

CHAIR'S COMMITTEE REPORT

MANDATE

To support the Chair in monitoring the effectiveness of the Board, determining action for correspondence received by the Board, and supporting the Chair in fulfilling their obligations under the Education Act and as assigned by the Board.

Meeting Type:	Public Board Meeting
Presented for:	Information
Date and Time of meeting	The committee met on 2024 October 01 from 8:10 pm to 9:00 pm.
Content:	<p>The committee completed the following actions to work towards fulfilling its mandate:</p> <p>Discussion: Organizational Meeting Preparation</p> <p>Chair Mai reviewed the Organizational Meeting preparation with the members and outlined the process as per the Education Act.</p> <p>The Chair sought input on the current committee structure and if potential changes could be beneficial to the Board using Mentimeter. Data was provided to Trustees on how many Trustee hours are allocated to each committee per year, and how many Trustee seats are available.</p> <p>Discussion considered the Trustee's capacity to meet the current committee's demands/expectations. Consideration was given to changing the committee structure to better accommodate the priorities outlined in the Multi-Year Strategic Plan. Discussion occurred regarding the time commitments allotted for each committee, merging committees, reducing the number of committee members, meeting less often, and changing meeting times.</p> <p>Questions of clarification were addressed by the Chair regarding the ability to balance hours, if Trustees need to sit on the current external and administrative committees,</p>

	<p>filling committee membership in order priority, if the Program and School Services Advisory Committee (PASSA) and Planning and Priorities Advisory Committee (PAPA) need to be committees of the whole Board, and the pending Ministry changes for Trustee in-person attendance.</p> <p>In response to a question, Trustee Morell explained the intention for the creation of PASSA and PAPA and why the membership is the committee of the whole Board.</p> <p>Discussion considered potential changes to the PASSA, PAPA structure, the Ministry changes pertaining to in-person attendance, merging committees, reducing the number of committees, meeting less often, changing meeting times, board effectiveness, defining the role of Trustees within committees, barriers to participation and finding ways to support staff maxing out on hours to support committee work.</p> <p>Trustees were asked to complete the Mentimeter survey with the goal of the results being reviewed and a discussion of next steps taking place at the next Chair’s Committee meeting.</p>
<p>Recommendations: <i>(only required when presenting for Board/COW approval)</i></p>	<p>MOTIONS <i>(if applicable)</i></p>
<p>Financial Implications:</p>	<p>n/a</p>
<p>Timeline:</p>	<p>n/a</p>
<p>Communications:</p>	<p>n/a</p>
<p>Appendices:</p>	<p>n/a</p>



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MANDATE

To support the Chair in monitoring the effectiveness of the Board, determining action for correspondence received by the Board, and supporting the Chair in fulfilling their obligations under the Education Act and as assigned by the Board.

Meeting Type:	Public Board Meeting
Presented for:	Approval
Date and Time of meeting	The committee met on 2024 October 15 from 10:05 am to 11:57 am.
Content:	<p>The committee completed the following actions to work towards fulfilling its mandate:</p> <p>Trustee Engagement Funds Chair Mai summarized the discussion from the previous meeting noting Interim Director Tucker was tasked with checking the current budget to accommodate Trustee-hosted engagement events. Interim Director Tucker confirmed the availability of funds from Director’s Services and mentioned reallocations already made to other departments. Further discussion considered the requested funds’ amount and purpose. It was agreed that session costs would be minimal, and requests to host trustee engagement sessions would come through Chair’s Committee for consideration.</p> <p>Chair’s Committee Workplan Chair Mai introduced the draft Chairs Committee workplan for feedback. Committee members reviewed the monthly items, discussed the information being shared with OPSBA Directors, and noted the draft established the basic responsibilities for future committees.</p> <p>Organizational Meeting 2024 Preparation Chair Mai presented for discussion the work being done in preparation of the upcoming 2024 Organizational Meeting.</p> <ul style="list-style-type: none"> • Discussion of Survey Results

Chair Mai shared the results of the Organizational Meeting Preparation survey that was provided to Trustees between October 1 – October 16.

Discussion considered the feedback provided, Trustees' capacity to serve on committee the average number of hours required, the lack of consensus, creating a more balanced workload, keeping things status quo or making recommendations to the Board, and implications and monetary cost to staff for any changes to current committee scheduling and logistics.

