

THAMES VALLEY DISTRICT SCHOOL BOARD

CHAIR'S COMMITTEE MEETING

October 15, 2024, 10:00 a.m.

Governor Simcoe

	Pages
1. Call to Order and Approval of Agenda	
2. Conflicts of Interest	
3. Minutes of the Previous Meeting	3
The minutes of the 2024 September 17 and 2024 October 1 meetings are provided for approval.	
4. Unfinished Business	
a. London City Transit Update regarding Buss PassMotion (Item 7.0)	
b. Engagement Funds (Item 10.0)	
5. Chair's Committee Workplan	11
6. Organizational Meeting 2024 Preparation	14
a. Discussion of Survey Results	16
b. Date of November Chair's Committee Meeting	
7. Annual MPP Meeting Agenda Planning	26
8. Labour Partner Meetings	28
a. OSSTF Engagement Session	
b. ETFO Request for Engagement Session	
c. Other Potential Meetings with Labour Partners	
9. Review Upcoming Meeting Agendas (Standing Item)	30

a.	Board's Annual Work Plan	
b.	Correspondence	
	None	
c.	Public Input	34
10.	Trustee Communication (Standing Item)	
	None	
11.	Trustee Membership (Standing Item)	
	None	
12.	Trustee's Office Financial Report (Standing Item)	35
a.	2024-2025 OSTA-AECO Membership	37
b.	2024-2025 Student Trustee OSTA-AECO Cabinet Member Conference Attendance	40
c.	2024 OSTA-AECO Fall General Meeting	41
13.	Other Business (Standing Item)	
14.	In-Camera (Standing Item)	
a.	Committee of the Whole In-Camera Agenda Review	
15.	Next Meeting Date	
	Tuesday, November 19	
16.	Adjournment	

THAMES VALLEY DISTRICT SCHOOL BOARD

CHAIR'S COMMITTEE

September 17, 2024, 1:04 p.m.
Governor Simcoe

MEMBERS

L. Pizzolato D. Cripps
B. Mai (Chair) S. Polhill
M. Larsen

ADMINISTRATION AND OTHERS

B. Tucker S. Smith
D. Hancock (-2:51)

Non-Members: C. Sachs (-2:51)

1. **Call to Order and Approval of Agenda**

Chair Mai called the meeting to order at 1:04 p.m.

The agenda was approved, on motion.

2. **Conflicts of Interest**

None declared.

3. **Minutes of the Previous Meeting**

On motion, the minutes of the 2024 June 18 meeting were approved as printed.

4. **Unfinished Business**

None.

5. **Chair's Committee Terms of Reference Revision**

Chair Mai presented revisions to the Chair's Committee Terms of Reference and sought a recommendation for the September Board meeting.

The discussion considered the relevance of the current content, items duplicated in the bylaw/code of conduct and the rationale for the proposed revisions.

Feedback was captured by the Chair.

The following motion was moved and CARRIED:

THAT the proposed revisions regarding mentor appointments for Student Trustees and payment of board-related expenses be included in the draft Terms of Reference and

The following recommendation was moved and CARRIED:

THAT the draft terms of reference be approved by the Board of Trustees.

Discussion occurred regarding the proposed revisions relevant to communications.

Through consensus, it was determined that this section should be reviewed by the Board Governance and Bylaw Review Committee.

Board Services will complete a housekeeping change to provide clarity and insert "may" between "and make" relevant to making recommendations in the draft terms of reference that will be presented to the Board for approval.

6. Preparation for Organizational Meeting

Chair Mai presented the Preparation for Organizational Meeting Report and sought input from the committee for potential implementation. Proposed changes were highlighted.

Feedback was captured by the Chair.

The discussion considered the impact the changes would have on elections/committee membership determination, suggested meeting topics, whether there are resources that can be used, whether a meeting is required, organizing voting to ensure a rural and urban Trustee is seated within the Chair/Vice-Chair position and the financial impact for return on investment.

Questions of clarification were addressed by the Chair on the content of the pre-session, how it will be received by Trustees, things that would be discussed at the information session, whether there is a risk of advancing board business if names are put forward, providing notice of candidates in advance of the meeting.

Through discussion, it was determined that no formal session would be held.

Trustees spoke in favour and against providing advance notice of the intent to run for Chair/Vice-Chair.

A point of order was well taken by the Chair, confirming that any specific concerns about a Trustee/behaviour need to be addressed through the proper process.

The Chair sought input on the current committee structure, specifically if it allows for a clear focus on the MYSP. Discussion considered gaps within current committee mandates, potential solutions, timelines to review the committee terms of reference.

The discussion considered the difference between community engagement and communication, the current process for engagement, the number of committees relevant to the number of Trustees members and Bill 98.

Interim Director Tucker will provide a verbal update at the September Board meeting regarding ideas for community engagement.

The Chair sought input on solutions to reduce the workload of Trustees pertaining to the current committee structure. The discussion considered potential solutions, including a working group, breakout sessions, seeking interest in participation, individual Trustees chairing multiple committees, unbalanced workloads and the number of meetings per month per Trustee. This will be discussed at the next Trustee information session.

7. Review Upcoming Meeting Agendas (Standing Item)

The Board's Annual Work Plan was reviewed and, discussed.

a. Board Annual Work Plan

The Chair provided information on the annual workplan and the process for the 2024-2025 academic year.

The MYSP was reviewed noting it needs to be added into the workplan.

b. Regular Board Meeting Agenda Review

The upcoming Board agenda was reviewed and discussed.

The Chair reviewed the process for bylaw approval in advance of the September Board meeting.

A request for summary of school council reports was made to accommodate the reports, noting they can be stored in a shared drive.

c. Correspondence

There was no correspondence received.

d. Public Input

There was no public input received.

8. Trustee Communication (Standing Item)

Chair Mai provided a summary of the letter, noting the information will be sent to the Trustees. Chair Mai sought input from members on including the letter as part of the Board package.

9. Trustee Membership (Standing Item)

a. 2024-2025 OPSBA Membership Fee

The Chair reviewed the OPSBA membership renewal and sought a consideration for renewal. The rationale was provided.

Trustee Pizzolato reported a request was sent to OPSBA asking for a breakdown of how funds are spent, and TVDSB OPSBA Directors, Trustees Pizzolato and Moore provided a list of cost reduction requests that were submitted to OPSBA.

The rationale for the motion was provided outlining the significant support OPDBS provides to school boards.

Trustees in favour of the motion argued that the organization would benefit from the financial benefits, that the membership should be paid, but cost concerns should be shared with OPSBA, and that the benefits to the board are substantial, justifying the return on investment.

The following recommendation was moved and CARRIED:

THAT the annual membership to the Ontario Public School Boards' Association be paid in the amount of \$165,261.37 for TVDSB to continue receiving financial and organizational benefits.

A motion to amend the motion to **insert** "mandatory" following "membership" was withdrawn.

It was clarified that the supports are essential/ "mandatory," but the membership is not legislatively required.

A motion to amend the motion to **insert** " to receive the financial and organizational benefits to the school boards" was moved and CARRIED.

Discussion considered options on ways to advocate for reduced costs moving forward.

10. Trustee's Office Financial Report (Standing Item)

The Trustee's monthly financial report was provided in the package for information. It was noted the reporting is approximately one month behind.

The mover of the motion detailed the rationale.

The following motion was moved and withdrawn:

THAT PD funds be allocated to PD and Trustee engagement.

Discussion considered the feasibility of the motion. Interim Director Tucker advised that he would review the budget for Trustee engagement funding.

The motion was withdrawn without prejudice.

a. TVDSB Materials for Local Government Week and School Visits

The Chair reviewed the TVDSB Materials for Local Government Week and School Visits proposal and sought consideration for the request. The rationale was provided.

The mover provided the rationale through the report.

Trustees argued against the motion that swag is often not kept and the funds are better spent on classroom items, that it is inequitable as Trustees can't attend every school and classroom.

The motion in the report was not put on the floor.

11. Other Business (Standing Item)

Concerns were addressed with Take your MPP to School Day, the source of the concern was shared. Trustee Larsen will contact OPSBA to seek information on the purpose of the event. Discussion occurred regarding the pros/cons of the event.

