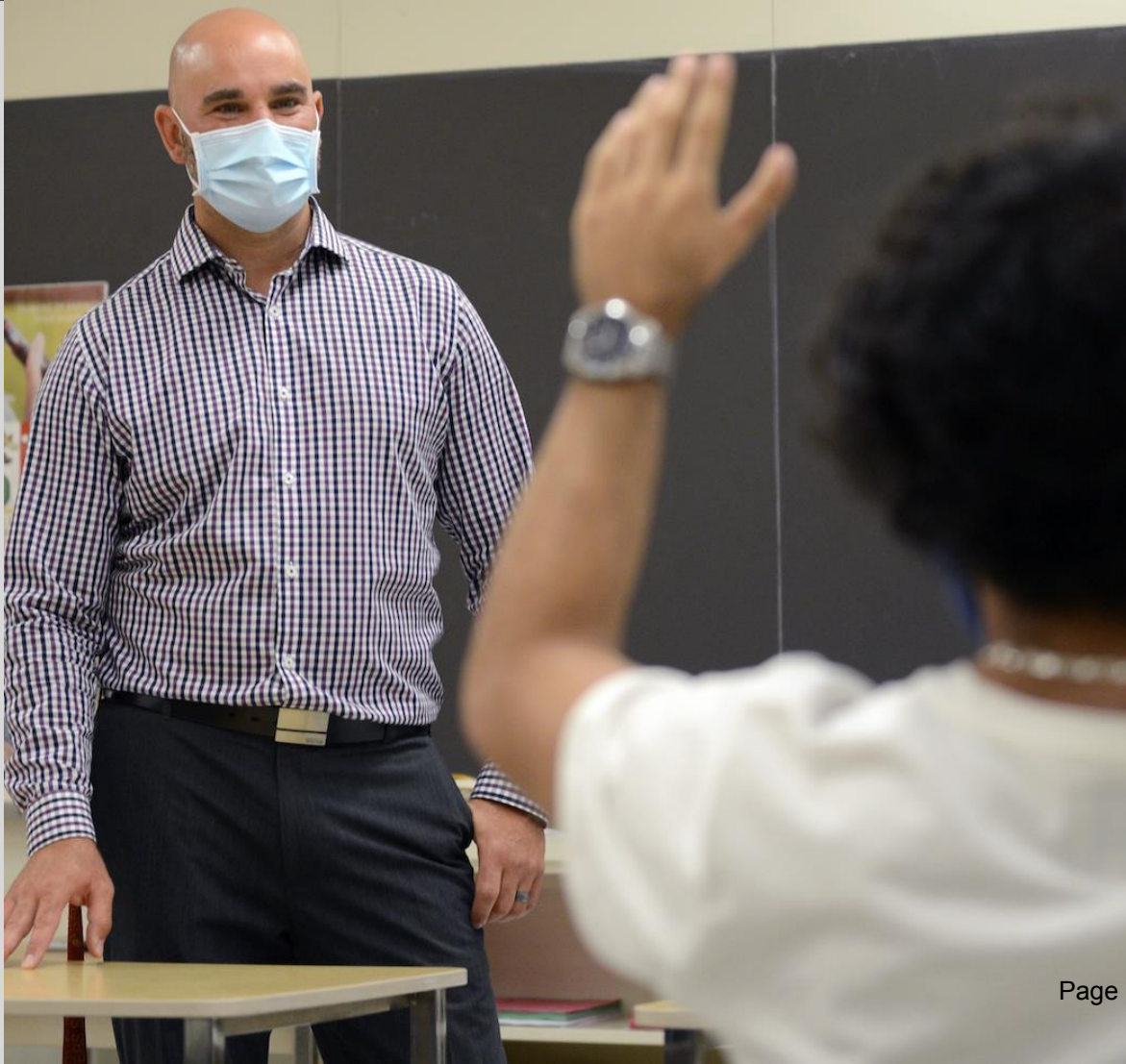
Leadership Development in Thames Valley
March 9, 2021



