

**THAMES VALLEY DISTRICT SCHOOL BOARD
PROGRAM AND SCHOOL SERVICES ADVISORY COMMITTEE**

**September 10, 2024, 7:00 p.m.
Board Room, Education Centre**

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| TRUSTEES | C. Antone D. Cripps L. Hopkins M. Larsen B. Mai | S. Moore L. Osbourne L. Pizzolato C. Sachs |
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| ADMINISTRATION AND OTHERS | L. Nicholls A. Canham L. Griffith-Jones C. Lynd | K. Osborne G. Vogt C. Weedmark S. Hickson |
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1. Call to Order and Approval of Agenda

Vice Chair Larsen called the meeting to order at 7:03 p.m. The agenda was approved as printed.

2. Conflicts of Interest

None declared.

3. Minutes of the Previous Meeting

The minutes of the 2024 June 4 Special Meeting (and In-camera), the 2024 June 11 Regular Meeting, and the 2024 June 18 Special Meeting (and In-camera) meetings were approved, as printed, on motion.

4. Unfinished Business

None.

5. Breakout Group Discussions

None.

6. Financial Update

a. July 31, 2024 Interim Financial Reporting

Manager Macey presented the Interim Financial Report based on the financial results for the eleven months ending 2024 July 31. Risks to the budget deficit were outlined. It was noted that Interim Financial Reporting updates for the committee will continue.

There were no questions of clarification.

b. 2024-25 Budget Planning Discussion

Superintendent Lynd provided context for the 2024-25 Budget Planning Discussion. Trustees were asked to consider any enhancements to the 2025-26 budget and whether additional more information is needed to support them with their governance responsibilities pertaining to the budget.

Discussion included the budget process and ensuring alignment between future budgets and the Multi-Year Strategic Plan (MYSP).

Feedback was sought from members by Administration on changes to the budget process including more clarity around budget alignment with the Multi-Year Strategic Plan, providing high-level departmental budgets, exploring the option of creating a community engagement opportunity around the draft budget, and how a budget deficit is explained and communicated to the Thames Valley District School Board community, especially pertaining to plans to eliminate or reduce the deficit.

The Chair confirmed the feedback represented the majority of the membership.

Feedback was captured by Administration.

7. Capital Priorities and Projects Update

Manager Henriquez provided an update on the status of capital projects noting projects in the construction and pre-construction phases, and timelines.

The committee extended appreciation to Administration for their hard work on the capital projects. There were no questions of clarification.

8. Questions and Comments by Members

Administration addressed questions sent in advance through the Chair of the Board of Trustees to Administration regarding a staff professional development session and whether it applies to the Board motion passed in June pertaining to the cost effectiveness of professional development opportunities, travel, and catered events.

The following motion was moved:

THAT the cost of the professional development be presented with the budget information at the next Planning and Priorities Advisory (PAPA) Committee meeting.

A point of order was raised that was well taken by the Chair that the motion on the floor was out of order.

As per the TVDSB bylaws, the motion was deemed out of order as it does not relate to an item on the meeting agenda.

By consensus, the committee requested that the item be added as an agenda item to the next PAPA meeting.

9. Next Meeting Dates

The next meeting is scheduled for 2024 October 8.

Vice Chair Larsen shared that this is Trustee Antone's last meeting and congratulated her on her new role on the Council of the Oneida Nation of the Thames and thanked her for her service to the TVDSB.

10. Adjournment

The meeting was adjourned at 7:30 p.m. by motion.

Recommendations:

None.

Marianne Larsen
Committee Vice Chair