

Appendix D

Petitions and Communications

Preparing a Petition

A petition is a request for the Thames Valley District School Board to take some specific action (or refrain from taking some action).

The action requested must be related to the education system within the Thames Valley District and the request must be clear, temperate, proper, and respectful. Petitions containing obscene or defamatory language will not be accepted.

The request must appear at the top of every page of signatures submitted with the petition.

Commented [SH1]: Should we consider creating a threshold for the minimum number of signatures on a petition? Eg. % of students potentially impacted by a decision based on the petition.

Signatures on a Petition

Those signing the petition ~~Petitioners~~ must be a resident of the Thames Valley District and/or a student or parent/~~guardian~~caregiver of a student attending a Thames Valley District School Board school.

A petition must contain original signatures only.

Each person must print their name and address and sign their name under the text of the petition.

Submitting a Petition

A petition must be addressed to the Thames Valley District School Board of Trustees and submitted to the Supervisor-Board Services. Petitions addressed otherwise or to a particular Trustee will not be accepted.

Petitions must be written, typewritten, or printed. Emailed, faxed or photocopied petitions are not admissible and will not be accepted.

Communication and Follow Up

Petitions received in accordance with the ~~above~~se procedures shall be noted on the next regular Board meeting agenda under Communications and shall be made available to all Trustees by the Supervisor-Board Services.

No action may be taken at the Board meeting where the petition is noted on the agenda; however, a motion may be brought to the next regular Board meeting under ~~Unfinished Business~~Notice of Motion or to a subsequent Board meeting for consideration providing a Notice of Motion has been served.



Petitions and communications on any subject within the purview of a committee may be referred by the Chair [of the Board](#) to the proper committee without motion.