

**REPORT OF THE CHAIR'S COMMITTEE**

2019 January 8  
4:06 p.m. – 5:10 p.m.

**MEMBERS**

J. Bennett                      B. McKinnon  
A. Morell (Chair)        J. Skinner (+4:13)  
S. Polhill

**ADMINISTRATION AND OTHERS**

L. Elliott (-4:44)                      B. Williams

**1. APPROVAL OF AGENDA**

The agenda, as amended, was approved by motion.

**2. CONFLICTS OF INTEREST – none declared****3. TRUSTEE ORIENTATION SESSIONS**

Trustee orientation/professional development sessions, planned for January 29 and April 16, were discussed. Save the date emails have been sent to all Trustees. Facilitators and topics planned for each session were outlined. The Trustee budget will cover the related expenses for both sessions. The location for the January session was confirmed as the Ivey Spencer Centre; the location and start time for the April session will be determined following the January session.

**4. STUDENT TRUSTEE INITIATIVE**

L. Elliott described the inquiry from Student Trustee S. Chun regarding her “free the flow” initiative. Through discussion, it was agreed the initiative should be presented through the budget process. S. Chun may also report on her initiative through the Student Trustee update. L. Elliott will follow up with S. Chun and B. Williams offered to follow up regarding the process.

**5. UPCOMING EVENTS AND INITIATIVES**

- Indigenous Student Trustee Election, 2019 April 17
- Student Trustee Elections, 2019 April 18
- Variety Is, 2019 April 25
- TVCHSA AGM and Dinner, 2019 May 13
- Award of Distinction, 2019 May 9
- TVDSB Student Leadership Conference, 2019 May 22
- Lawson Awards, 2019 June 12
- Annual Retirement Reception, 2019 September 11

The public delegation meetings for the Western Middlesex Attendance Area Review are scheduled for May 15/16, 2019.

**6. OTHER BUSINESS****a. Board Room Seating Plan**

The Boardroom seating plan was reviewed on request of a student Trustee; a small change to the seating arrangement was made.

**b. OSSTF Meeting Requests**

In response to a meeting request by OSSTF, the Chair and the Director agreed to meet with them as part of building relationship. Members of the Chair's Committee were invited to attend. A meeting date has not yet been established.

**c. OPSBA Symposium PD Request**

It was determined Trustees wishing to attend the OPSBA's Public Education Symposium (PES) could still attend. Pending room availability, applications will be due January 15 to allow a review by the Chair's Committee at their next meeting.

**d. Trustee Request for Information**

Discussion considered a request by a Trustee for information. Trustee J. Skinner offered to follow up with the Trustee.

**7. RECRUITMENT OF DIRECTOR OF EDUCATION**

Discussion considered the recruitment process for the Director of Education. A. Morell shared information she reviewed and consolidated including a task list and time line.

The immediate steps identified included the establishment of a Steering Committee for the purposes of establishing the process; and the determination of whether to engage an external search firm. Discussion considered the advantages and disadvantages of engaging a search firm.

The following recommendation was moved and carried:

**That the Chair's Committee be appointed as the Steering Committee to establish the process for the selection of the new Director of Education.**

A. Morell will send out documents for discussion at the next meeting.

**8. DATE AND TIME OF NEXT MEETING**

The next meeting was scheduled for 2019 January 15, 12 p.m.

**9. ADJOURNMENT**

The meeting adjourned at 5:10 p.m. by motion.

**RECOMMENDATIONS:**

**That the Chair's Committee be appointed as the Steering Committee to establish the process for the selection of the new Director of Education.**

**ARLENE MORELL**  
Chairperson