

THAMES VALLEY DISTRICT SCHOOL BOARD

PLANNING AND PRIORITIES ADVISORY COMMITTEE

2018 October 9, 6:00 p.m.
Board Room, Education Centre

Trustees:	J. Bennett	M. Reid
	R. Campbell	P. Schuyler
	C. Goodall	R. Tisdale
	G. Hart	J. Todd
	B. McKinnon	N. Bajaj
	A. Morell	S. Chun
	S. Polhill	I. Frick
Administration and Others:	L. Elliott	D. Macpherson
	R. Culhane	S. Mark
	C. Beal	T. Testa
	M. Deman	J. Pratt
	L. Griffith-Jones	B. Williams

1. **Approval of the Agenda**

The agenda was approved on motion.

2. **Conflicts of Interest**

None declared.

3. **Minutes of the Previous Meeting**

The minutes of the 2018 September 11 meeting were provided for information.

a. **Business Arising from the Previous Meeting - None**

4. **Electronic Document Management Initiative Update**

L. Elliott and B. Williams presented for information and feedback an overview of the Electronic Document Management System initiative highlighting accomplishments to date. The proposed budget initiative request for the 2019-2020 budget year was discussed.

5. **Elementary Student Enrollment and Staffing Update**

L. Griffith-Jones presented for information an update on the elementary staffing process describing how enrollment projections are made and are used to determine the number of teachers available to allocate. Information on the maintenance and use of the holdback also was provided.

The work completed to ensure each school is staffed appropriately to meet Ministry class size requirements and to minimize reorganization in September was outlined.

L. Griffith-Jones reported the board met Ministry requirements for class sizes as at 2018 September 17. Principals were recognized for their contributions.

S. Mark advised on the actual enrollment numbers on September 17 in comparison to the projections. It was noted the amount of holdback will cover any loss in grants, should actual enrollment be lower than projected as at October 31.

L. Griffith-Jones advised enrollment continues to be monitored and where there are large class sizes, additional supports are provided rather than reorganizing classrooms.

6. Strategic Plan Launch

L. Elliott and T. Tania presented for information materials created for promoting the Strategic Plan. Materials included a banner, a four-page overview document, and postcard. The four-page booklet was distributed.

In response to a question regarding next steps, L. Elliott advised on the work of Senior Team in the development of the operational plan noting the plan will come forward to the Board for feedback at the 2018 October 23 Board meeting.

7. Other Business

L. Elliott advised on the retirement of Superintendent C. Beal effective 2019 February 15. L. Elliott reflected on the invaluable contributions C. Beal has made to the board in the last five years.

C. Beal thanked the Board noting she has enjoyed her time at Thames Valley.

Communications will go out to the system tomorrow followed by a posting for the position.

8. Questions and Comments by Members

In response to a question regarding the timeline for building the new school in Summerside, S. Mark advised the Municipal and Ministry approvals have been slower than anticipated. As a result the planned community meeting in October has been delayed as well as the tendering process for the project.

It was noted the community has many questions in this regard suggesting communication to the community would be helpful.

In response to a question about bussing in West Elgin, Administration responded they have not received concerns.

9. Future Agenda Items

No discussion.

10. Date and Time of Next Meeting

The next meeting is scheduled for 2018 November 13, 6:00 p.m.

On motion, the meeting adjourned at 6:53 p.m.

CHRIS GOODALL
Committee Chair