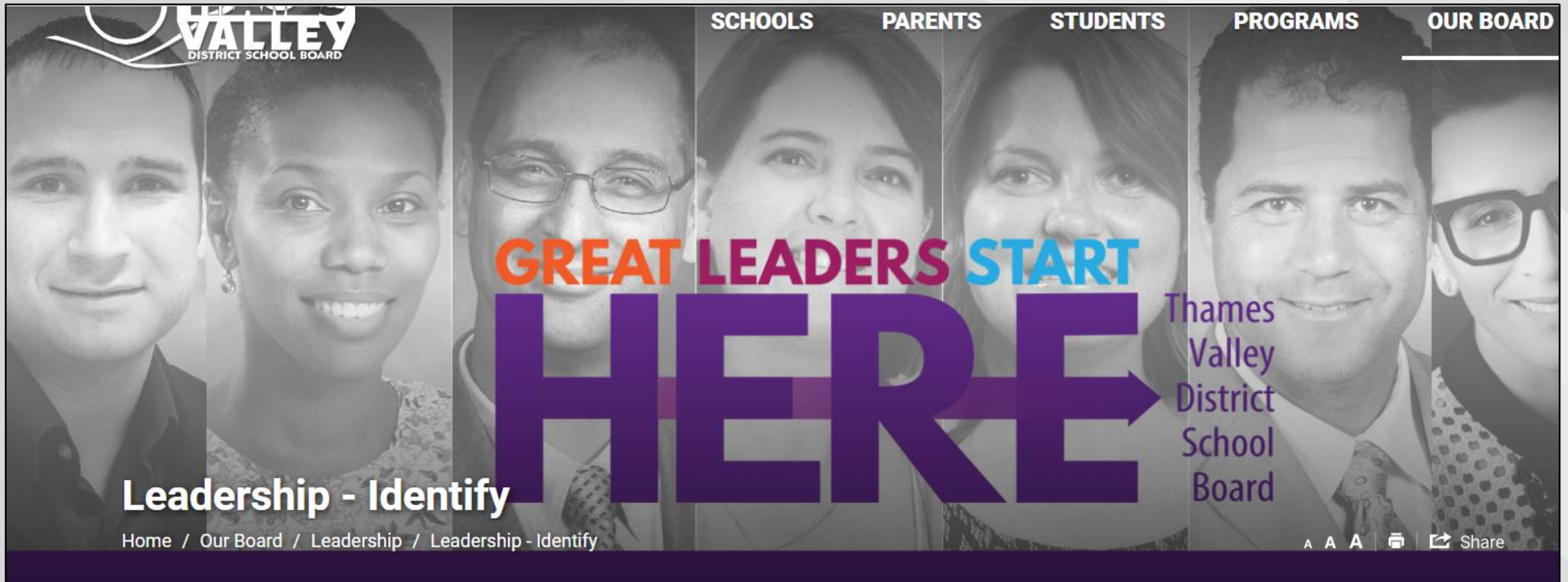
Leadership

- Leadership is a behaviour, not a position or title
- Everyone has leadership in them
- People become leaders by their actions and examples
- In Thames Valley, we **identify** our leaders, we **develop** them, and we **support** them, at every stage of their journey

IDENTIFY



- In Thames Valley, we recognize that leaders are change agents who can transform our organization.
- Leaders are innovators and catalysts who help us to become better.
- Leaders are excellent communicators who model the skills of the Ontario Leadership Framework.
- Leaders put our students first.



Identify

- Lead 1
- New Teacher Induction Program
- Supervisory Officer Internship Program
- Equity and Leadership Program

DEVELOP



- In Thames Valley, we know that cultivating leadership is essential for long-term success.
- By providing opportunities for leaders to stretch and challenge themselves, we encourage job-embedded growth.
- In Thames Valley, we connect our leaders with mentors and coaches.
- In Thames Valley, we provide our leaders with extensive opportunities for reflection and learning.



Develop

- Lead 2
- Lead 3
- New Administrator Program 1 and 2
- Predictive Index (PI)

SUPPORT



- In Thames Valley, we support our leaders no matter where they are on their journey.
- Whether new to leadership, experienced in the role, or somewhere in between, our leaders have ongoing opportunities for training, reflection, empowerment, and inspiration.
- In Thames Valley, we value and appreciate our leaders and know that they are at the foundation of student success.



Support

- Associate Programs – Teacher, ECE, EA
- Mentoring for All – ECE, EA, Secretarial
- New Teacher Induction Program (NTIP) Mentoring
- Leadership Series – Managing Difficult Conversations
- Leadership Conferences – System Leaders, Vice-Principals, Symposium

QUESTIONS





Date of Meeting: 2021 Mar 09

Item #: 12.b

REPORT TO:	<input type="checkbox"/> Administrative Council <input type="checkbox"/> Program and School Services Advisory Committee <input type="checkbox"/> Policy Working Committee <input type="checkbox"/> Planning and Priorities Advisory Committee <input checked="" type="checkbox"/> Board <input type="checkbox"/> Other:
	For Board Meetings: <input checked="" type="checkbox"/> PUBLIC <input type="checkbox"/> IN-CAMERA
TITLE OF REPORT:	TVDSB Early Years Presentation
PRESENTED BY: (list ONLY those attending the meeting)	Lynne Griffith-Jones, Holly Gerrits, Tammy Vacante
PRESENTED FOR:	<input type="checkbox"/> Approval <input type="checkbox"/> Input/Advice <input checked="" type="checkbox"/> Information
Recommendation(s): (only required when presented for approval)	
Purpose:	To provide an update on the Thames Valley District School Board Early Years to the Board of Trustees.
Content:	
Cost/Savings:	
Timeline:	
Communications:	
Appendices:	PowerPoint presentation.