12. In-Camera (Standing Item)

The committee moved in-camera at 2:51 p.m. and reconvened in public session at 2:59 p.m.

a. Committee of the Whole, In-Camera Agenda Review

13. Next Meeting Date

The next meeting date is scheduled for 2024 October 15.

14. Adjournment

The meeting was adjourned at 2:59 p.m. by motion.

Beth Mai
Committee Chair

Recommendations:

THAT the draft terms of reference be approved by the Board of Trustees.

THAT the annual membership to the Ontario Public School Boards' Association be paid in the amount of \$165,261.37 for TVDSB to continue receiving financial and organizational benefits.

THAMES VALLEY DISTRICT SCHOOL BOARD

SPECIAL CHAIR'S COMMITTEE MINUTES

October 1, 2024, 8:10 p.m.

1. **Call to Order and Approval of Agenda**

Chair Mai called the meeting to order at 8:10 p.m.

The agenda was approved, on motion.

2. **Conflicts of Interest**

None declared.

3. **Discussion: Organizational Meeting Preparation**

Chair Mai reviewed the Organizational Meeting preparation with the members and outlined the process as per the Ontario Public School Boards' Association.

The Chair sought input on the current committee structure and if potential changes could be beneficial to the Board using Mentimeter. Data was provided to Trustees on how many Trustee hours are allocated to each committee per year, and how many Trustee seats are available.

Discussion considered the Trustee's capacity to meet the current committee's demands/expectations. Consideration was given to changing the committee structure to better accommodate the priorities outlined in the MYSP. Discussion occurred regarding the time commitments allotted for each committee, merging committees, reducing the number of committee members, meeting less often, and changing meeting times.

Questions of clarification were addressed by the Chair and discussion occurred regarding the ability to balance hours, if Trustees need to sit on the current external and administrative committees, filling committee membership in order priority, if the Program and School Services Advisory Committee (PASSA) and Planning and Priorities Advisory Committee (PAPA) need to be committees of the whole Board, and the pending Ministry changes for Trustee in-person attendance.

In response to a question, Trustee Morell explained the intention for the creation of PASSA and PAPA and why the membership is the committee of the whole Board.

Discussion considered potential changes to the PASSA, PAPA structure, the Ministry changes pertaining to in-person attendance, merging committees,

reducing the number of committees, meeting less often, changing meeting times, board effectiveness, defining the role of Trustees within committees, barriers to participation and finding ways to support staff maxing out on hours.

Chair Mai requested that all participants finalize their participation in the survey so that the input can be reviewed at the next Chair's meeting.

This item will be added to the next Chair's Meeting agenda.

4. Adjournment

The meeting was adjourned at 8:58 p.m. by motion.

Recommendations: None

Beth Mai
Committee Chair



REPORT TO:	Chair's Committee
	Public
TITLE OF REPORT:	Chair's Committee Workplan 2024-2025
PRESENTERS: <i>(list ONLY those attending the meeting)</i>	B. Mai
REPORT AUTHORS:	B. Mai
PRESENTED FOR:	Input/Advice
Recommendations: <i>(only required when presented for approval)</i>	
Purpose: <i>(include context)</i>	To develop the Chair's Committee Workplan for 2024-2025
Content:	<p>Each committee of the Board is required to have a committee workplan. Much of the administrative work of Chair's Committee occurs each month and is contained in a list in the committee's Terms of Reference.</p> <p>An effort has been made to highlight certain specific responsibilities that happen during the year so that the committee is aware of them and can use the work plan as a road map in setting agendas</p>
Connection to Committee Mandate:	Each committee is required to have a committee workplan
Financial Implications:	n/a
Timeline:	
Communications:	
Appendices:	Draft/skeleton of Chair's Committee workplan

Chair's Committee Workplan/Calendar 2024-2025

This workplan outlines specific responsibilities in addition to the recurring responsibilities listed in the Terms of Reference.

Date	Responsibility	Significant recurring agenda items for Board/COW for agendas (see Board Annual Work Plan)
September	<ul style="list-style-type: none"> - OPSBA annual membership fee - OSTA-AECO annual membership fee - Committee self-assessment to take place - Prepare for Inaugural meeting (election year) 	
October	<ul style="list-style-type: none"> - Approval of OSTA-AECO Fall General Meeting - Preparation for Organizational Meeting - Prepare for Inaugural meeting (election year) - Review committee self-assessment and draft a report for future plans for improvement 	
November	<ul style="list-style-type: none"> - Finalize preparation for Organizational Meeting - Recommendation of trustees for committee membership - Approval of PES OPSBA conference fees 	
December	<ul style="list-style-type: none"> - Approval of OSTA-AECO Winter Educational Meeting - Review Annual Board Workplan for any required updates 	
January	<ul style="list-style-type: none"> - Take your MPP to Work Week (scheduling only with OPSBA Directors) 	
February		
March	<ul style="list-style-type: none"> - Review committee feedback and discuss committee effectiveness – need to clarify processes currently in place to ensure the effective functioning of the board 	
April	<ul style="list-style-type: none"> - OPSBA AGM and conference fees 	
May		Reporting out on MYSP needs to happen within the last two months of school
June	<ul style="list-style-type: none"> - Local Government Week (scheduling only with OPSBA Directors) 	Reporting out on MYSP needs to happen within the last two months of school Budget approved this month Special Education Plan approved this month

last updated: October 7, 2024

August	- Prepare Board meeting calendar of reports using MYSP, Board Annual Work Plan, and motion index	
--------	--------------------------------------------------------------------------------------------------	--

last updated: October 7, 2024



REPORT TO:	Chair's Committee
	Public
TITLE OF REPORT:	Organizational Meeting 2024 Preparation
PRESENTERS: <i>(list ONLY those attending the meeting)</i>	B. Mai
REPORT AUTHORS:	B. Mai
PRESENTED FOR:	Input/Advice
Recommendations: <i>(only required when presented for approval)</i>	
Purpose: <i>(include context)</i>	<ul style="list-style-type: none"> To share the results of the organizational meeting preparation survey that was provided to trustees between October 1 – October 16; To follow up on discussions from Special Chair's Committee meeting October 1 To determine what next steps need to be taken and the timeline to prepare for the organizational meeting November 19.
Content:	<p>The results of the survey that was open to all trustees from October 1-16 are provided in the package.</p> <p>The report to the Board from the Special Chair's Committee meeting on October 1 captured the discussion items. They are summarized below:</p> <p>What next steps does the committee need to plan for in order to prepare the agenda for the organizational meeting on November 19 and ensure the Board is prepared for the meeting with the information it needs to make decisions? Is there additional information that needs to be gathered? Is another meeting required?</p>
Connection to Committee Mandate:	To advise on the development of draft Board, Special Board, Committee of the Whole, Organizational and Inaugural Meeting agendas in consultation with the Chair and Director of Education.
Financial Implications:	

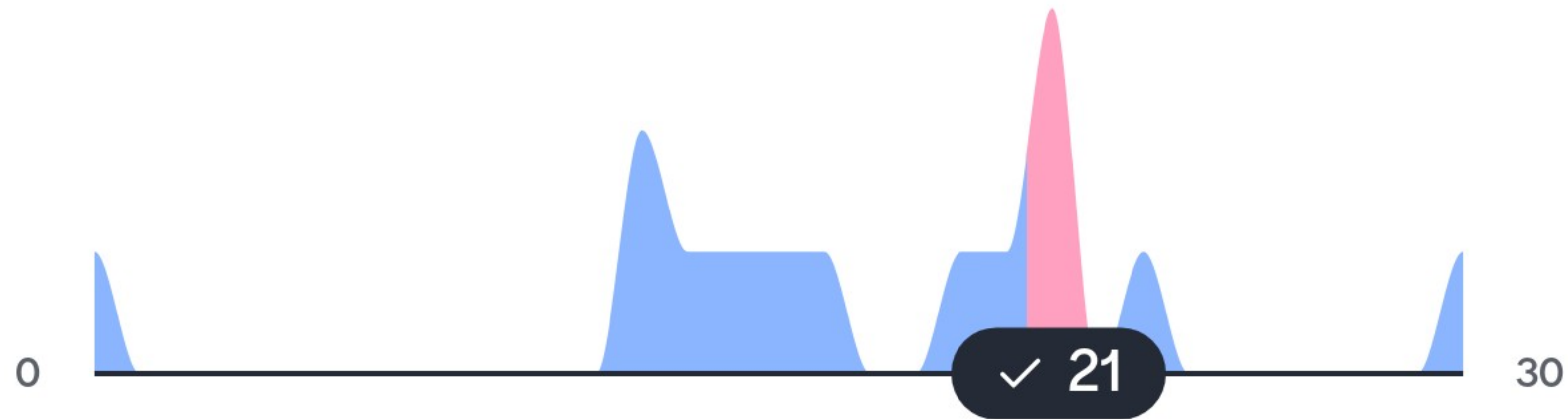
Each student's unique potential is strengthened

