

REPORT OF THE THAMES VALLEY PARENT INVOLVEMENT COMMITTEE

2019 January 10
6:34 p.m. to 9:08 p.m.

MEMBERS

S. Thompson, Chair
S. Vries, Vice-Chair
A. Morell, Trustee
D. Macpherson, Superintendent
M. Bayes, Parent Member
K. Frisa, Parent Member
L. Gonzalez, Parent Member
J. Grant, Parent Member
F. Elamin, Parent Member
L. Martinez, Parent Member
K. Robertson, Principal, Thames Valley Administrator's
Committee Elementary
T. Whaley, Thames Valley Council of Home & School

ADMINISTRATION & OTHERS

S. Smith, Assistant, Corporate Services
H. Gerrits, Manager, Early Years
L. Pizzolato, Trustee
R. Tamminga, Principal, Thames Valley Secondary
School Administrators' Council
R. Tisdale(+7:01)

Regrets: S. Tucker, R. Ebied

1. CALL TO ORDER

Trustee Morell called the meeting to order at 6:34 p.m. in the Katherine Harley room at the Education Centre in London.

2. CONFIRMATION OF AGENDA

The agenda was approved on motion. Agenda items # 5, 6 and 8 were addressed first.

3. CONFLICTS OF INTEREST

None declared.

4. ELECTION OF CHAIR & VICE-CHAIR

D. Macpherson opened the election of the Thames Valley Parent Involvement Committee Chair and Vice-Chair.

S. Thomson, was elected to the position of Chair of the Thames Valley Parent Involvement Committee for the term ending 2020 November 30.

S. Vries was elected to the position of Vice-Chair of the Thames Valley Parent Involvement Committee for the term ending 2020 November 30.

5. MINUTES OF THE MEETING FROM 2018 November 8

The minutes of the 2018 November 8 meeting were provided for information.

6. BUSINESS ARISING FROM THE MINUTES OF 2018 JANUARY 12

a. Other Business Item #13

A. Morell noted it is no longer necessary for the committee to draft a letter regarding the pause on the Reaching Out Grants as the grants are no longer frozen.

7. REPORTS AND PRESENTATIONS

a. TVPIC By-law and Legislation Review (item #8.c)

R. Tisdale outlined the purpose of TVPIC, by-laws and legislation for the committee. It was noted that TVPIC is a Ministry required committee, with a focus on engaging parents in improving student achievement and well-being.

R. Tisdale reviewed the expectations of the Chair and Vice-Chair as it relates to communication with School Councils, annual Board submissions and chairing a meeting. R. Tisdale outlined membership expectations and guidelines. R. Tisdale reviewed subcommittee guidelines.

R. Tisdale reviewed the by-laws as they relate to the election process.

Questions of clarification were answered by R. Tisdale.

8. MEMBER UPDATES FROM TVDSB REPRESENTATIVES (Standing Item)

a. Director of Education/Delegate

On behalf of Director L. Elliott, D. Macpherson noted there are four draft procedures available for public input on the TVDSB website. The procedures and deadlines were provided to committee members prior to the meeting.

b. Trustee

A. Morell noted Lori Martinez, Laura Gonzalez and Sarah Thomson were approved as parent members for TVPIC. The new members were welcomed and congratulated.

A. Morell outlined the first in a series of presentations by Dr. Debbie Pushor; a flyer was provided. Dr. Pushor will support efforts to enhance parent engagement across the district. The first presentation will be held 2019 February 11.

The attendees will include all school teams (a school team includes each school administrator and five parents), Trustees, and senior staff. It was noted that TVPIC members are invited to the event.

Questions of clarification were answered by A. Morell.

9. TVDSB ADMINISTRATION, TVCSA, and COMMUNITY REPORTS (STANDING ITEM)

a. Thames Valley Administrators' Committee – Elementary

Discussion centered on teacher-parent communication. Questions of clarification were answered by K. Robertson.

It was noted information about the Dr. Debbie Pushor event would be communicated to TVSSAC and TVAC by the Principals.

b. Thames Valley Secondary School Administrators' Council

R. Tamminga provided a handout to the committee prior to the meeting outlining the four learning goals/learning priorities for TVSSAC this year. The report also outlined Global Competencies and Experiential Learning.

c. Thames Valley Council of Home and School Associations

T. Whaley reported the Thames Valley Council of Home and School Association is hosting an event focused on outdoor learning spaces on 2019 January 28.

d. Community Member Reports

None.

10. REPORTS FROM MEMBERS ON TVPIC SUBCOMMITTEES (STANDING ITEM)

a. Event Planning

None.

b. Membership

D. Macpherson outlined the current six vacancies on the TVPIC committee. Postings will go up next week and close 2019 February 07. Selected members will be approved at the 2019 February 07 meeting of TVPIC and presented for appointment at the 2019 February 26 meeting of the Board.

It was noted R. Tamminga and K. Robertson will reach out to the Principals with vacancies in their ward to increase potential applicants.

Discussion occurred and questions of clarification were answered by D. Macpherson.

c. Finance

D. Macpherson outlined the Thames Valley Parent Involvement Committee Budget. The report was handed out at the meeting.

Questions of clarification were answered by R. Tisdale.

d. Communications

None.

e. Parent Enhancement Fund (PEF)

D. Macpherson reported that 22 of 25 PEF applications were approved. Details regarding eligibility of the declined applications were reviewed.

It was noted that with the Reaching Out Grants approved, the PEF recipients need to be reviewed to check for duplicate applications. It was decided schools that were approved for both the grant and funding for the same application may keep both, provided they are utilizing the additional funding to expand/improve the initial event.

The following motion was approved and carried:

THAT the Parent Enhancement Fund be reopened for new applications.

D. Macpherson reported membership on sub-committees needs to be reviewed. It was determined that the list of sub-committee information be removed from the TVDSB website. It was noted the finance and membership committee are required committees.

Discussion occurred around what type of sub-committees would serve TVPIC the best and responses were recorded by Chair Thomson. It was noted that the six existing sub-committees have already been mandated and approved by the Board.

The committee completed a round table discussion to determine which members would serve on each sub-committee.

f. Resources for School Councils

None.

11. REPORTS FROM MEMBERS REPRESENTING TVPIC ON OTHER COMMITTEES

a. Active & Safe Routes to School

None.

b. Think About It

The next meeting will be held 2019 January 17.

c. TVDSB Parent Engagement Trustee Initiative

None.

12. TVDSB SUPPORT UPDATES (STANDING ITEM)

a. Communications

It was noted S. Tucker will add a brief description of TVPIC to the website and will include sub-committee information.

b. Parent Engagement Lead

None.

13. CORRESPONDENCE (Standing Item)

None.

14. OTHER BUSINESS

It was noted D. Macpherson will look into the cost of Zoom or a comparable alternative.

15. FUTURE MEETING DATES, SPEAKERS AND LOCATION

2019 February 07, 6:30 p.m.

2019 April 11, 6:30 p.m.

2019 May 9, 6:30 p.m.

2019 June 13, 6:30 p.m.

All meetings will take place in the Katherine Harley Room at the TVDSB Education Centre in London.

16. FUTURE AGENDA ITEMS

- Fundraising FAQ's (May 2014)
- Internal Audits (May 2013)
- Copyright
- Support Document for Parents (Future)
- Webinar (Future)
- TVPIC Volunteer Recognition (Future)

17. ADJOURNMENT

The meeting adjourned at 9:08 p.m. by motion.

RECOMMENDATIONS: None

S. Thompson
CHAIR