Strategic Priority Area(s):

Relationships:	<input checked="" type="checkbox"/> Students, families and staff are welcomed, respected and valued as partners. <input checked="" type="checkbox"/> Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. <input type="checkbox"/> Create opportunities for collaboration and partnerships.
Equity and Diversity:	<input checked="" type="checkbox"/> Create opportunities for equitable access to programs and services for students. <input checked="" type="checkbox"/> Students and all partners feel heard, valued and supported. <input type="checkbox"/> Programs and services embrace the culture and diversity of students and all partners.
Achievement and Well-Being:	<input type="checkbox"/> More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. <input checked="" type="checkbox"/> Staff will demonstrate excellence in instructional practices. <input type="checkbox"/> Enhance the safety and well-being of students and staff.

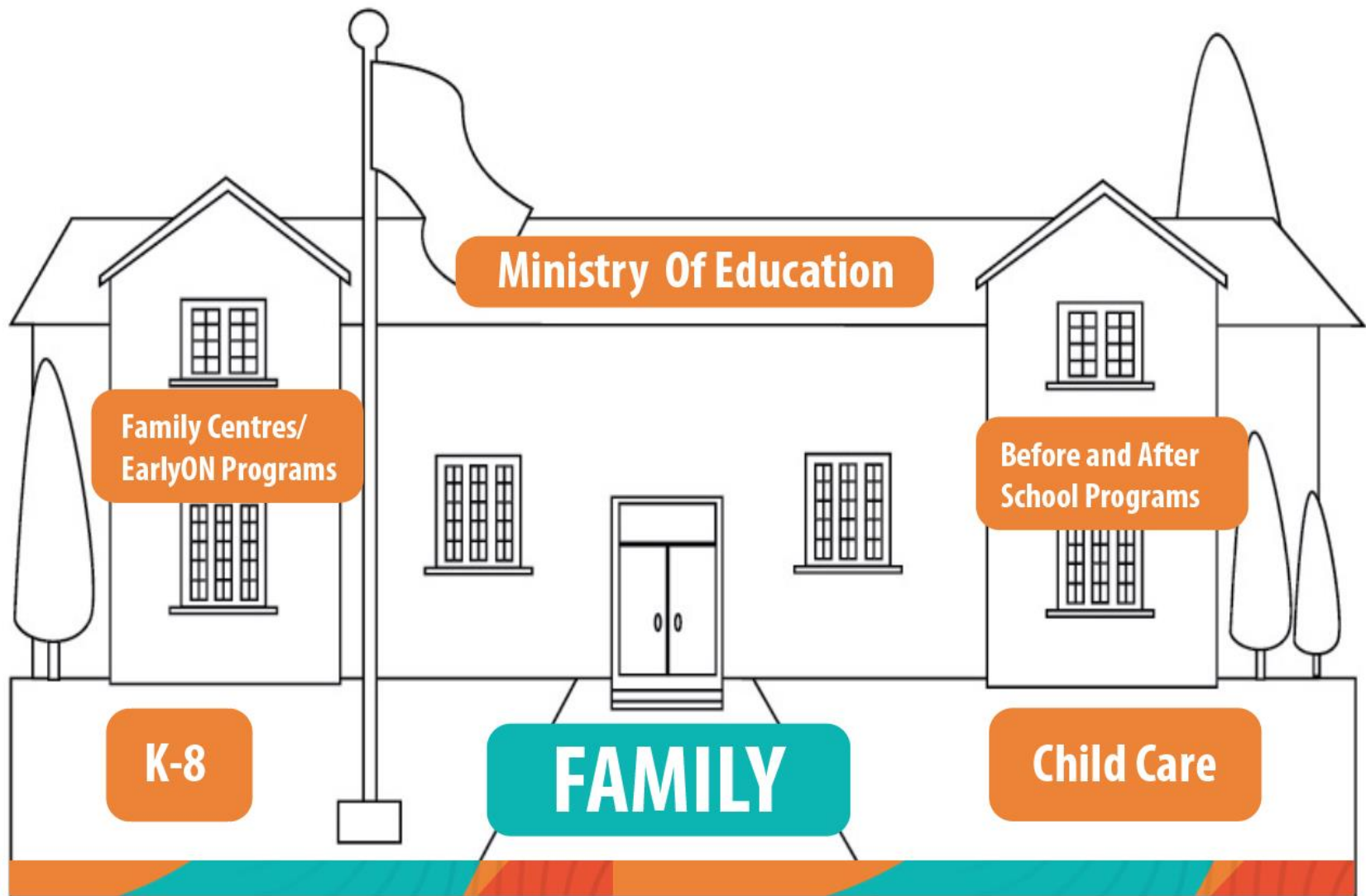
Form Revised June 2019

We build each student's tomorrow, every day



THAMES VALLEY'S EARLY YEARS UPDATE

March 9, 2021



Our Partners

- Consolidated Municipal Service Managers
- Before and After School Programs
- Child Care Centres
- Family Centres
- EarlyON Child and Family Centres
- TVDSB Child Care and Early Years Advisory Committee
- Partnership with Faculty of Education