Consideration was given to committees creating feasibility reports for any future logistical changes, making committees more accessible to Trustees, and potential barriers to participation for Trustees that could be addressed by the Board. Past practice for committee selection was reviewed.

It was decided an update to the Board would be issued via email from the Chair summarizing today's discussion and the action plan for this year's committee selection.

- **Date of November Chair's Committee Meeting**
Through consensus, the 2024 November 19 Chair's Committee meeting was moved to 2024 November 20 to allow Chair's Committee to make recommendations regarding committee membership to the Board of Trustees.

Annual MPP Meeting Agenda Planning
Chair Mai presented the Annual MPP Meeting Draft Agenda and sought input from the committee for consensus. Discussion considered the MPP invitations issued, the Successes, Challenges, and Opportunities item being jointly presented by the Chair and the Interim Director, inviting MPPs to add to agenda items, and updating the Success, Challenges, and Opportunities resource.

Labour Partner Meetings
Chair Mai provided an update on Labour Partner meetings in progress. A meeting will take place to finalize details for the OSSTF Trustee Engagement Session and a meeting will take place with ETFO to discuss potential trustee engagement. Information from those meetings will be shared with trustees once the meetings have taken place.

Other Potential Meetings with Labour Partners
Chair Mai sought input from committee members about reaching out to remaining labour partners to gauge interest in engagement meetings. Discussion focused on providing clear messaging to labour partners regarding hosting responsibilities of any

sessions. It was agreed that the Chair would reach out to labour partners via email.

Communication

A draft of the article submitted by Trustees Mai and Moore was reviewed for approval for inclusion in the November Villager. The following motion was moved and ADOPTED:

THAT the article submitted by Trustees Mai and Moore be approved for inclusion in the Villager in November.

Chair Mai presented for input, a brochure and information sheet updated from past Board resources for use in the community. Feedback changes were captured by Chair Mai. It was decided changes would be sent back to Communications and Trustees Mai and Moore were approved to use the resources at their upcoming London Ward meeting.

Public Input

The committee reviewed and discussed the two public input applications.

It was determined responses would be sent to each applicant from the Board Chair to acknowledge receipt.

The following motion was moved and ADOPTED:

THAT the public input application for #1 be approved, contingent upon the applicant's understanding of its alignment with current board practices.

2024-2025 OSTA-AECO Membership

The 2024-2025 OSTA-AECO Membership Fee was reviewed and discussed. Questions of clarification were addressed regarding the increase.

The following recommendation was moved and CARRIED:

THAT the membership to OSTA-AECO in the amount of \$9,651.33 be paid for the 2024-2025 school year.

2024-2025 Student Trustee OSTA-AECO Cabinet Member Conference Attendance

The PD request for Student Trustee Vimal to attend all OSTA-AECO conferences, plus additional events as an OSTA-AECO Cabinet member was reviewed. Discussion considered the Student Trustee funding allotment and OSTA-AECO funding coverage for additional Cabinet responsibilities.

It was determined this item would be deferred to the next Chair's committee meeting where Trustee Pizzolato and Chair Mai will report back on conversations with OPSBA and OSTA-AECO, and

	<p>D. Hancock will report back with revised travel estimates for the additional meetings.</p> <p>2024 OSTA-AECO Fall General Meeting The PD request for Student Trustees Park, Vimal, and Westlake to attend the OSTA-AECO Fall General Meeting was reviewed. Questions of clarification were addressed regarding conference costs in comparison to last year, Ministry funding provided for Student Trustees, and OSTA-AECO funding provided to Student Trustees. The following motion was motion and CARRIED:</p> <p>THAT Student Trustees Park, Vimal, and Westlake be approved to attend the OSTA-AECO Fall General Meeting in Toronto including transportation, accommodation, registration and meal costs from 2024 November 7-10 provided the expenses fall within their Student Trustee PD funding allotment.</p>
<p>Recommendations: <i>(only required when presenting for Board/COW approval)</i></p>	<p>MOTIONS <i>(if applicable)</i></p> <p>THAT the membership to OSTA-AECO in the amount of \$9,651.33 be paid for the 2024-2025 school year.</p>
<p>Financial Implications:</p>	<p>\$9,651.33 for OSTA-AECO membership</p>
<p>Timeline:</p>	<p>immediate</p>
<p>Communications:</p>	<p>n/a</p>
<p>Appendices:</p>	