

**REPORT OF THE CHAIR'S COMMITTEE**

2019 October 15  
12:17p.m. – 2:25 p.m.

**MEMBERS**

J. Bennett                      B. McKinnon  
A. Morell (Chair)          S. Polhill  
J. Skinner

**ADMINISTRATION AND OTHERS**

M. Fisher                      B. Williams

**1. APPROVAL OF AGENDA**

The agenda, as amended, was approved by motion.

**2. CONFLICTS OF INTEREST – none declared****3. REVIEW UPCOMING MEETING AGENDAS**

The committee reviewed and discussed the in-camera and public Board meeting agendas for 2019 October 22.

**4. CORRESPONDENCE - none****5. RURAL EDUCATION TASK FORCE**

Discussion considered membership to the Rural Education Task Force Steering Committee.

In addition to Trustee representation, membership will include representatives from OPC (both an elementary and secondary Principle), TVPIC, TVCHSA, ETFO, OSSTF, CUPE, and one representative from each of the tier one municipalities for Middlesex, Oxford, and Elgin. Student Trustees also will be invited to sit on the Steering Committee. Employee groups and OPC will be asked to consider representatives who either have been in a rural school or are currently in a rural school.

Supervisor B. Williams will send out the invitation along with the background information on the Rural Education Task Force. The first meeting was set for Monday, January 13, 2020 at 5:30 p.m. The agenda will include the review of the mandate.

Administrative resources to the Steering Committee will include representatives from Research and Assessment, Communications, and Superintendents.

The following recommendation was moved and carried:

**That Trustees B. Yeoman, A. Morell, M. Ruddock, S. Hunt, and B. Smith be appointed to the Rural Education Task Force Steering Committee.**

**6. EMPLOYEE APPRECIATION FOLLOW UP**

A. Morell advised Communications is working on sample letters.

**7. COMMUNICATION TO TRUSTEES**

M. Fisher advised on the regular communication that will be sent to Trustees regarding the Operational Plan.

Discussion considered the importance of following due process when Trustees receive complaints from parents. There was a request that Superintendents always follow up with timely communication back to their respective Trustee when emails/calls from parents are forwarded to Superintendents from Trustees. M. Fisher offered to follow up with Superintendents in this regard.

In reference to the procedure, Resolving Public Concerns, it was suggested a flow chart be created specifically to guide Trustees in the process. S. Polhill offered to create a draft.

**8. SAL MEMBERSHIP**

In response to a request from Administration to increase Trustee membership on the SAL Committee to allow for regional meetings, the Committee complement will increase from one Trustee/one alternate to three Trustees/three alternates. Invitations for membership will go out in November in preparation for the 2019-20 year.

**9. IN CAMERA - none**

**10. PUBLIC INPUT**

Requests for public input were considered.

**11. TRUSTEES' PD REQUESTS (STANDING ITEM)**

A Trustee request to attend the Alberta Rural Education Symposium was received.

The following motion was moved and carried:

That Trustee B. Smith be approved to attend the Alberta Rural Education Symposium scheduled for March 1-3, 2020 be approved.

**12. OTHER BUSINESS**

**a. Bullying**

In response to calls from parents to Trustees regarding bullying, there was a request to have a presentation at a Program and School Services Advisory Committee meeting on Bully Prevention and how complaints are handled.

**b. MPP Meetings**

A. Morell advised the MPP meeting has been set for 2019 November 14.

**13. UPCOMING SYSTEM EVENTS AND INITIATIVES**

- Student Leadership Conference, 2019 November 28
- Indigenous Student Trustee Election, 2020 February 26
- Student Trustee Election, 2020 February 27
- Variety Is, 2020 April 30
- Award of Distinction, 2020 May 6

Discussion considered January dates for the Trustee Forums.

**14. DATE AND TIME OF NEXT MEETING**

The next meeting is scheduled for 2019 October 22, 12 p.m.

**15. ADJOURNMENT**

The meeting adjourned at 1:20 p.m. by motion.

**RECOMMENDATION:**

**That Trustees B. Yeoman, A. Morell, M. Ruddock, S. Hunt, and B. Smith be appointed to the Rural Education Task Force Steering Committee.**

**ARLENE MORELL**  
Chairperson