



Date of Meeting: 2019 Jan 15

Item #: 5.0

REPORT TO:	<input type="checkbox"/> Administrative Council <input type="checkbox"/> Program and School Services Advisory Committee <input type="checkbox"/> Policy Working Committee <input checked="" type="checkbox"/> Planning and Priorities Advisory Committee <input type="checkbox"/> Board <input type="checkbox"/> Other:
	<input checked="" type="checkbox"/> PUBLIC <input type="checkbox"/> IN-CAMERA
TITLE OF REPORT:	2019-2020 Preliminary Budget Documents
PRESENTED BY:	Christine Beal, Superintendent of Business Sandra Macey, Manager of Finance
PRESENTED FOR:	<input type="checkbox"/> Approval <input type="checkbox"/> Information <input checked="" type="checkbox"/> Advice
Recommendation(s):	
Purpose:	To present the 2019-2020 Preliminary Budget Assumptions and Processes and the 2019-2020 Guiding Principles for approval.
Content:	
Cost/Savings:	
Timeline:	
Communications:	
Appendices:	2019-2020 Preliminary Budget Assumptions and Process Guiding Principles for the Development of the Annual Thames Valley District School Board Operational Budget

Strategic Priority Area(s):

Relationships:	<input type="checkbox"/> Students, families and staff are welcomed, respected and valued as partners. <input type="checkbox"/> Promote and build connections to foster mutually respectful communication among students, families, staff and the broader community. <input type="checkbox"/> Create opportunities for collaboration and partnerships.
Equity and Diversity:	<input checked="" type="checkbox"/> Create opportunities for equitable access to programs and services for students. <input type="checkbox"/> Students and all partners feel heard, valued and supported. <input type="checkbox"/> Programs and services embrace the culture and diversity of students and all partners.
Achievement and Well-Being:	<input type="checkbox"/> More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy. <input type="checkbox"/> Staff will demonstrate excellence in instructional practices. <input checked="" type="checkbox"/> Enhance the safety and well-being of students and staff.

Form Revised October 2018

2019-2020 Preliminary Budget

Preliminary Budget Assumptions and Process

Planning and Priorities Advisory Committee – January 15, 2019



2019-2020 PRELIMINARY BUDGET ASSUMPTIONS AND PROCESS

The 2019-2020 budget reflects the Guiding Principles for the Development of the Thames Valley District School Board Budget and begins with the preliminary budget assumptions, involves presentations by administration, allows for public input, and provides for Trustee discussion and debate leading to Board approval and submission according to the Ministry of Education timetable.

The Board's Strategic Plan will drive the 2019-2020 budget discussions which will support the Board's Operational Plan Objectives, as well as the Board Improvement Plan for Student Achievement.

2019-2020 Preliminary Budget Assumptions

General

- ✓ Thames Valley District School Board will continue to enhance opportunities for students and improve student learning consistent with the Board's mission, vision, strategic priorities and commitments.
- ✓ The impact of enrolment projections on revenues and expenses will be considered when making budget decisions.
- ✓ Constrained time lines for developing a compliant budget will be expected.
- ✓ Alignment of Ministry priorities with the Board's mission and vision will be evaluated before making resource allocations.
- ✓ Endeavour to provide a preliminary balanced budget based on Ministry of Education funding.

Revenues

- ✓ The budget will be developed using the enrolment projections for 2019-2020.
- ✓ Provincial funding will be based on the 2019-2020 Grants for Student Needs.
- ✓ The effect of EPOs announced prior to budget approval will be included in the preliminary budget.
- ✓ Known sources of other revenues will be identified and included in the 2019-2020 budget.

Expenses

- ✓ Salaries will be based on contractual obligations, considering Ministry compensation constraints.
- ✓ Benefits will be based on projected costs and contractual obligations.
- ✓ Utilities will be based on projected rates.
- ✓ Transportation costs will be based on contractual agreements and service requirements.
- ✓ Expense categories requiring adjustments due to external cost pressures will be reflected in the preliminary budget.
- ✓ Program expenses will be aligned with the Board's mission, vision and Strategic Plan.
- ✓ All new proposed budget initiatives will be reviewed and assessed by the Planning and Priorities Advisory Committee before the last Committee meeting in April 2019.
- ✓ All new proposed budget initiatives will be funded through identified cost reductions.

Process

The Planning and Priorities Advisory Committee assists in the development of the 2019-2020 preliminary budget by providing information, advice and liaison between Trustees and staff charged with the development of the annual budget. Recommendations will be prepared for consideration by the Board. Public input will be sought and the Board will approve the 2019-2020 budget for submission to the Ministry of Education by the required deadline.

We build each student's tomorrow, every day.



Guiding Principles for the Development of the Annual Thames Valley District School Board Operational Budget

All budget reviews and deliberations will focus on Thames Valley District School Board's:

- Strategic Plan and Priorities,
 - Relationships
 - Students, families, and staff are welcomed, respected and valued as partners
 - Promote and build connections to foster mutually respectful communication among students, families, staff, and the broader community
 - Create opportunities for collaboration and partnerships
 - Equity and Diversity
 - Create opportunities for equitable access to programs and services for students
 - Programs and services embrace the culture and diversity of students and all partners
 - Students and all partners feel heard, valued and supported
 - Achievement and Well-Being
 - Staff will demonstrate excellence in instructional practices
 - More students demonstrate growth and achieve student learning outcomes with a specific focus on numeracy and literacy
 - Enhance the safety and well-being of students and staff
- Board Improvement Plan for Student Achievement, and
- Board Commitments – We believe in:
 - Putting the needs of all students first;
 - Stimulating critical and creative thinking;
 - Encouraging informed risk taking and innovation;
 - Setting high standards and clear expectations;
 - Providing a safe, welcoming, and inclusive environment;
 - Providing access to resources, and experiences that meet students' strengths and needs;
 - Valuing all staff as partners in education;
 - Collaborating with our communities to enhance opportunities for students;
 - Communicating effectively in a transparent, timely and two-way fashion;
 - Acknowledging and welcoming parents/families as key partners in student achievement and well-being
 - Supporting parents, School Councils, and Home and School Associations;
 - Promoting and honouring student leadership and student voice; and
 - Encouraging students to advocate for self and others.

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