

REPORT OF THE CHAIR'S COMMITTEE

2020 January 14
3:02 p.m. – 4:42 p.m.

MEMBERS

A. Morell (Chair) C. Rahman
M. Ruddock B. Yeoman

Regrets: J. Bennett

ADMINISTRATION AND OTHERS

M. Fisher L. Kite

1. APPROVAL OF AGENDA

The agenda, as amended, was approved by motion.

2. CONFLICTS OF INTEREST – none declared.

3. REVIEW UPCOMING MEETING AGENDAS

The public and the Committee of the Whole, In-Camera agendas for 2020 January 28 were reviewed and discussed.

4. CORRESPONDENCE

There was no correspondence.

Chair Morell advised the Bylaws will be reviewed to provide more direction regarding the correspondence that is to be reviewed at Chair's and attached to Board meeting agendas.

5. SUPERVISORY OFFICER POSTING AND INTERVIEW DATES

Director Fisher advised the Committee that a Supervisory Officer posting was released today to establish a candidate pool. There will be two full days of interviews in February. It was noted that the Chair and Vice-Chair of the Board will participate in the interviews.

6. ADVISORY COMMITTEE MEETING EVALUATION/SURVEY

Chair Morell reviewed the draft meeting evaluation/survey provided at the meeting. It was noted the evaluation/survey format has been used previously; any revisions will be updated as required.

Through discussion it was agreed to evaluate/survey the Advisory Committee meetings in March and May. It was suggested the intent evaluation/survey be communicated prior to sending it out.

Chair Morell will follow up with Trustee Assistant S. Hines.

7. TRUSTEE FORUMS

Chair Morell provided a summary report handout, reviewed the purpose of Trustee Forums, past practices and historical background, noting there has not been a Trustee Forum for the past 2 years.

Chair Morell referred to the draft Trustee information handouts noting the purpose is to provide constituents, parents/guardians and others background information on the duties and responsibilities of Trustees. Committee members provided input on the handouts.

It was suggested that a one page write up per ward/county be provided with in depth descriptions including, for example, Trustee involvement on Committees.

Discussion considered the possibility of combining Trustee Forums with the TVPIC regional meetings in the future. It was suggested this would provide an opportunity to meet with School Council Chairs and parents/guardians in a positive environment.

Discussion considered the format and timing for the Forums. Current dates (tentative) are:

- Oakridge Secondary School, Wednesday 2020 February 5; and
- Parkside Collegiate Institute, Thursday, 2020 February 6.

This item will be discussed at the next meeting.

8. TRUSTEE CONFERENCE ROOM COMPUTER AND PRINTER

Through discussion it was agreed to update the computer and printer in the Trustee conference room.

9. TRUSTEE TEAM BUILDING EVENT

Discussion considered a location and cost for a Trustee team building event. Consideration was given to bringing in a facilitator.

10. FRENCH IMMERSION COMMUNICATION PLAN

Director Fisher provided and reviewed a handout regarding the French Immersion Communication Plan. It was recommended that it be presented at a future Advisory Committee meeting for further discussion.

11. FINANCIAL IMPLICATIONS ON ALL TRUSTEE REPORTS

The report template was reviewed. Corporate Services will be asked to make the suggested edit.

12. ROTATION OF BOARD MEETINGS (LOCATION)

Discussion considered the potential of hosting one Board meeting a year in an offsite location.

13. TRUSTEE TRUSTEES' PROFESSIONAL DEVELOPMENT REQUESTS

None.

14. UPCOMING EVENTS AND INITIATIVES

- Indigenous Student Trustee Election, 2020 February 26
 - o Trustee Yeoman will follow up with S. Hines regarding including information about mileage.
- Student Trustee Election, 2020 February 27
- Variety Is, 2020 April 30
- Award of Distinction, 2020 May 6

15. OTHER BUSINESS

a. Trustee Regrets for Meetings

The Committee requested a consistent practice for monitoring meeting RSVPs. Through discussion, it was determined that a common contact person should receive RSVPs and that all responses from voting members be provided to all Trustees to ensure quorum.

b. Revisions to Agendas

Discussion occurred regarding the format of agendas; there was a request to Corporate Services to review the process for agenda revisions.

16. DATE AND TIME OF NEXT MEETING

The next meeting was scheduled for January 28, 2 p.m.

Future Meeting Schedule:

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|----------------------|-------------------|------------------|
| February 25, 12 p.m. | March 10, 3 p.m. | March 24, 2 p.m. |
| April 14, 2 p.m. | April 21, 12 p.m. | May 12, 3 p.m. |
| May 19, 12 p.m. | June 16, 12 p.m. | |

17. ADJOURNMENT

The meeting adjourned at 4:42 p.m. by motion.

RECOMMENDATIONS: None.

ARLENE MORELL
CHAIR