

**REPORT OF THE CHAIR'S COMMITTEE**

2019 March 19  
12:12 p.m. – 1:28 p.m.

**MEMBERS**

J. Bennett  
J. Skinner  
S. Polhill (+12:35)

B. McKinnon  
A. Morell (Chair)

**ADMINISTRATION AND OTHERS**

R. Culhane (-1:09)      B. Williams

**1. APPROVAL OF AGENDA**

The agenda was approved by motion.

**2. CONFLICTS OF INTEREST – none declared****3. REVIEW UPCOMING MEETING AGENDAS**

The 2019 March 26 in-cameras and Board meeting agendas were reviewed and discussed.

**4. CORRESPONDENCE - none****5. SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEMBERSHIP**

As a follow up to the 2019 February 26 Board meeting, discussion considered the process for approving committee membership of community members to Board Committees. It was noted that sometimes recommendations come through committee and other times the recommendation goes directly to the Board. It was agreed that recommendations regarding membership should come through committee to allow for review before coming to Board.

On motion the committee moved in-camera at 12:43 p.m., reconvening in public session at 12:52 p.m.

The following recommendations were moved and carried:

**That Cassie Krygsman be appointed the alternate for the Community Services Community Coordination Network on the Special Education Advisory Committee for the term ending 2022 November 30.**

**That Beth Mai be appointed the alternate for the Association for Bright Children of Ontario on the Special Education Advisory Committee for the term ending 2022 November 30.**

**6. TRUSTEES' PD REQUESTS (STANDING ITEM)**

There were no PD requests at this time. A. Morell advised she will ask S. Kilbourn to prepare a budget report, to identify unspent PD funds, for the next Chair's meeting.

**7. UPCOMING EVENTS AND INITIATIVES**

- Bus Tour of WMAAR Schools, 2019 April 1 – the planned route was discussed.
- Trustee PD Session, 2019 April 16
- Variety Is, 2019 April 25
- Student Trustee Elections, 2019 May 1
- Indigenous Student Trustee Election, 2019 May 2
- Award of Distinction, 2019 May 9
- TVCHSA AGM and Dinner, 2019 May 13
- MPP Meeting, 2019 May 17
- TVDSB Student Leadership Conference, 2019 May 22
- Lawson Awards, 2019 June 12
- Annual Retirement Reception, 2019 September 11

A. Morell will ask S. Kilbourn to send Trustees information about Variety Is, the Award of Distinction, and the Lawson Awards.

Municipal Joint Meetings: All meeting will be held at the Education Centre

City of St. Thomas – April 9, 11:30 a.m.– 1:30 p.m.

Oxford County – April 9, 1:45 p.m. – 3:45 pm.

Elgin County – May 15, 11:30 a.m.-1:30 p.m.

City of London – May 15, 2:00 p.m. – 4:00 p.m.

Middlesex County – June 13, 8:30 a.m.-10:30 a.m.

**8. OTHER BUSINESS - none**

**9. DIRECTOR RECRUITMENT (Standing Item)**

A. Morell advised HR is prepared to provide Bias Free Hiring training. It was determined the training was mandatory for those planning to participate in the interview process for the new director and have not already had the training. A. Morell will follow up with HR regarding the availability of training on April 8 or 10. The possibility for a subsequent date will be explored for those not able to participate in the training.

**10. DATE AND TIME OF NEXT MEETING**

The next meeting is scheduled for 2019 March 26, 12:00 p.m.

**11. ADJOURNMENT**

The meeting adjourned at 1:28 p.m. by motion.

**RECOMMENDATIONS:**

**That Cassie Krygsman be appointed the alternate for the Community Services Community Coordination Network on the Special Education Advisory Committee for the term ending 2022 November 30.**

**That Beth Mai be appointed the alternate for the Association for Bright Children of Ontario on the Special Education Advisory Committee for the term ending 2022 November 30.**

**ARLENE MORELL**  
Chairperson