Timeline:	
Communications:	
Appendices:	Results of Organizational Meeting Preparation survey to trustees

Each student's unique potential is strengthened

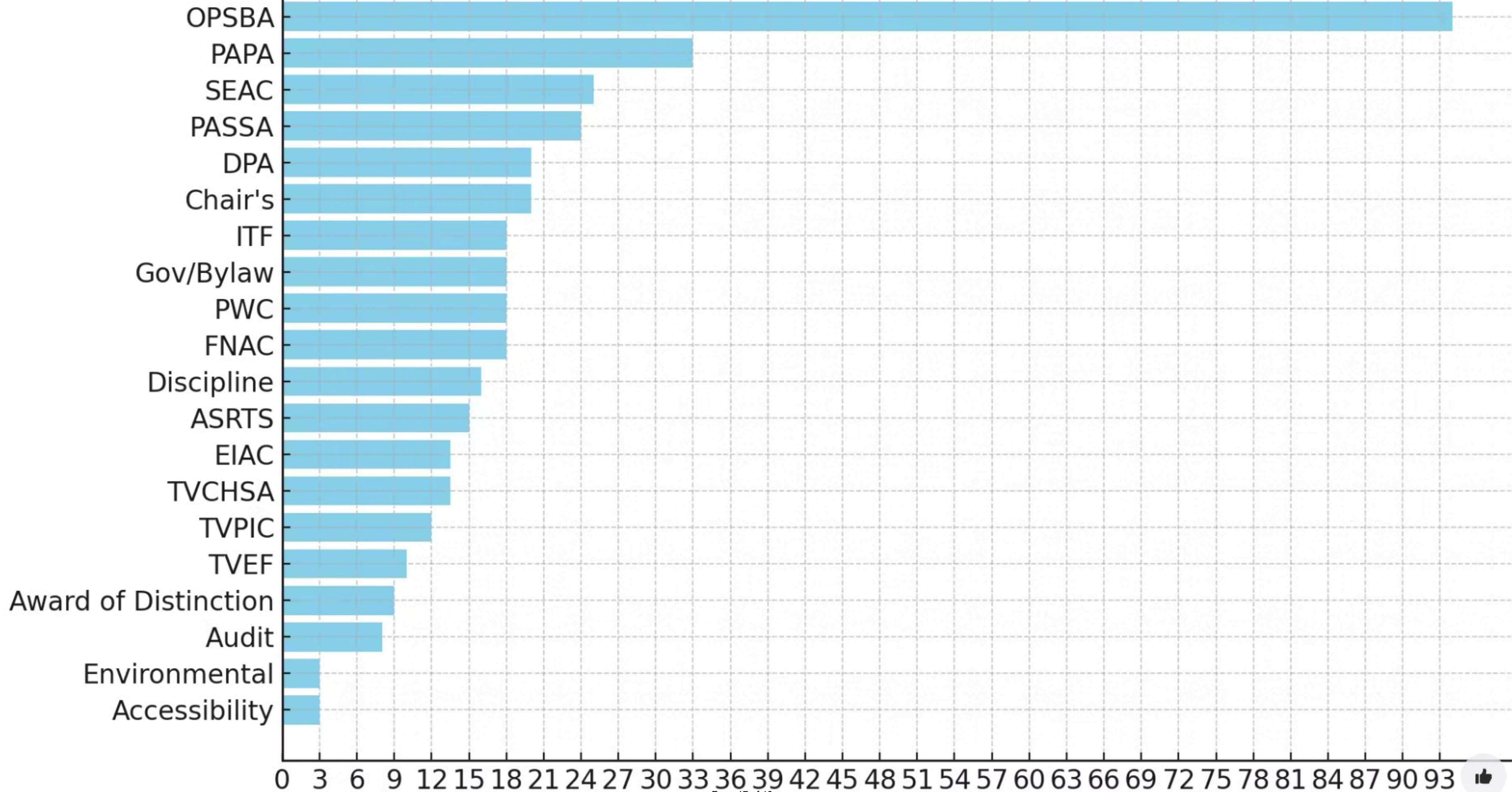
928931941,,,6.0 Chair's Committee Report Organizational Meeting

How many committees do trustees serve on?



