

## Policy and Procedure Review

**Policy and/or Procedure Name: \*** Response Plans Incidents Requiring Hold and Secure Lockdown

**New or Existing Policy/Procedure: \***

☐ New

☒ Existing

**Who is expected to follow the procedure/to whom does the procedure apply/who is impacted? \***

☒ Employees

☒ Students/Families/Parents/Guardians

☒ Trustees

☒ External groups/individuals to TVDSB

### CONSULTATION

In considering those impacted, the following have been consulted in the development/revision of this policy/procedure:

**Advisory Committees:**

☒ Thames Valley Student Advisory Council (TVSAC)

☒ Thames Valley Parent Involvement Committee (TVPIC)

☒ Special Education Advisory Committee (SEAC)

☒ First Nations Advisory Committee (FNAC)

**School Administrators:**

☒ Thames Valley Secondary School Administrators' Council

☒ Thames Valley Administrators' Committee Elementary

**Employee Groups**

<input checked="" type="checkbox"/> CUPE 4222	<input checked="" type="checkbox"/> CUPE 7575
<input checked="" type="checkbox"/> ETFO	<input checked="" type="checkbox"/> OPC
<input checked="" type="checkbox"/> OSSTF	<input checked="" type="checkbox"/> PSSP
<input checked="" type="checkbox"/> AAPSP	<input type="checkbox"/> Manager's Association
<input checked="" type="checkbox"/> President's Council	<input type="checkbox"/> Other <input type="text"/>

**Departments:**

<input checked="" type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> Finance
<input checked="" type="checkbox"/> Learning Support Services	<input checked="" type="checkbox"/> Facility Services
<input checked="" type="checkbox"/> Corporate Services/Records	<input checked="" type="checkbox"/> Communications
<input checked="" type="checkbox"/> Diversity and Equity	<input checked="" type="checkbox"/> Health and Safety
<input type="checkbox"/> International Education	<input type="checkbox"/> Other <input type="text"/>

**Other:**

☐ Thames Valley Council of Home and School Associations

☒ Relevant Community Organizations

☐ Accessibility Working Group

☐ Indigenous Education Working Group

☐ Culture For Learning Advisory Committee (CFLAG)

☐ Other

**In addition or instead of face to face consultation, I invited feedback by email from the following:**

I recommend the following period of time for public input to gather additional feedback from the general community: \*

- ☐ None  
☒ 30 days  
☐ 60 days

Rationale:

### EQUITY AND INCLUSION

The 2018-2021 TVDSB Strategic Plan states the Board's intention to: • Create opportunities for equitable access to programs and services for students • Ensure students and all partners feel heard, valued and supported • Provide programs and services that embrace the culture and diversity of students and all partners. With these strategic goals in mind, please consider the following with respect your policy/procedure.

The policy/procedure: \*

- ☐ Draws a distinction between groups of individuals  
☐ Treats certain individuals or groups differently than others  
☐ Disproportionately disadvantages or negatively impacts any group or individual  
☐ Confers a particular privilege or benefit on a group(s) not shared by others  
☒ None of the above

The policy/procedure relates to the delivery of a TVDSB program or service: \*

- ☒ Yes  
☐ No

The policy/procedure:

- ☐ Limits, restricts, or excludes access to the program or service by a particular group(s)  
☐ Presents a barrier to a particular group(s) from participating in the program or accessing the service  
☒ Neither of the above

I anticipate challenges with respect to the implementation of this policy/procedure \*

- ☐ Yes  
☒ No  
☐ Unsure

### RECORDS MANAGEMENT

There are forms, referred to in the procedure, that will be used to collect personal information \*

- ☐ Yes  
☒ No

### LEGAL

Legal consultation typically is not required for most policies and procedures. If you determine a legal review is required, for all or any part of the policy/procedure, please formulate the legal question you have in advance of approaching counsel.

Did you consult legal? \*

- ☒ No, it was not necessary  
☐ Yes

### SUBMITTING TO EIE

Submitted by:

Dennis Wright

**Upload Documents:** \* [Please upload your policy and procedure documents here \(word or pdf versions are accepted\)](#)

4008d-Response Plan\_Incidents Requiring

382.62KB

Hold\_Secure\_Lockdown-draft 2 20240625.docx

**Administrative Use Only**

**Action \***

☐ Approved - Proceed to AC

☒ Proceed to EIE Committee

**EIE Committee Meeting Information**

**Comments \***

Item will be timed for 1:00 p.m. Teams meeting link to be forwarded.

**Date of Next Meeting \***

9/18/2024

**Time \***

1:00:00 PM

**Location \***

Teams meeting