

**REPORT OF THE CHAIR'S COMMITTEE**

2019 October 22  
12:05 p.m. – 12:19 p.m.

**MEMBERS**

B. McKinnon (by phone) J. Skinner  
A. Morell (Chair)

**ADMINISTRATION AND OTHERS**

M. Fisher B. Williams

Regrets: J. Bennett, S. Polhill

**1. APPROVAL OF AGENDA**

The agenda was approved by motion.

**2. CONFLICTS OF INTEREST – none declared****3. REVIEW UPCOMING MEETING AGENDAS**

The committee reviewed and discussed the agendas for the upcoming Advisory Committee meetings.

**4. CORRESPONDENCE - none****5. EMPLOYEE APPRECIATION FOLLOW UP**

The Committee reviewed draft letters prepared for use by Trustees to recognize TVDSB employees.

As a next step it was determined Trustee B. Smith will be asked to present his idea and draft letters at the 2019 November 5 Program and School Services Advisory Committee. A. Morell offered to create a summary of the process for identifying employees and sending congratulations including the need to work through the Superintendent and the need to ensure requests are vetted by the Chair prior to distribution as per the Board Bylaws, Communication Guidelines for TVDSB Trustees. Letters will be jointly signed by the Trustee and the Chair.

**6. TRUSTEES' PD REQUESTS (STANDING ITEM) - none****7. OTHER BUSINESS****a. Electronic Vote**

Following the 2019 October 15 meeting of the Chair's Committee an electronic vote was carried out in reference to item #10.

The following motion was moved and defeated:

That the applications received for public input regarding the Notice of Motion (EPAR-01) be approved.

**8. UPCOMING SYSTEM EVENTS AND INITIATIVES**

- Student Leadership Conference, 2019 November 28
- Indigenous Student Trustee Election, 2020 February 26
- Student Trustee Election, 2020 February 27
- Variety Is, 2020 April 30
- Award of Distinction, 2020 May 6

There was a request that a reminder email be sent to Trustees regarding the professional development session scheduled for 2019 October 29.

**9. DATE AND TIME OF NEXT MEETING**

The next meeting is scheduled for 2019 November 19, 12 p.m.

**10. ADJOURNMENT**

The meeting adjourned at 12:19 p.m. by motion.

**RECOMMENDATIONS:** None

**ARLENE MORELL**  
Chairperson