All Committees

Committees

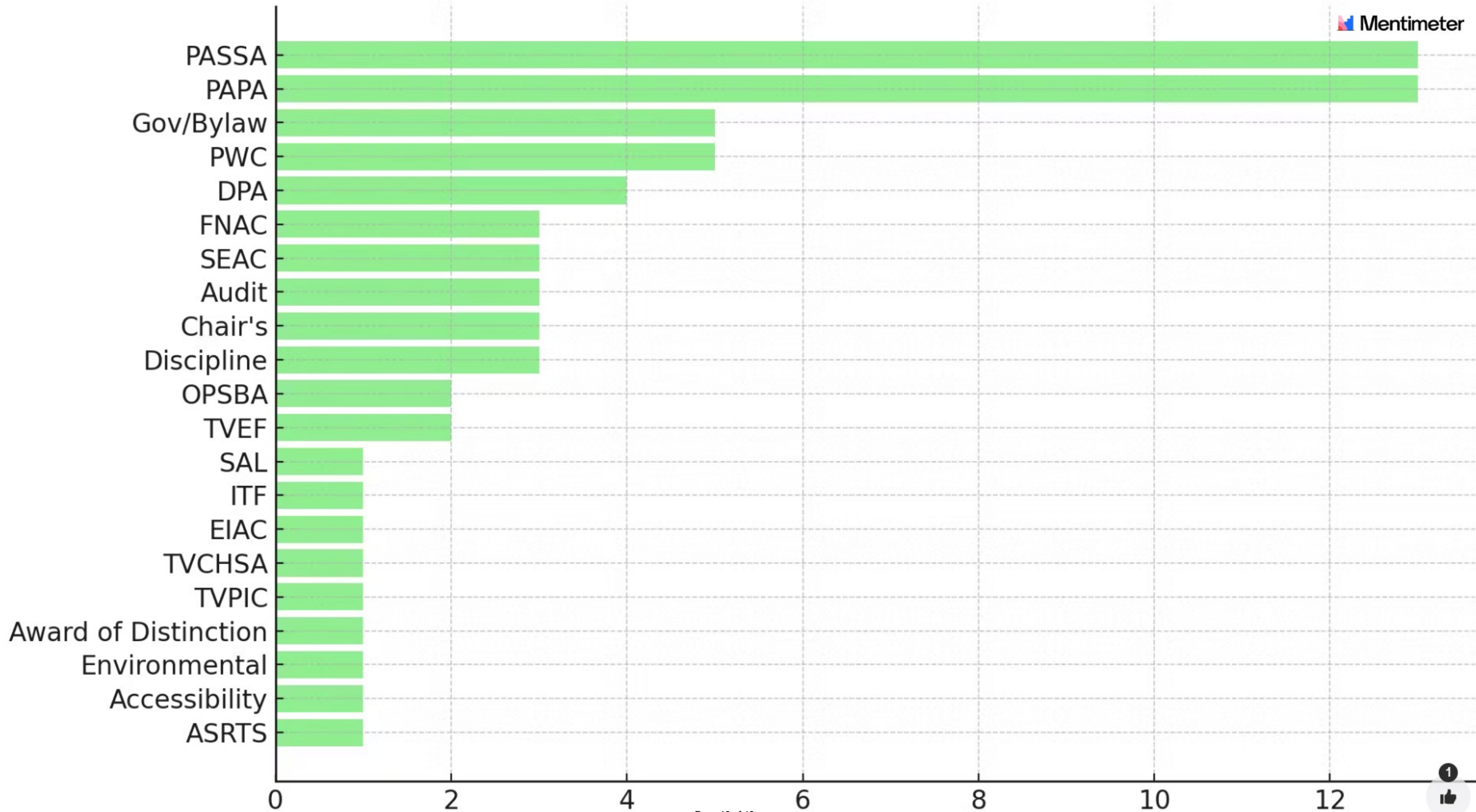


Hours/Year



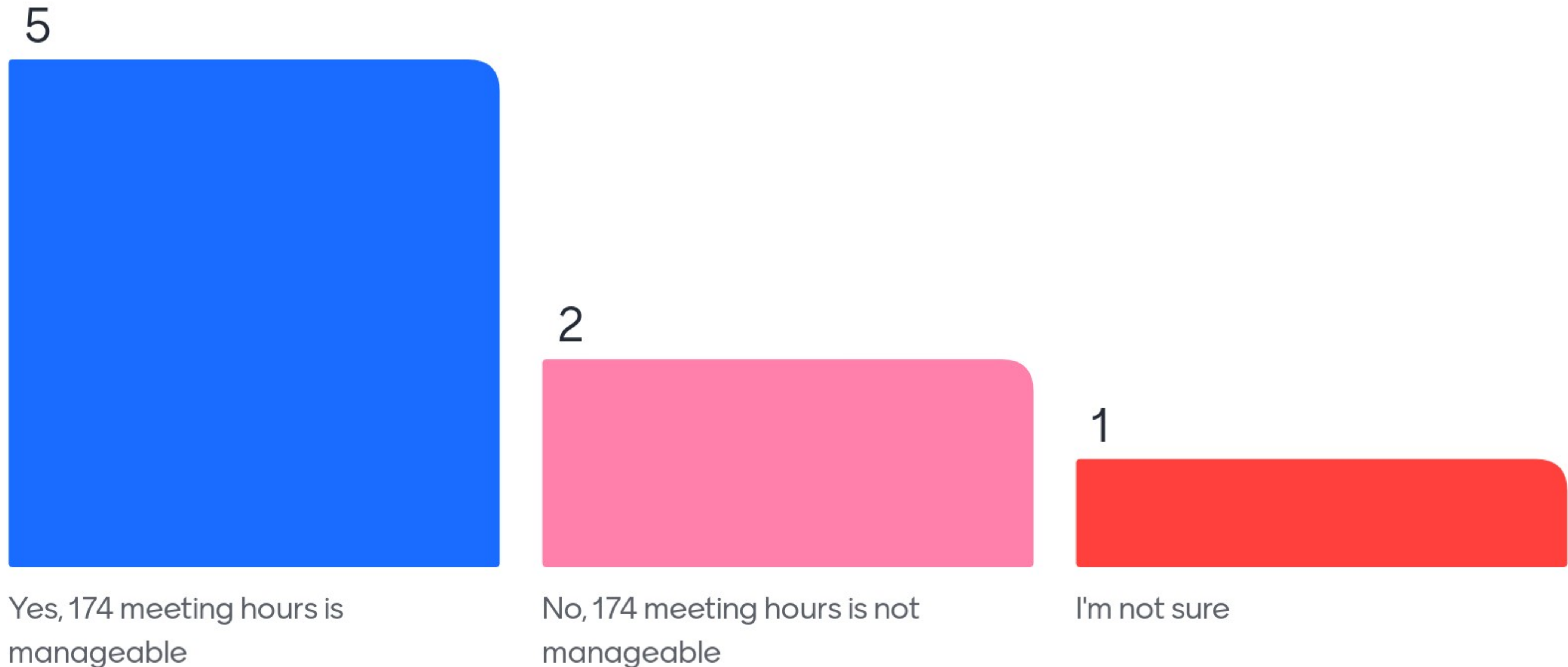
Number of Trustees Per Committee

Committees

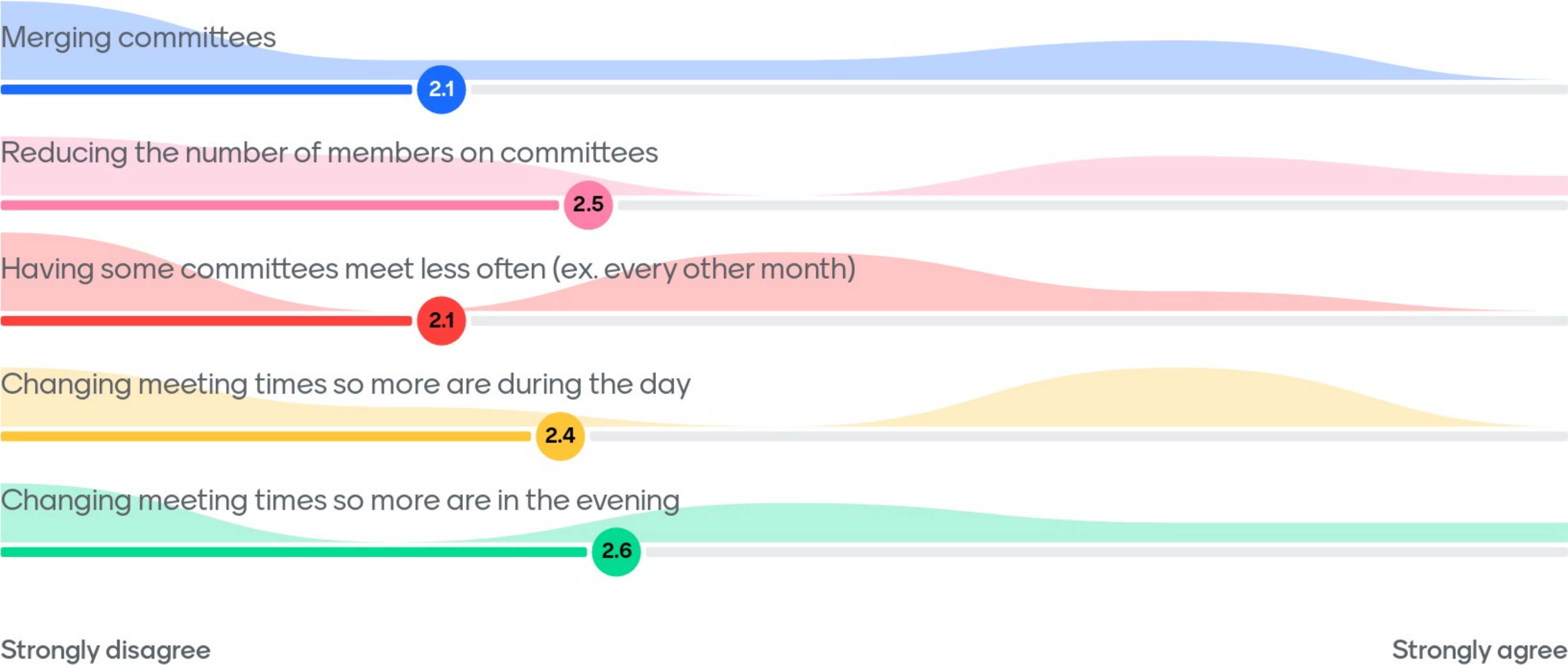


Yes

Do you have the capacity to serve an average of 174 meeting hours this coming year?



Could we consider the following?



Follow-up: We should consider the following:

Consider only mandatory committees first until full

reducing membership of PASSA and PAPA to 6/7 or 7/6

look at trustee availability and interest in committees and plan meeting times based on that

Do committees need to meet every month? Are recommendations they make time-sensitive? Are they conducting business at each meeting?

merge policy and bylaw work into one committee

I'm not so sure we need to change much in terms of committee work. Almost all of what we do is mandated by legislation, regulation or our own by-laws.

It would be nice if meeting that occurred during the business day if it could be placed at the beginning of business day or the end. This would be more manageable for those that work during the day.

Should we consider altering the committee membership structure?

we should make sure that we are dealing with Board committees before filling vacancies on administrative and external committees

No

yes

How can we create a balanced workload for all trustees?

It's up to individual trustees to offer their time to sit on committees that are voluntary. All we can do is encourage everyone to do their bit.

