

TRUSTEES' PROFESSIONAL DEVELOPMENT REQUEST FORM

1.0	Name	Shivani Vimal	Date	October 15, 2024
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2.0	Title of Conference/Seminar/Workshop			
	OSTA Cabinet Member Meetings			
	Location(s)	Toronto and Ottawa		
	Date(s)	Nov 7 – 10, Jan 24, Feb 20-24, May 22 – 25		

3.0	Statement of Purpose			
	<i>Briefly outline reason(s) for attending. Relate it to your plan for professional growth.</i>			
<p>Shivan Vimal has been appointed as the Vice-Chair Associate of the Public Education Cabinet for OSTA. As a cabinet member, she will be required to attend additional in person meetings in Toronto and will need to attend all 3 OSTA conferences this year.</p> <p>November 7 – 10th OSTA FGM in Toronto (travel, accommodations, and food) January 24 – Public Education Symposium (travel and food) February 20-23rd OSTA EAC in Ottawa & February 24th – Queens Park Advocacy Day - (travel, accommodations, and food) May 22 – 25th – OSTA AGM in Toronto (travel, accommodations, and food) May 31st – OPSBA ???</p>				

4.0	Report on Conference/Seminar Workshop			
By submitting this PD Request, I understand it is my responsibility to complete a written PD Reflection Form on the conference/seminar/workshop.			<input type="checkbox"/> I understand.	
I further understand that Trustees who participate in board-funded PD shall complete a written PD Reflection Form, which is a condition for future PD funding approval.			<input type="checkbox"/> I understand.	

5.0	Account Number:	31 317 5890 004
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6.0	Estimated Cost		
	Transportation Required	<input type="checkbox"/> Car mileage <input checked="" type="checkbox"/> Train <input type="checkbox"/> Plane <input type="checkbox"/> Other	Economy class Approx \$150 per trip (no meals) Total for 3 \$450
	Registration	No for exec meetings, yes for Conferences	Approx \$800 per conference Total for 3 \$2400
	Accommodation Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Approx. \$900 per conference Total for 3 \$2700
	Meals		Approx \$250 per conference Total for 3 \$750
	Miscellaneous		
	Total Estimated Cost		