Early Years: the numbers



Currently:

132 Elementary Schools – 435 Kindergarten Classrooms

118 Elementary Schools with Licensed Before
& After School Programs

14 Elementary Schools with Licensed Child Care Centres

5 Elementary Schools with Family Centres
and EarlyON Programming (exclusive space)

7 Elementary Schools with Family Centres
and EarlyON Programming (shared space)



Connecting to the 2020-2021 Operational Plan

OBJECTIVES

- **LITERACY:** Students are successful readers by the end of Grade 2.
- **NUMERACY:** Students apply knowledge of numbers and operations to solve math problems in everyday life.
- **FEEDBACK:** Students demonstrate growth in learning based on specific feedback provided by their educators.
- **STUDENT IDENTITY:** Students' identities, lived experiences, and abilities are integrated into the teaching and learning at school.

Portfolio Focus 2020-2021



- Focus on curriculum and effective pedagogy
- Strengthen the educator team relationship
- Enhance connections with other departments
- Extend community partnership opportunities

Professional Learning

Kindergarten Administrator Café Conversation modules

"The sessions have given excellent information that has helped me to have more focused observations and conversations with our kindergarten teams and to appreciate even more the great work that they are doing to teach our youngest learners."

"This has provided me greater clarity and understanding of the K1K2 program allowing for more intentional observations/questions/conversations following my walkthroughs."

Professional Learning

Kindergarten Educator modules:

