

**REPORT OF THE CHAIR'S COMMITTEE**

2019 May 21  
12:03 p.m. – 2:22 p.m.

**MEMBERS**

J. Bennett  
J. Skinner  
S. Polhill (-1:51)

B. McKinnon  
A. Morell (Chair)

**ADMINISTRATION AND OTHERS**

L. Elliott  
J. Pratt (+12:40, -1:25)

B. Williams  
A. Chahbar (+1:25, -2:04)

**1. APPROVAL OF AGENDA**

The agenda was approved by motion.

**2. CONFLICTS OF INTEREST – none declared****3. REVIEW UPCOMING MEETING AGENDAS**

Meeting agendas were reviewed and discussed for the 2019 May 28 public and in-camera Board meetings; the 2019 June 4 and 18 Special meetings of the Board; and the 2019 June 11 Planning and Priorities Advisory Meeting.

**4. CORRESPONDENCE – none****5. IN-CAMERA**

On motion the committee moved in camera at 12:40 p.m., reconvening in public session at 2:04 p.m.

**6. STUDENT TRUSTEE MENTORS AND BOARD ROOM SEATING**

B. Williams was asked to email Trustees regarding their interest in mentoring the student Trustees. It was agreed to review the seating arrangements in the Board Room once mentors were assigned.

**7. SUMMER AUTHORIZATIONS**

Each year the Board authorizes the Chair to approve, where required, personnel changes in July and August.

The following recommendations were moved and carried:

**That the Chair of the Board be authorized on behalf of the Board to approve personnel changes as required during 2019 July and August.**

**That, in the absence of the Chair, the Vice-Chair be authorized on behalf of the Board to approve personnel changes as required during 2019 July and August.**

**8. LETTERS OF APPRECIATION**

Discussion considered an idea put forward by Trustee B. Smith regarding staff recognition. It was agreed Trustees Polhill and Bennett will follow up with B. Smith regarding the idea and to gather more information.

**9. ADVISORY COMMITTEES**

A. Morell reviewed plans for gathering Trustee input on potential topics for next year's Advisory meetings. A 15-minute session will be held during the 2019 June 11 Planning and Priorities Advisory meeting. Trustees will be provided with the Advisory Committee mandates, strategic plan, operational plan and list of previous topics in advance of the meeting.

**10. TRUSTEES' PD EXPENSE LINE UPDATE**

The expense line for Trustee PD as of 2019 was reviewed.

**11. TRUSTEES' PD REQUESTS (STANDING ITEM)**

Trustee requests to attend were received and reviewed.

The following motion was moved and carried:

That Trustees Ruddock, Skinner, Antone, Pizzolato, Morell, Smith, and Hunt be approved to attend CSBA Congress, 2019 National Trustees Gathering on Indigenous Education and the OPSBA AGM being held in Toronto, July 3-7, 2019.

## **12. OTHER BUSINESS**

### **a. Student Leadership Conference**

In response to a question, it was noted the Student Leadership Conference was cancelled due to the low number of registrants. A previously scheduled Student Council conference in February was rescheduled for the same time affecting the registration numbers for the Student Leadership Conference.

## **13. DIRECTOR RECRUITMENT (STANDING ITEM) – no discussion**

## **14. UPCOMING EVENTS AND INITIATIVES**

- Lawson Awards, 2019 June 12
- Annual Retirement Reception, 2019 September 11
- Trustee Forums, 2019 October (dates to be scheduled)

Upcoming Municipal Joint Meetings (to be held at the Education Centre):

- Middlesex County – June 13, 8:30 a.m.-10:30 a.m.; L. Elliott will circulate the agenda in advance of the meeting.

Annual Community Planning and Facility Collaboration Meetings (to be held at the Education Centre):

- Elgin County (9:30 a.m.) and City of London (1:30 p.m.) – 2019 June 12
- Oxford County (9:30 a.m.) and Middlesex County (1:30 p.m.) – 2019 June 13

Agendas for the upcoming Annual Community Planning and Facility Collaboration meetings were discussed. It was noted there were a couple of items deferred from the Municipal Joint Meetings that need to be added to those agendas. L. Elliott to follow up with S. Mark in this regard.

## **15. DATE AND TIME OF NEXT MEETING**

The next meeting is scheduled for 2019 June 18, 12:00 p.m.

## **16. ADJOURNMENT**

The meeting adjourned at 2:22 p.m. by motion.

## **RECOMMENDATIONS:**

**That the Chair of the Board be authorized on behalf of the Board to approve personnel changes as required during 2019 July and August.**

**That, in the absence of the Chair, the Vice-Chair be authorized on behalf of the Board to approve personnel changes as required during 2019 July and August.**

**ARLENE MORELL**  
Chairperson