Mindful of request/intended purpose for the additional workload being asked if necessary.

Other ideas/suggestions for consideration:



Thanks for Sharing

- NEXT STEPS
- Review input from meeting
- Gather more information/develop recommendations based on input
- Share at a future meeting





REPORT TO:	Chair's Committee
	Public
TITLE OF REPORT:	Annual MPP Meeting Agenda Planning
PRESENTERS: <i>(list ONLY those attending the meeting)</i>	B. Mai
REPORT AUTHORS:	D. Hancock
PRESENTED FOR:	Input/Advice
Recommendations: <i>(only required when presented for approval)</i>	
Purpose: <i>(include context)</i>	Review and draft the annual MPP meeting agenda
Content:	<p>Each year the Board invites local MPPs to participate in a meeting in order to encourage working relationships, share successes, challenges, and identify shared opportunities for collaboration. Preparation is required for the meeting.</p> <p>Attached to this report page is a draft agenda developed from last year's agenda. Consideration will also need to be made for communication with board members and MPPs about the event.</p>
Connection to Committee Mandate:	Chair's committee is responsible for co-ordinating member activities
Financial Implications:	
Timeline:	Friday November 8, 2024
Communications:	N/A
Appendices:	DRAFT Annual MPP Meeting Agenda



Chair of the Board:

Beth Mai

Trustees:

Dave Cripps
Leeanne Hopkins
Marianne Larsen
Beth Mai
Gina McGahey
Sherri Moore
Arlene Morell
Leroy Osbourne
Lori-Ann Pizzolato
Sheri Polhill
Meagan Ruddock
Christian Sachs
Bruce Smith

Student

Trustees:

Emma Park
Lorissa Westlake
Shivani Vimal

Interim Director of Education:

Bill Tucker

Education Centre

1250 Dundas
Street
London, Ontario
N5W 5P2

519-452-2000
Ext: 20219

www.tvdsb.ca

MPP MEETING AGENDA

Friday, 2024 November 8
TVDSB Education Centre – Board Room
10:00 a.m. – 12:00 p.m.

- | | |
|------------------------------------------------|--------------------------------------------------------|
| 1. Welcome | Beth Mai, Chair of the Board |
| 2. TVDSB Successes, Challenges & Opportunities | Bill Tucker, Interim Director of Education |
| | Name
Organizational Support Services |
| | Name, Associate Director,
Learning Support Services |
| 3. MPPs Success, Challenges & Opportunities | |
| 4. Shared Opportunities Discussion | |
| 5. Other Questions | |
| 6. Adjournment | |



REPORT TO:	Chair's Committee
	Public
TITLE OF REPORT:	Labour Partner Engagement Sessions
PRESENTERS: <i>(list ONLY those attending the meeting)</i>	B. Mai
REPORT AUTHORS:	B. Mai
PRESENTED FOR:	Input/Advice
Recommendations: <i>(only required when presented for approval)</i>	
Purpose: <i>(include context)</i>	<p>To update the committee on the following:</p> <ul style="list-style-type: none"> • progress made in planning the OSSTF engagement session scheduled for November 27 • Request for engagement from ETFO Thames Valley Local • Possible engagement with other labour partners
Content:	<p>Following discussions last year, an engagement session has been scheduled for OSSTF members to meet trustees, learn about the role of trustee, and ask questions. That session will take place on November 27 from 6 pm – 8 pm. All trustees have been invited and a hold has been placed on the calendar.</p> <p>ETFO Thames Valley Local has requested to speak with us (as OSSTF did) about the possibility of an engagement session. Information will be gathered from ETFO and brought back to this committee next month.</p> <p>Question: There are other labour groups in TVDSB that may also be interested in trustee engagement. Should we reach out to them to determine interest?</p>
Connection to Committee Mandate:	"To receive and recommend to the Board any action(s) that may be required regarding formal correspondence addressed to the Board of Trustees...."
Financial Implications:	n/a
Timeline:	

Each student's unique potential is strengthened

Communications:	
Appendices:	n/a

Each student's unique potential is strengthened



REPORT TO:	Chair's Committee
	Public
TITLE OF REPORT:	Review of Upcoming Meeting Agendas
PRESENTERS: <i>(list ONLY those attending the meeting)</i>	Beth Mai, Chair
REPORT AUTHORS:	Beth Mai, Chair
PRESENTED FOR:	Input/Advice
Recommendations: <i>(only required when presented for approval)</i>	
Purpose: <i>(include context)</i>	The purpose of this report is for Chair's Committee to review the draft board agenda in consideration of the Multi-Year Strategic Plan and Board Annual Work Plan and make suggestions for revisions/additions as necessary.
Content:	<p>The working copy of the Board's Annual Work Plan is located on the Trustee Resources TEAMS channel in the "Board Services" file.</p> <p>The October 22 Regular Board Agenda is enclosed for review.</p> <p>Public Input request regarding Police presence is included for consideration</p>
Connection to Committee Mandate:	To monitor the Board's Annual Work Plan for scheduling Board and committee reports, with particular emphasis on information and progress reports regarding the achievement goals in the Multi-Year Strategic Plan, as well as annual reports from Board committees that are required by legislation.
Financial Implications:	n/a
Timeline:	For September Regular Board meeting (September 24)
Communications:	n/a
Appendices:	<p>2024 October 22 Regular Board Agenda</p> <p>Public Input form Request</p>

Each student's unique potential is strengthened.

THAMES VALLEY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING AGENDA

October 22, 2024, 7:00 P.M.
Board Room, Education Centre

1. **CALL TO ORDER**
2. **LAND ACKNOWLEDGEMENT**
3. **O CANADA**
4. **SPECIAL MUSICAL PRESENTATION**
Sir John A. MacDonald Public School
5. **APPROVAL OF AGENDA**
 - a. **CONSENT AGENDA**
6. **OFFICIAL RECORD**
None.
7. **CONFLICTS OF INTEREST**
8. **CHAIR'S ANNOUNCEMENTS**
Timed Item: 5 Minutes
9. **CHAIR'S VALEDICTORY ADDRESS**
10. **DIRECTOR'S REPORT**
Timed Item: 5 Minutes
11. **PUBLIC INPUT**
Pending approval at Chair's
12. **MINUTES OF THE 2024 SEPTEMBER 24 REGULAR BOARD MEETING**
 - a. **Confirmation of Minutes**
The minutes of the 2024 September 24 Regular Board meeting are provided for approval.

b. Unfinished Business

None.

13. STUDENT TRUSTEE UPDATE

14. REPORTS FROM ADMINISTRATION

a. School Naming

1. Northwest London Public School
2. Southwest London Public School
3. North Woodstock Public School

b. Safe Schools Report

15. REPORTS FROM BOARD COMMITTEES

- a. Thames Valley Parent Involvement Committee, 2024 September 18
- b. Audit Committee, 2024 October 1 and 2024 October 9 (Special)
- c. Chair's Committee, 2024 October 1 (Special) and 2024 October 15
- d. Program and School Services Advisory Committee, 2024 October 1
- e. Special Education Advisory Committee, 2024 October 7
- f. Planning and Priorities Advisory Committee, 2024 October 8
- g. Policy Working Committee, 2024 October 8
- h. Board Governance and Bylaw Review Committee, 2024 October 21
- i. Committee of the Whole, In-Camera, 2024 October 1 (Special), 2024 October 8 (Special) and 2024 October 22

16. TRUSTEE UPDATES FROM EXTERNAL COMMITTEES

a. Ontario Public School Boards' Association (OPSBA)

Timed Item: 5 Minutes

b. Thames Valley Education Foundation (TVEF)

Timed Item: 5 Minutes

c. Thames Valley Council of Home and School Associations

Timed Item: 5 Minutes

d. Active and Safe Routes to School

Timed Item: 5 Minutes

17. COMMUNICATIONS

None.

18. NOTICE OF MOTION

None.

19. MOTION – NOTICE OF WHICH HAS BEEN GIVEN

THAT the Policy Working Committee, working with the Student Advisory Council, review the term length for Student Trustees as outlined in the Student Trustees of the Board Policy (2010) and make recommendations to the Board.