- Introduction to the Kindergarten Program
- Learning within the Four Frames

Supports for Educator Teams

The Role of the Early Childhood Educator Guide

ECE Associates

The Role of the ECE & Writing ECE Performance Appraisals

System Collaboration



Early Numeracy and Literacy

**photo taken pre-COVID*

Resources

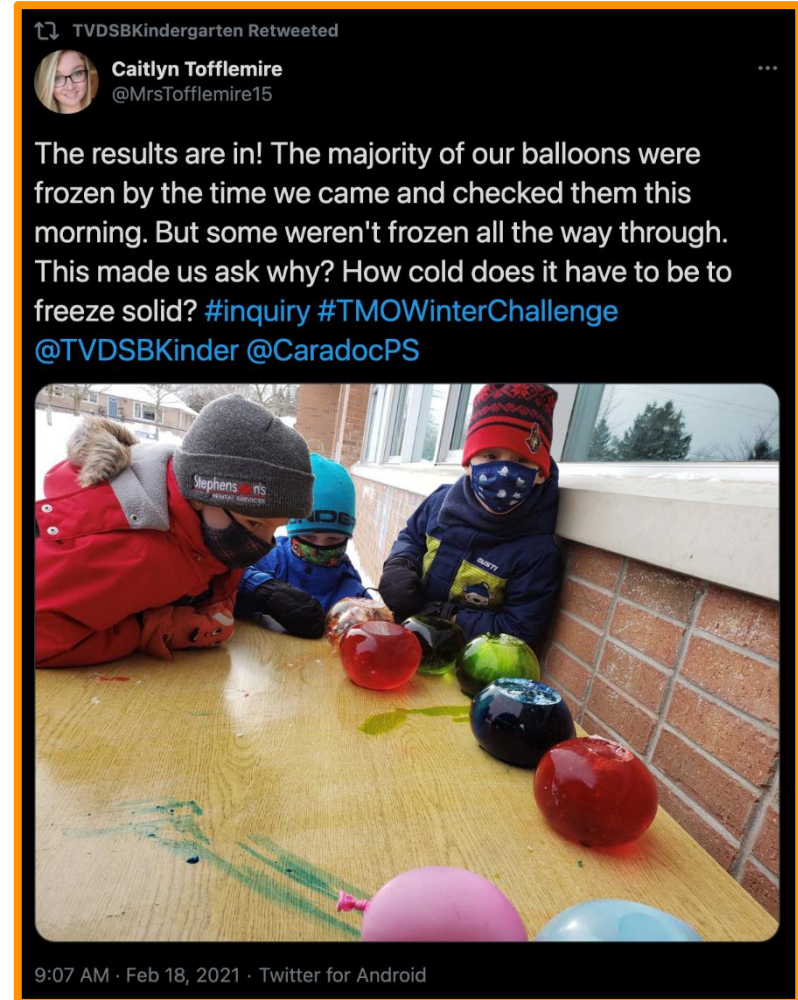


- Kindergarten Toolkit
- Kindergarten Outlook Site

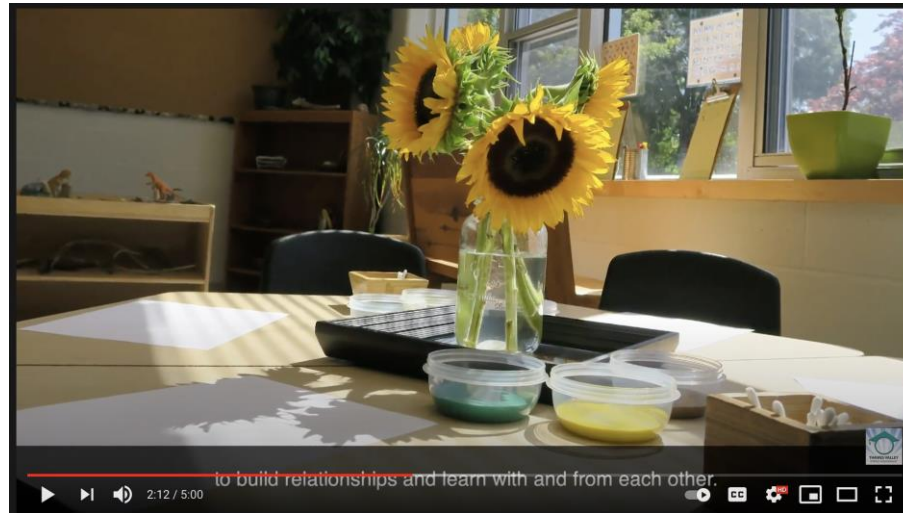


Communication and Engagement

- Kindergarten on **Twitter**
- Kindergarten Registration



Welcome to Kindergarten Video



<https://youtu.be/gNC9iXyLg3M>

REPORT OF THE FIRST NATIONS ADVISORY COMMITTEE

February 16, 2021
3:06 p.m. – 3:57 p.m.

MEMBERS

C. Antone, Chair
B. McKinnon, Trustee (ex officio)
A. Morell, Trustee
B. Summers, Oneida Nation of the Thames

Regrets: J. Bennett, E. Young, O. Correia

ADMINISTRATION AND OTHERS

K. Auckland, Superintendent of Student Achievement
C. Camillo, FNMI Learning Coordinator of the Thames
S. McGahey-Albert, FNMI Education Advisor
M. Koop, Principal, Delaware Central P.S. (+3:36)
J. Patterson, Vice-Principal, Saunders S.S.
M. Saunders, Principal, Full Remote Learning
N. Kechego, Student Rep. Chippewa of the Thames
G. Doxtator, System Principal of Indigenous Education
F. Huff, Education Director, Chippewa of the Thames
(+3:16)(-3:36)

N. Keller, Student Trustee
M. Ferdinand, Manager
S. Smith, Corporate Services
J. Capaldi, Communications
S. Hambides, Principal, S.D.C. I
R. Shave, Principal, B. Davison S.S.
V. Jones, Vice-Principal, H.B. S.S.
C. Breen, Vice-Principal, Lambeth P.S.

1. Call to Order

C. Antone called the meeting to order at 3:00 p.m. through a virtual Teams meeting.

2. Confirmation of Agenda

The agenda was approved on motion.

3. Conflicts of Interest

None declared.

4. Report of the Previous Meeting

The First Nations Advisory Committee Report of the 2020 November 17 meeting was provided for information.

5. Business Arising from the Minutes

K. Auckland confirmed the Full Remote Learning Principals were invited to the meeting.

6. Program Spotlight (Standing Item)

K. Auckland advised a request will be sent out to recruit Program Spotlight participants for the remainder of this academic year.

7. Indigenous Student Trustee Announcements (Standing Item)

None.

8. Learning Support Services Update

a. Board Action Plan (BAP) Update (Standing Item)

C. Camillo provided an update on the tutoring program provided by Western students noting 10 requests were received to date. So far 7 students have been matched with a tutor. It was noted Math and English are the most requested subjects.

In response to a question, C. Camillo advised the tutors are only available virtually.

C. Camillo provided details regarding the Ojibway language program at Saunders S.S. noting the program will be offered at H.B. Beal S.S. next quadmester. Updates were provided regarding credit recovery, as well as classroom support offered by cultural teachers.

K. Auckland provided an update on cultural funds noting 2021 March 15 is the deadline for invoices to be received. K. Auckland advised each school was sent an update with their remaining balance noting any additional questions should be directed to K. Aitken.

9. School Counselling and Social Work Services Update (Standing Item)

M. Ferdinand reported counselors are meeting with students virtually, by phone and in person and provided a staffing update.

10. Principal Updates (Standing Item)

Principals/Vice Principals, attending the meeting, referred to the written reports provided to committee members. Initiatives, events and programming were highlighted.

11. Community Updates (Standing Item)

a. Chippewa of the Thames First Nation

None.

b. Munsee-Delaware Nation

None.

c. Oneida Nation of the Thames

B. Summers provided an update on Oneida Nation of the Thames noting the community is closed to the public making it difficult to provide support through Indigenous Graduation Coaches. A portable is being built that will provide an additional learning space noting the target date for completion is the end of March.

B. Summers advised the community schools will adhere to the original dates scheduled for March break. B. Summers provided an update on transportation for students. B. Summers reported she is focused on planning for in-person learning for the 2021-2022 academic year.

