

## REPORT OF THE CHAIR'S COMMITTEE

2019 February 19  
12:28 p.m. – 1:29 p.m.

### MEMBERS

B. McKinnon J. Skinner  
A. Morell (Chair) S. Polhill

Regrets: J. Bennett

### ADMINISTRATION AND OTHERS

L. Elliott B. Williams  
A. Chahbar (-12:41)

#### 1. APPROVAL OF AGENDA

The agenda was approved by motion.

#### 2. CONFLICTS OF INTEREST – none declared

#### 3. REVIEW UPCOMING MEETING AGENDAS

The 2019 February 26 in-camera and public Board meeting agendas were reviewed.

Items that were to be presented at the Planning and Priorities meeting that was cancelled on February 12 due to weather, have been rescheduled.

The following additional meetings have been called:

April 30 – Special Meeting of the Planning and Priorities Advisory Committee  
June 18 – Special Meeting of the Board

The public delegation meeting for the Western Middlesex Attendance Area Review on May 15 was scheduled to begin at 6 p.m. If a second meeting is required, it will be held May 16, also starting at 6 p.m.

#### 4. CORRESPONDENCE - none

#### 5. IN-CAMERA

On motion the committee moved in-camera at 12:31 p.m., reconvening in public session at 12:41 p.m.

#### 6. TRUSTEE FORUMS

Through discussion, there was agreement tentatively to schedule the next set of Trustee Forums for October 2019. Discussion considered possible locations for the Forums.

#### 7. STAFF RECOGNITIONS

Discussion considered the Award of Distinction sponsored by Trustees. It was agreed the current structure of the award and eligibility criteria met the needs of the Board as it relates to recognition of staff and volunteers.

Discussion considered other ways colleagues may recognize the work of their peers.

#### 8. MINISTRY 'B' MEMO

In reference to a recent Ministry B Memo regarding asset management, L. Elliott advised the Audit Committee will be reviewing Assessment Management.

With respect to B Memos, it was agreed the Director's Office will forward Ministry B Memos to Trustees as they are received.

Discussion considered surveys completed by Administration and/or representative bodies, in response to Ministry invitations for feedback and the sharing of those responses. The confidential/sensitive nature of some surveys and their responses was highlighted.

**9. ANNUAL JOINT MEETINGS WITH MUNICIPALITIES, CITIES OF LONDON AND ST. THOMAS**

Dates scheduled for the Annual Joint Meetings are provided under item #13.

**10. TRUSTEE RETREAT AND PROFESSIONAL DEVELOPMENT**

A. Morell advised on the scheduling of the next Professional Development session on April 16. It is to be held at the Ivey Spencer; Superintendents will be invited to attend.

**11. BUS TOUR TO SCHOOLS IN THE MIDDLESEX ATTENDANCE AREA REVIEW**

Discussion considered plans for touring the schools in the Middlesex Attendance Area Review. It was agreed to poll trustees for their availability for either April 1 or 10.

**12. TRUSTEES' PD REQUEST**

Trustee requests to attend professional development events were reviewed.

The following motion was moved and carried:

That Trustees Morell and Skinner be approved to attend the 2019 OPSBA'S Annual Education Labour and Human Resource Symposium, April 4-5, 2019.

**13. UPCOMING EVENTS AND INITIATIVES**

- Indigenous Student Trustee Election, 2019 April 17
- Student Trustee Elections, 2019 April 18
- Variety Is, 2019 April 25
- TVCHSA AGM and Dinner, 2019 May 13
- Award of Distinction, 2019 May 9
- TVDSB Student Leadership Conference, 2019 May 22
- Lawson Awards, 2019 June 12
- Annual Retirement Reception, 2019 September 11

Municipal Meetings: All meeting will be held at the Education Centre

City of St. Thomas – April 9, 11:30 a.m.– 1:30 p.m.

Oxford County – April 9, 1:45 p.m. – 3:45 pm.

Elgin County – May 15, 11:30 a.m.-1:30 p.m.

City of London – May 15, 2:00 p.m. – 4:00 p.m.

Middlesex County – June 13, 8:30 a.m.-10:30 a.m.

Public delegation meetings for the Western Middlesex Attendance Area Review are scheduled for May 15/16, 2019.

**14. OTHER BUSINESS – None.**

**15. DIRECTOR RECRUITMENT**

A. Morell advised on the meeting with Phelps group.

**16. DATE AND TIME OF NEXT MEETING**

The next meeting was scheduled for 2019 February 26, 12:00 p.m.

**17. ADJOURNMENT**

The meeting adjourned at 1:29 p.m. by motion.

**RECOMMENDATIONS: None**

**ARLENE MORELL**  
Chairperson