20. QUESTIONS/COMMENTS BY MEMBERS

Timed Item: 5 Minutes

21. ADJOURNMENT

DRAFT

Pubic Input Request

I wish to speak to the Board of Trustees regarding the following (please be specific and detailed about what you are asking of Trustees):	Which of the Strategic Priority Area(s) is your topic related to?	Type of Speaker	Suggestion
<p>I would like to speak to them about changing the exclusion of police presence at schools back to inviting them into the schools. I, along with many parents and general public were unaware that this has been going on for several years. I would like to see police at schools for presentations, career days, etc. I believe children should see the police as safe and not people to be feared.</p>	<p>n/a due to form glitch</p>	<p>Individual</p>	
<p>Wasteful spending by school board while special education services are being cut resulting in delays for essential services. Inappropriate derogatory comments made by board staff towards students with special needs. Basic human rights of special education students not being provided while special education student is attending school. Lack of resources available for students who need extra support with literacy, equal support for students with special needs living in rural communities within TVDSB.</p>	<p>Individual education Paths Support Student Achievement Ontario's Leader in Education Positive Trusting Relationships</p>	<p>Individual</p>	

REPORT TO:	Chair's Committee
	Public
TITLE OF REPORT:	Trustees' Office Financial Report
PRESENTERS: (list ONLY those attending the meeting)	B. Mai, Chair
REPORT AUTHORS:	B. Mai, Chair
PRESENTED FOR:	Input/Advice
Recommendations:	
Purpose: (include context)	Review the Financial Report for the Trustess Office
Content:	<p>The purpose of this report is for Chair's Committee to review the Trustees Office Financial report to suport the Chain in monitoring the effectiveness of the Board including reviewing any PD request submitted for approval.</p> <p>Included in this report are the following items for approval:</p> <ul style="list-style-type: none"> • 2024-2025 OSTA-AECO Membership • 2024-2025 Student Trustee OSTA-AECO Cabinet Member Meeting Attendance • OSTA-AECO Fall General Meeting
Connection to Committee Mandate:	<ul style="list-style-type: none"> • To recommend payment of Board-related professional expenses. • To coordinate member activities
Financial Implications:	n/a
Timeline:	n/a
Communications:	n/a
Appendices:	<ul style="list-style-type: none"> • The Financial Report for the Trustess Office as of October 09, 2024. • 2024-2025 OSTA-AECO Membership Invoice • 2024-2025 Student Trustee OSTA-AECO Cabinet Member Meeting Attendance PD Request • OSTA-AECO Fall General Meeting PD Request

Each student's unique potential is strengthened.

**THAMES VALLEY DISTRICT SCHOOL BOARD
FINANCIAL REPORT
REPORT PERIOD 2025 15**

Director's Branch								
Director of Education: Bill Tucker								
Director of Education: Bill Tucker								
		Approved Budget	Revised Budget	Expenses	Commitments	Actuals	Available	% Spent
Trustees' Office (15890)								
Supplies & Services [Student Leadership]-Protected	10-330-5890-006	6,000	6,000	0	0	0	6,000	0%
Professional Development	31-317-5890-000	77,000	77,000	0	0	0	77,000	0%
Printing & Photocopying	31-336-5890-000	1,500	1,500	0	0	0	1,500	0%
Business Travel - Mileage	31-361-5890-000	23,000	23,000	577	0	577	22,423	3%
Business Travel - Other	31-363-5890-000	12,000	12,000	0	0	0	12,000	0%
Supplies & Services - Admin	31-410-5890-000	12,000	12,000	358	0	358	11,642	3%
Supplies & Services [Meetings]	31-410-5890-001	2,000	2,000	13	0	13	1,987	1%
Reserve Fund	31-410-5890-002	0	0	0	0	0	0	--
Supplies & Services [Governance/Trustees]	31-410-5890-003	0	0	0	0	0	0	--
Supplies & Services [Meetings - Student Trustees]	31-410-5890-004	1,500	1,500	0	0	0	1,500	0%
Supplies & Services [STG Planning]	31-410-5890-005	0	0	0	0	0	0	--
Supplies & Services[Student Trustee Team Building]	31-410-5890-006	1,200	1,200	0	0	0	1,200	0%
Supplies&Services [Award of Distinction]-Protected	31-410-5890-007	12,000	12,000	0	0	0	12,000	0%
Furniture & Equipment - General	31-551-5890-000	0	0	0	0	0	0	--
Furniture & Equipment - Technology	31-552-5890-000	0	0	39	92	131	(131)	--
Legal Fees	31-652-5890-000	0	0	0	0	0	0	--
Trustees' Office		148,200	148,200	986	92	1,078	147,122	1%
Total Director of Education: Bill Tucker		148,200	148,200	986	92	1,078	147,122	1%
Total Director of Education: Bill Tucker		148,200	148,200	986	92	1,078	147,122	1%
Total Director's Branch		148,200	148,200	986	92	1,078	147,122	1%
Total Expense		148,200	148,200	986	92	1,078	147,122	1%
Total Board		148,200	148,200	986	92	1,078	147,122	1%



INVOICE

OSTA-AECO

5-112 Elizabeth Street
Suite 285
Toronto, Ontario M5G 1P5
Canada

Mobile: 888.994.9374
osta-aeco.org

BILL TO
Thames Valley DSB
Danielle Hancock
Canada

d.hancock@tvdsb.ca

Invoice Number: 1403

Invoice Date: October 6, 2024

Payment Due: November 5, 2024

Amount Due (CAD): \$9,651.33

[Pay Securely Online](#)

Product	Quantity	Price	Amount
OSTA-AECO 2024-2025 Base Membership Fee Base membership fee of \$975	1	\$975.00	\$975.00
OSTA-AECO 2024-2025 Variable Membership Fee \$0.09 x (84,067 - Projected Enrolment)	1	\$7,566.00	\$7,566.00

Subtotal: \$8,541.00

HST 13% (82011 0906 RT0001): \$1,110.33

Total: \$9,651.33

Amount Due (CAD): \$9,651.33

[Pay Securely Online](#)



link.waveapps.com/5hr3xs-nwqe5v

From: [Kelvin, EJ \(she/her/hers\)](#)
To: [Danielle HANCOCK](#)
Cc: [Bottger, Nicolas \(he/him/his\)](#)
Subject: OSTA-AECO Membership Invoice
Date: October 6, 2024 7:50:42 PM
Attachments: [Invoice_1403_2024-11-05.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I hope this email finds you well. My name is EJ Kelvin, and I am the Chief Operating Officer of OSTA-AECO.

I would like to begin by congratulating your student trustees on the beginning of a new term. OSTA-AECO is excited to be heading into the 2024-2025 academic year to continue our more than 20 years of student advocacy. The success of our organization and the impact of our advocacy would not be possible without the support of our member board partners.

The following link, is a link to OSTA-AECO's website, where you can explore the organization's mission, projects, opportunities for student trustees, and the benefits of being a member. School board memberships help fund OSTA-AECO initiatives and play a crucial role in supporting the advocacy of over 2 million students across the province. Without the financial support of our members, our work would not be possible. <https://osta-aeco.org/partners/membership/>



[Membership](#)

osta-aeco.org

OSTA-AECO's membership pricing structure is designed to be equitable and reflective of each school board's size. Membership fees include a base fee of \$975, along with a variable fee of \$0.09 per pupil, ensuring that costs are proportionate to the number of students served by each board. The pupil numbers are based on the Government of Ontario's pupil projections, providing a consistent and transparent method for fee calculation.

This structure supports our ongoing work in advocating for students across the province. If you have any questions or would like more information, we are happy to discuss further.

If you are interested in becoming a member board of OSTA-AECO for the 2024-2025 academic year, please see the enclosed invoice and pay using one of our accepted payment methods.

If you are not interested in becoming a member, no action is required on your part. The invoice will not be considered active, and the draft will simply be deleted from our records following a period of time.

Payment Methods:

Credit Card – Please contact us for a secure pay link if you wish to pay by credit card

EFT – If we are not already enrolled for EFT with your board, please send us the vendor enrolment form

Cheque – Please send all cheques to the following address: *5-112 Elizabeth St., Suite 285, Toronto, ON M5G 1P5*

OSTA-AECO charges a 6.5% manual processing fee for school boards requesting manual invoicing for membership. We prefer EFT or credit card payments, as manual invoicing requires our volunteer team to spend around two hours collecting information, generating invoices, and managing payments. Using EFT or credit card helps streamline the process and reduces the administrative burden on our team.

