

REPORT OF THE BOARD GOVERNANCE AND BYLAW REVIEW COMMITTEE

2021 January 19
5:00 p.m. – 6:05 p.m.

MEMBERS

A. Morell (Chair) B. McKinnon
S. Polhill J. Skinner

ADMINISTRATION AND OTHERS

A. Chahbar B. Williams

1. Call to Order

A. Chahbar called the meeting to order at 5:00 p.m.

2. Approval of Agenda

On motion, the agenda was approved.

3. Conflicts of Interest

None declared.

4. Election of Chair

Trustee Morell was nominated and acclaimed to the position of Chair of the Board Governance and Bylaw Review Committee.

5. Review of Committee Mandate

Committee members reviewed the mandate of the committee.

6. Committee Priorities for 2021 and Next Steps

Discussion considered priorities for the ensuing year.

Committee Chair Morell outlined several items for review in the Bylaws that are outstanding, including the review of the Trustee Code of Conduct. Other items identified for Bylaw revisions, identified through legal and parliamentary opinion and Trustee feedback, were summarized. A. Morell provided the Education Act section reference for Trustee Leave of Absence, as a suggestion for this section in the Bylaws and provided it to A. Chahbar for his review. Discussion considered additional governance tools, such as standing protocols or policy, that may serve Trustees as well.

Discussion considered the Governance Action Plan. It was suggested having an agreed upon definition of 'governance' may be a good first step. The potential for surveying Trustees to inform the Governance Action Plan was identified. It further was suggested professional development focused on relationships also would be a consideration in the development and implementation to the Governance Action Plan.

Discussion considered how best to engage Trustees regarding the work of the committee. It was suggested an informal approach could be used. It further was suggested that feedback could be solicited through the presentation of the Committee Report at Board meetings.

It was agreed to review and prioritize areas of the Bylaws that needed to be addressed first and to begin work of the Governance Action Plan.

Committee Chair Morell will follow up with committee members regarding the identified list of items to be addressed in the Bylaws and wording as provided through legislation (Education Act) for the Leave of Absence section of the Bylaws.

It was agreed to share responsibility for reporting out at the Board meeting.

7. Other Business

None.

8. Future Meeting Dates

It was agreed to meet the 3rd Tuesday of the month at 5 p.m., except for March where the meeting will be held on March 30, 2021.

9. Adjournment

On motion, the committee adjourned at 6:05 p.m.

Recommendations: None

Arlene Morell
Committee Chair