12. Other Business

Trustee Antone advised she may make changes to the FNAC agenda noting any changes would be in place for the next meeting.

13. 2021 Meeting Dates

The next meeting will be held virtually on Tuesday, April 20, 2021.

14. Adjournment

The meeting adjourned at 3:57 p.m. by motion.

Recommendations: None.

Carol Antone
CHAIRPERSON

THAMES VALLEY DISTRICT SCHOOL BOARD

POLICY WORKING COMMITTEE

February 23, 2021, 3:00 p.m.
Teams Meeting

MEMBERS

B. Smith S. Hunt
 B. McKinnon M. Ruddock (Chair)
 A. Morell

ADMINISTRATION AND OTHERS

M. Fisher (-3:50) A. Marlowe
 C. Lynd (-3:31) A. Chahbar
 B. Williams(+3:20) S. Smith

1. Approval of the Agenda

The agenda was approved, as amended, on motion.

2. Conflicts of Interest

None declared.

3. Committee Report of the Previous Meeting

The minutes of the 2020 December 15 meeting were reviewed.

Through discussion it was determined the Holding Zone Procedure be added to the PWC tracker as a place holder noting updates will not be completed until the pupil accommodation embargo is lifted.

4. Tracking Sheet

The tracking sheet was reviewed.

In response to a question, S. Smith noted the tracker is updated weekly.

a. Master Policy/Procedure Tracker

The Corporate Services Master Tracker for policies, procedures and independent procedures was reviewed.

The list of policies requested for review by the committee was captured by S. Smith.

5. Existing Policies/Procedures Under Revision

a. Expense Reimbursement Policy for Employees, Trustees and Parent Involvement Funds

C. Lynd presented for feedback the Employee Expense Reimbursement Policy (2003), Expense Reimbursement- Trustees Policy (1005) and the Expense Reimbursement Parent Involvement Funds (System & School) Policy (2026). The rationale for the revisions was detailed.

Recommendations from Trustees included monitoring rates, bringing an annual report to the Board of Trustees, and aligning rates with the Ontario Management Board of Cabinet travel meal and hospitality directive and the CRA guidelines.

Questions of clarification were addressed regarding determining the rates of reimbursement, monitoring of the TVDSB rates, the rates of other boards and annual reporting.

Feedback was captured by the C. Lynd.

6. Policies/Procedures Following Public Input

a. Naming of Schools Policy (2016)/Procedure (2016a)

B. Williams and A. Marlowe presented for approval the Naming of Schools Policy (2016). It was noted following 60 days of public input, no input was received.

In response to a question, B. Williams reviewed the guidelines for selecting a school name.

The following motions were moved and CARRIED:

THAT the Naming of Schools Policy (2016) be approved. (PWC-1)

THAT the Naming of Schools Procedure (2016a) be provided for information. (PWC-2)

7. Other Business

Discussion occurred regarding approval of the Attendance Area Review Procedure (4015c) noting it was approved without being posted for public input or reviewed by Trustees.

It was noted housekeeping changes can be approved without following the standard reviewed process. Trustee expressed concerns relevant to the changes in the procedure.

It was requested that a review of the criteria for housekeeping changes be added to the next PWC agenda.

8. Date and Time of Next Meeting

The next meeting is scheduled for 2021 March 23.

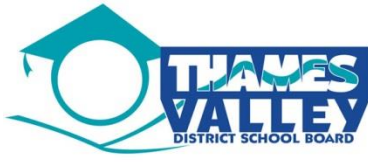
9. Adjournment

The meeting adjourned by motion at 4:14 p.m.

Recommendations:

THAT the Naming of Schools Policy (2016) be approved.

Meagan Ruddock
Committee Chair

**POLICY**

Title: **NAMING OF SCHOOLS**

Policy No.: **2016**

Effective Date: **2004 September 28**

Department: Director's Services – Corporate Services

Reference(s): Equity and Inclusive Education Policy 2022

It is the policy of the Board that, prior to determining the name for a new school or considering a name change for an existing school, Trustees will engage in consultation with the community in accordance with the attached procedure.

All school names will reflect the Board's commitment to promote human rights, equity and inclusive learning and working environments for all students and staff. In naming schools, the Board will honour the diversity of Thames Valley school communities.

Administered By: **Director's Services**

Amendment Date(s): 2021 March 9, 2018 Feb. 28, 2017 Nov 9, 2008 Mar. 18



PROCEDURE

Title: **NAMING OF SCHOOLS**

Procedure No.: **2016a**

Effective Date: **2004 September 28**

Department: Director's Services – Corporate Services

Reference(s): Naming of Schools Policy 2016
Equity and Inclusive Education Policy 2022

Naming a school in Thames Valley District School Board will be done according to the following procedure.

An ad hoc Selection Committee will be established when:

- a) A new school is being built;
- b) Board approval has been given to consider a name change to an existing school; or
- c) Two or more schools are being consolidated.