We appreciate your understanding and support!

We would like to extend our apologies for the delay in sending membership invoices for the 2024-2025 academic year. If you have any questions or concerns, please do not hesitate to contact me by email at ej.kelvin@osta-aeco.org.

Thank you,
EJ

Evangelyn Kelvin (she/her) | Chief Operating Officer | [OSTA-AECO](#)

5-112 Elizabeth St., Suite 285, Toronto, ON M5G 1P5

www.osta-aeco.org | @ostaeco

This email and any files transmitted with it are the property of the Ontario Student Trustees' Association. This message may contain confidential information and is intended only for the individual or entity named. If you are not the named addressee, you should not disseminate, distribute or copy this email. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

Ce message électronique et tous les fichiers transmis avec lui sont la propriété de l'Association des élèves conseillers et conseillères de l'Ontario. Ce message peut contenir des informations confidentielles et est destiné uniquement à la personne ou l'entité nommée. Si vous n'êtes pas le destinataire désigné, vous ne devriez pas diffuser, distribuer ou copier ce courriel. S'il vous plaît avisez immédiatement

TRUSTEES' PROFESSIONAL DEVELOPMENT REQUEST FORM

1.0	Name	Shivani Vimal	Date	October 15, 2024
------------	-------------	---------------	-------------	------------------

2.0	Title of Conference/Seminar/Workshop			
	OSTA Cabinet Member Meetings			
	Location(s)	Toronto and Ottawa		
	Date(s)	Nov 7 – 10, Jan 24, Feb 20-24, May 22 – 25		

3.0	Statement of Purpose			
	<i>Briefly outline reason(s) for attending. Relate it to your plan for professional growth.</i> Shivan Vimal has been appointed as the Vice-Chair Associate of the Public Education Cabinet for OSTA. As a cabinet member, she will be required to attend additional in person meetings in Toronto and will need to attend all 3 OSTA conferences this year. November 7 – 10 th OSTA FGM in Toronto (travel, accommodations, and food) January 24 – Public Education Symposium (travel and food) February 20-23 rd OSTA EAC in Ottawa & February 24 th – Queens Park Advocacy Day - (travel, accommodations, and food) May 22 – 25 th – OSTA AGM in Toronto (travel, accommodations, and food) May 31 st – OPSBA ???			

4.0	Report on Conference/Seminar Workshop		
	By submitting this PD Request, I understand it is my responsibility to complete a written PD Reflection Form on the conference/seminar/workshop.		<input type="checkbox"/> I understand.
	I further understand that Trustees who participate in board-funded PD shall complete a written PD Reflection Form, which is a condition for future PD funding approval.		<input type="checkbox"/> I understand.

5.0	Account Number:	31 317 5890 004
------------	------------------------	------------------------

6.0	Estimated Cost		
	Transportation Required	<input type="checkbox"/> Car mileage <input checked="" type="checkbox"/> Train <input type="checkbox"/> Plane <input type="checkbox"/> Other	Economy class Approx \$150 per trip (no meals) Total for 3 \$450
	Registration	No for exec meetings, yes for Conferences	Approx \$800 per conference Total for 3 \$2400
	Accommodation Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Approx. \$900 per conference Total for 3 \$2700
	Meals		Approx \$250 per conference Total for 3 \$750
	Miscellaneous		
	Total Estimated Cost		\$6,500

TRUSTEES' PROFESSIONAL DEVELOPMENT REQUEST FORM

1.0	Name	Potentially all 3 Student Trustees Shivani Vimal, Emma Park, Lorissa Westlake	Date	October 15, 2024
------------	-------------	----------------------------------------------------------------------------------	-------------	------------------

2.0	Title of Conference/Seminar/Workshop			
	OSTA-AECO Fall General Meeting			
	Location(s)	Toronto		
	Date(s)	Nov 7 – 10		

3.0	Statement of Purpose <i>Briefly outline reason(s) for attending. Relate it to your plan for professional growth.</i>			
	<p>OSTA-AECO Fall General Meeting 2024, a must-attend event for all Ontario student trustees! Get ready for an exciting gathering where you can voice your opinions and make a difference in our education system. This in-person event will take place on Thursday, November 7, 2024 starting at 6:00 PM in the heart of downtown Toronto.</p> <p>Address: 75 Lower Simcoe Street, Toronto, ON M5J 3A6</p> <p>At this meeting, you'll have the opportunity to connect with like-minded students, engage in lively discussions, and learn about the latest developments in education. Together, we'll explore innovative ideas, share experiences, and work towards enhancing the student experience across Ontario.</p> <p>Don't miss this chance to contribute to shaping the future of education! Mark your calendars and be part of the OSTA-AECO Fall General Meeting 2024.</p>			

4.0	Report on Conference/Seminar Workshop			
	By submitting this PD Request, I understand it is my responsibility to complete a written PD Reflection Form on the conference/seminar/workshop.		<input checked="" type="checkbox"/> I understand.	
	I further understand that Trustees who participate in board-funded PD shall complete a written PD Reflection Form, which is a condition for future PD funding approval.		<input checked="" type="checkbox"/> I understand.	

5.0	Account Number:	31 317 5890 004
------------	------------------------	------------------------

6.0	Estimated Cost			
	Transportation Required	<input type="checkbox"/> Car mileage <input checked="" type="checkbox"/> Train <input type="checkbox"/> Plane <input type="checkbox"/> Other	Economy class Approx \$150 per trip (no meals)	
	Registration	Yes for Conferences	\$672.35 per student	
	Accommodation Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1130 per student	
	Meals		Approx \$150 per student	
	Miscellaneous			
	Total Estimated Cost			\$2250 per student

From: [Conference Registration, OSTA-AECO](#)
Subject: OSTA-AECO Fall General Meeting Registration
Date: October 9, 2024 11:18:56 AM
Attachments: [Updates to conference pricing.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

As November looms near, OSTA-AECO is once again proud to host its 25th annual Fall General Meeting at the Delta Downtown Toronto Hotel (75 Lower Simcoe Street, Toronto, ON, Canada).

This event is a unique opportunity for your Student Trustees to gain high-level professional development, and become further enriched in educational practices that can be applicable towards work within your board!

Highlights of this event include keynote speaker sessions from Ontario Education Minister, Jill Dunlop, and the executive director of People For Education, Annie Kidder. For more information on events and activities, please check out our agenda [Here!](#) During this weekend, your Student Trustees will have the opportunity to discuss with their counterparts across the province educational matters that will further allow them to understand the education system and how student voice can be amplified. This will be accomplished through organized breakouts run by OSTA-AECO alumni, and executive members of OSTA-AECO's leadership team.

Registration for our conferences is done through Eventbrite. Please follow [this link](#) to purchase tickets for FGM. As always, conference registration and hotel rooms are purchased separately. In order to ensure there will be space for your student trustees, please prioritize registration and complete the Eventbrite order **before October 14th, 2024**. If you are unable to meet this deadline for any reason, please reach out to our email address and we will help to ensure your student trustees can attend.

We have updated our pricing structure this year to offer a more efficient, reduced-price package for all three OSTA-AECO conferences. You can learn more about the registration changes in the attached document.

Overall, this conference is often a highlight for Student Trustees and gives them the tools to demonstrate increased professionalism and efficient time management for them to excel in their roles!

If you have any questions or concerns at all, we encourage you to reach out to this email

(osta.conferenceregistration@osta-aeco.org) and a member of our Board of Directors will be able to help!

Kind regards,

Matteo Leone
Vice President, Events

This email and any files transmitted with it are the property of the Ontario Student Trustees' Association. This message may contain confidential information and is intended only for the individual or entity named. If you are not the named addressee, you should not disseminate, distribute or copy this email. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

Ce message électronique et tous les fichiers transmis avec lui sont la propriété de l'Association des élèves conseillers et conseillères de l'Ontario. Ce message peut contenir des informations confidentielles et est destiné uniquement à la personne ou l'entité nommée. Si vous n'êtes pas le destinataire désigné, vous ne devriez pas diffuser, distribuer ou copier ce courriel. S'il vous plaît avisez immédiatement l'expéditeur par courriel si vous avez reçu ce message par erreur et supprimer cet e-mail à partir de votre système. Si vous n'êtes pas le destinataire prévu, vous êtes averti que la divulgation, la copie, la distribution ou de prendre toute action en se fondant sur le contenu de cette information est strictement interdite.

