

THAMES VALLEY DISTRICT SCHOOL BOARD

POLICY WORKING COMMITTEE

October 22, 2019, 3:00 p.m.
Governor Simcoe

MEMBERS

J. Bennett (Chair) S. Hunt
L. Pizzolato M. Ruddock
C. Rahman A. Morell (ex-officio)

ADMINISTRATION AND OTHERS

M. Fisher A. Chahbar
B. Williams S. Smith

REGRETS

1. Approval of the Agenda

The agenda was approved on motion.

2. Conflicts of Interest

None declared.

3. Committee Report of the Previous Meeting

The minutes of the 2019 September 24 meeting were reviewed.

4. Tracking Sheet

The tracking sheet was reviewed.

5. New Draft Policies/Procedures

a. Development and Management of Board Policies and Administrative Procedures Policy

Trustee Morell presented for information and input a draft of the Development and Management of Board Policies and Administrative Procedures Policy.

A. Morell reviewed OPSBA's *Good Governance for School Boards Trustee Professional Development Program*. A handout was provided.

A. Morell detailed the role of a Trustee as it relates to governing policy. Developing and drafting a policy, and evaluating the effectiveness of existing policies were outlined.

Discussion occurred regarding the policy statement, using clear and consistent language, how policies are brought to committee, timelines for the PWC to review policies, the inclusion of procedural steps as part of a policy, and outcome measurement.

The Trustees provided input on the policy.

Suggested edits to the policy were captured by Trustee Morell.

6. Other Business

None.

7. Date and Time of Next Meeting

The next meeting is scheduled for 2019 November 26.

8. Adjournment

The meeting adjourned by motion at 4:30 p.m.

Joyce Bennett
Committee Chair