Where consideration is being made as to the re-naming of a school that bears the name of an individual, an effort will be made to contact the family of that individual by the Supervisor, Corporate Services to inform them of the possible name change.

By Board approval, an ad hoc Selection Committee will be formed as follows:

1.0 Selection Committee Membership

- 1.1 A minimum of three (3) and a maximum of five (5) Trustees (voting). To include: at least one representative of that electoral district; and the First Nations Trustee. A Trustee will act as chair;
- 1.2 One facility administrator (Principal or designate, if applicable) (non-voting);
- 1.3 The Superintendent(s) of Student Achievement for the area or designate (non-voting);
- 1.4 The Diversity and Equity Coordinator or designate (non-voting);
- 1.5 The Indigenous Education Lead or designate (non-voting).

Administered By: **Director's Services**

Amendment Date(s): 2021 Jan. 21, 2018 Feb. 28, 2017 Nov 9, 2012 Mar. 26, 2011 Feb. 22, 2008 Mar. 18

2.0 Receiving Suggestions

- 2.1 Where a new name or a name change is required advertisements shall occur requesting suggestions for names (e.g., social media, school newsletters, websites, etc.). Nominations are to be submitted using the Nomination Form – Naming of Schools.
- 2.2 All submissions are to be received by the Supervisor – Corporate Services for forwarding to the Selection Committee.
- 2.3 Where an individual(s) suggests a name, detail with respect to the historical background and significance of a suggested name should be provided in the Nomination Form – Naming of Schools.
- 2.4 The Selection Committee shall consider suggestions received. The recommendation of the Selection Committee will include three unranked names that fall within the guidelines of section 4.0, provide an inspiration to all students and promote a positive and inclusive image of the Thames Valley District School Board. The report will include rationale for the three names chosen. If the Selection Committee cannot recommend three names from the submitted list, members may bring forward other names for consideration.

3.0 School Community Poll

- 3.1 The Selection Committee's recommendations, including the rationale, shall be communicated to all families, parents/guardians of students enrolled at the school being renamed or the schools being consolidated.
- 3.2 In the case of a new school being built the recommendations, including the rationale, shall be communicated to all families, parents/guardians of students currently enrolled in a Thames Valley District School Board school that is within the attendance area established for the new school.

Consideration must be given to ensure families from the Chippewa of the Thames, Muncey-Delaware Nation, and Oneida Nation of the Thames, living within a reasonable travel distance from a new school being built, have an opportunity to participate in the community poll.

- 3.3 Each family, parent/guardian will be provided an opportunity to rank the Selection Committee's recommended names in order of preference. Each family, parent/guardian of a student(s) enrolled at the school(s) or in the new school's attendance area will be afforded one ranking/vote. Ranking/voting will be completed in a manner that affords full participation of the school community and an adequate amount of time for participation. Ranking/voting may be done

electronically, or where electronic voting may pose a barrier for a community, ranking/voting may be done by other means determined by the school. Collection and analysis of information gathered through the ranking/voting process will be supported by TVDSB Research and Assessment.

- 3.4 The Selection Committee will recommend the highest ranked name, as determined by the school community poll, to the Board of Trustees.
- 3.5 If the first name recommended to the Board of Trustees is not approved then the subsequently ranked names will be put forth in order of preference.

4.0 Guidelines

- 4.1 The following guidelines for names for new schools are provided for persons wishing to make submissions. In no particular order of preference:
 - The historical name, if any, which applies to the area in which the school is located; or
 - Historical Indigenous leaders and/or Indigenous geographical place names; or
 - Individuals recognized as having made a significant contribution to society, in particular through promoting equity and inclusion, and who reflect the identities and experiences of students and families in the school community; or
 - The name of the street on which the school is located; or
 - The name of the district the school is to serve.
- 4.2 When a person's name is being recommended by the Selection Committee to the school community as a possible school name, the Board of Trustees will meet as Committee of the Whole, In-Camera to review the recommendation. Following the meeting, that person or family, if appropriate, will be contacted by the Supervisor – Corporate Services, for permission for the name to be presented to the school community as a school name for their consideration. The Supervisor – Corporate Services will explain the Naming of Schools process to the person or family, including in particular that the person's name will be put forward as one of three recommendations that will be ranked according to the results of the school community poll.
- 4.3 The Board has the right to accept or reject any recommendation of the Selection Committee. In the event that the Board cannot accept a recommendation, the Board shall reconvene the Selection Committee to select three new names to be put forth in a school community poll and the process is repeated.

REPORT OF THE CHAIR'S COMMITTEE

2021 March 2
12:02 p.m. – 1:33 p.m.

MEMBERS

B. McKinnon (Chair) A. Morell
L. Pizzolato M. Ruddock
C. Rahman

ADMINISTRATION AND OTHERS

M. Fisher B. Williams
N. Keller (+12:15, -12:40) M. Dhaliwal (+12:15, -12:40)
S. Builder (+12:15, -12:40)

The Chair's Committee met virtually using the TEAMS platform.