Internal

CONFIDENTIALITY WARNING

This message and any attachments are intended only for the use of the intended recipient(s) and may contain confidential or personal information that may be subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act section 28 (2). In certain situations it will be the practice of the Board to share personal or confidential information with board employees as a means of addressing any questions or concerns. If you do not consent to the sharing of this information, please notify the intended recipient immediately. If you are not the intended recipient or an authorized representative of the intended recipient, you are notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately and delete the message and any attachments. If you have any questions about the collection of information, please contact privacy@tvdsb.ca.

Updates to conference pricing

Beginning this year, we’re introducing new ways to pay for conferences. School boards can now pay-per-conference, or pay upfront for all three at once. Paying in advance comes with discounts between 5% and 15%, depending on membership status. The early bird pricing benefit has been restructured into the ‘prepaid registration’ option.

Please note that registration pricing for the Annual General Meeting includes tickets to OSTA’s Gala 25 (\$150 per student trustee).

	Non-members	Members
Pay-per-conference Register for each conference during the established registration period via Eventbrite.	0% discount*	10% discount
Prepaid registration Purchase an Eventbrite ticket for all conferences up front. Use Eventbrite to confirm attendance and rooming.	5% discount	15% discount

Discounts do not apply to hotel room rates.

*Invoicing not available for this option; only credit card payments will be accepted.

OSTA-AECO Fall General Meeting 2024

- B

 Breakout
- C

 Check-in
- E

 Education Interest Groups
- G

 Group Activities
- I

 Indigenous Student Trustees' Council
- M

 Meals/Breaks
- P

 Plenary

NOVEMBER 7 • THURSDAY			
6:00pm – 8:00pm	C	Conference Registration	TBA
8:00pm – 8:15pm	P	Welcome to FGM 2024! <i>Speakers: Leadership Team</i>	TBA
8:15pm – 8:45pm	P	Icebreakers <i>Speakers: Leadership Team</i>	Kensington AB
8:45pm – 9:00pm	P	BOD Introduction and Conference Rules <i>Speakers: Siobhan Marie</i>	Kensington AB
10:00pm – 11:59pm	C	Nightly Check-in	TBA

B Breakout **C** Check-in **E** Education Interest Groups **G** Group Activities

I Indigenous Student Trustees' Council **M** Meals/Breaks **P** Plenary

NOVEMBER 8 • FRIDAY

8:00am – 8:45am	M	Breakfast	Breakfast Room
8:45am – 9:15am	P	Opening Ceremonies <i>Speakers: Siobhan Marie, Matteo Leone, Nanak Sidhu, EJ Kelvin</i>	Kensington AB
9:15am – 10:15am	P	OSTA Vision Presentation <i>Speakers: Leadership Team</i>	Kensington AB
10:15am – 11:15am	P	Minister Jill Dunlop Keynote <i>Speakers: Matteo Leone, Jill Dunlop</i>	Kensington AB
11:15am – 11:30am	M	Networking Break	TBA
11:30am – 12:30pm	B	Advocacy Interest Group Sessions (Curriculum & School Community, Equity, Diversity, & Inclusion) <i>Speakers: Jacklyn Saddler, Audrey Akharoh</i>	Kensington A
11:30am – 12:30pm	B	Advocacy Interest Group Sessions (Student Well-Being) <i>Speakers: Sharanya Sivasathiyathan</i>	Kensington B
11:30am – 12:30pm	B	Advocacy Interest Group Sessions (Truth & Reconciliation) <i>Speakers: Carter Peios</i>	Cabbagetown
12:30pm – 1:15pm	M	Lunch	TBA
1:15pm – 2:45pm	E	OCSTA Speaker Session And Catholic Education Interest Group Breakouts <i>Speakers: Monica Galstyan</i>	Kensington B
1:15pm – 2:45pm	E	OPSBA Speaker Session And Public Education Interest Group Breakouts <i>Speakers: Alexandra Gauthier</i>	Kensington A
2:45pm – 3:00pm	M	Networking Break	TBA
3:00pm – 4:15pm	B	Professional Development Session A <i>Speakers: Nanak Sidhu, Mirari Ubani</i>	Kensington A
3:00pm – 4:15pm	B	Professional Development Session B <i>Speakers: Carter Peios, Tia Nootchtai</i>	Kensington B
4:15pm – 4:30pm	P	Group Photos <i>Speakers: Grace Ding</i>	Common Area
4:30pm – 4:45pm	P	Closing Ceramones <i>Speakers: Matteo Leone, Nanak Sidhu</i>	Kensington AB
4:45pm – 8:30pm	M	Free Time/Excursions	TBA
8:30pm – 10:00pm	G	OSTA Game Show Night! <i>Speakers: Leadership Team</i>	Kensington AB
10:00pm – 11:59pm	C	Nightly Check-in	TBA

B Breakout **C** Check-in **E** Education Interest Groups **G** Group Activities

I Indigenous Student Trustees' Council **M** Meals/Breaks **P** Plenary

NOVEMBER 9 • SATURDAY

8:00am – 8:45am	M	Breakfast	Breakfast Room
8:45am – 9:15am	P	Opening Ceremonies <i>Speakers: Siobhan Marie, Matteo Leone, EJ Kelvin, Monica Galstyan, Alexandra Gauthier</i>	Kensington AB
9:15am – 10:00am	B	Advocacy Interest Group Sessions (Curriculum & School Community) <i>Speakers: Jacklyn Saddler</i>	Kensington B
9:15am – 10:00am	B	Advocacy Interest Group Sessions (Equity, Diversity, & Inclusion) <i>Speakers: Audrey Akharoh</i>	Cabbagetown
9:15am – 10:00am	B	Advocacy Interest Group Sessions (Student Well Being) <i>Speakers: Sharanya Sivasathiyathan</i>	Kensington A
9:15am – 10:00am	B	Advocacy Interest Group Sessions (Truth & Reconciliation) <i>Speakers: Carter Peios</i>	Kensington A
10:00am – 10:45am	P	Annie Kidder Keynote Session <i>Speakers: Annie Kidder</i>	Kensington AB
10:45am – 11:00am	M	Networking Break	TBA
11:00am – 12:00pm	E	Catholic Education Interest Group Breakouts <i>Speakers: Monica Galstyan</i>	Kensington A
11:00am – 12:00pm	E	Public Education Interest Group Breakouts <i>Speakers: Alexandra Gauthier</i>	Kensington B
12:00pm – 12:45pm	M	Lunch	TBA
12:45pm – 2:15pm	B	Linked-in Building and Editing Workshop	Kensington A
12:45pm – 2:15pm	B	Navigating Post-secondary Life/Scholarships Workshop	Kensington B
2:15pm – 2:30pm	M	Networking Break	TBA
2:30pm – 3:00pm	P	BoD Session <i>Speakers: BoD</i>	Kensington AB
3:15pm – 4:00pm	B	Regional Breakouts	Kensington AB
3:15pm – 4:00pm	I	ISTC Breakouts <i>Speakers: Tia Nootchtai</i>	Cabbagetown
4:00pm – 4:15pm	P	Closing Ceremonies <i>Speakers: Leadership Team</i>	Kensington AB
4:15pm – 8:00pm	M	Free Time	TBA
8:30pm – 10:00pm	G	Karaoke Nighttime Activities <i>Speakers: Leadership Team</i>	Kensington AB
10:00pm – 11:59pm	C	Nightly Check-in	TBA

NOVEMBER 10 • SUNDAY

10/9/24, 12:18 PM

OSTA-AECO Fall General Meeting 2024: Print Schedule

9:00am – 11:00am	B	CBC Mass <i>Speakers: Monica Galstyan</i>	TBA
9:00am – 11:00am	B	PBC Networking Session <i>Speakers: Alexandra Gauthier</i>	Breakfast Room
9:00am – 11:00am	C	Hotel Check-out & Departure	TBA