1. APPROVAL OF AGENDA

The agenda was approved by motion.

2. CONFLICTS OF INTEREST – none declared**3. REVIEW UPCOMING BOARD MEETING AGENDAS**

The Committee of the Whole, In-Camera and public Board meeting agendas for 2021 March 9 were reviewed and discussed. The list of upcoming reports to be presented at future Board meetings also was provided and will be reviewed again at the next meeting.

4. STUDENT TRUSTEES ON THE BOARD – STUDENT INPUT

Student Trustees M. Dhaliwal and N. Keller and Superintendent S. Builder joined the meeting.

Trustee Keller and Trustee Dhaliwal provided feedback on the length of the Student Trustee term and the distribution of Student Trustees in consideration of the current review of the Student Trustees on the Board policy and procedure.

Written input was provided to the Chair's Committee from Student Trustees and from a survey of Student Advisory Council members.

In response to a question, S. Builder confirmed the Student Advisory Council procedure also is currently under review.

The review of the Student Trustees on the Board policy and procedure returns to the Chair's Committee at the next meeting.

5. MOTION TRACKING SHEET

There was a suggestion there be a process for reviewing previous motions. It was agreed to bring the discussion back to the next meeting.

6. TRUSTEE FORUMS

Trustee Pizzolato shared the feedback received from 6 Trustees regarding Trustee Forums. Potential meeting dates in May were identified.

Discussion considered the timing of Forums in consideration of the desire to have in-person meetings and to ensure meetings did not conflict with attendance area review meetings planned for the spring.

Trustee Pizzolato was asked to poll Trustees regarding their preferred scheduling (i.e., spring or fall) and in-person vs. virtual/phone. It was agreed to set up a Thought Exchange to survey Trustees about topics for the Forums. Director Fisher offered to connect Trustee Pizzolato with Communication.

7. STRATEGIC PLAN

Discussion considered the process for moving forward the strategic planning process.

The following recommendations were moved and carried:

That an Ad Hoc Strategic Planning Committee be formed and report back to the Board by 2021 September 28.

That the Ad Hoc Strategic Planning Committee make recommendations to the Board regarding the process for developing the 2022 strategic plan; and that the work also include the vision, values, and commitments to support the strategic plan.

In response to a question, it was noted the Ad Hoc Committee may submit an interim report as needed.

Noting the current strategic plan has an end date of January 2022, Chair McKinnon advised he is consulting with the Deputy Minister to determine the potential for an extension, if one is required. It was suggested an extension would require a Board motion.

Discussion considered the potential for reviewing the current strategic plan in preparation for the new 2022 strategic planning process noting the review of the current plan could be instrumental in advancing the 2022 strategic planning process.

There was a suggestion Catherine McCullough, who led the previous strategic planning process, could be brought back to complete her work with the Board in this area.

The following recommendation was moved and carried:

That Catherine McCullough be invited back to review the current strategic plan noting the review could be instrumental in advancing the 2022 strategic planning process.

It was noted that if C. McCullough was not available in a reasonable time frame discussion regarding next steps would be brought back to the Chair's Committee.

8. OPSBA

a. Policy Resolutions and Constitution and By-Law Amendments for the 2021 Annual General Meeting

Information on the process by which Boards may submit policy resolutions or actions to OPSBA was provided to the Committee. Any proposed resolutions must be approved by Board motion and address issues that have provincial implications.

b. De-streaming Grade 9

A slide deck presented by the Ministry of Education to an OPSBA working committee on de-streaming of Grade 9 was shared with the Chair's Committee. Discussion considered how Trustees may be engaged to respond to any future requests for input on the matter. The Director suggested a request by Trustees of Senior Team to provide a report on de-streaming may be helpful.

9. UPCOMING EVENTS/INITIATIVES

Student Trustee elections are scheduled for April 21 and April 22, 2021; the student leadership conference tentatively is scheduled for April 23, 2021.

The third session of the Indigenous Professional Development series is yet to be scheduled.

Additional PD sessions for Trustees will be discussed at the next meeting.

10. TRUSTEES' PROFESSIONAL DEVELOPMENT REQUESTS (STANDING ITEM) - none

11. OTHER BUSINESS - none

12. DATE AND TIME OF NEXT MEETING

The next meeting is scheduled for 2021 March 16, 12 p.m.

13. ADJOURNMENT

The meeting adjourned at 1:33 p.m. by motion.

RECOMMENDATIONS:

That an Ad Hoc Strategic Planning Committee be formed and report back to the Board by 2021 September 28.

That the Ad Hoc Strategic Planning Committee make recommendations to the Board regarding the process for developing the 2022 strategic plan; and that the work also include the vision, values, and commitments to support the strategic plan.

That Catherine McCullough be invited back to review the current strategic plan noting the review could be instrumental in advancing the 2022 strategic planning process.

**BILL MCKINNON
CHAIR**