

**POLICY WORKING COMMITTEE REPORT**

**MANDATE**

The PWC initiates and reviews policies related to the Multi-Year Strategic Plan and the Board’s operations and makes recommendations for approval to the Board. It receives procedures for discussion and ensures procedures are in alignment with policy and may offer suggestions for consideration by the originating department, with subsequent referral to the Board for information.

<b>Meeting Type:</b>	Public Board Meeting
<b>Presented for:</b>	<b>Approval</b>
<b>Report Author:</b>	
<b>Date and Time of meeting</b>	The committee met on 2025 January 14 from 3:01 p.m. to 4:00 p.m..
<b>Purpose</b>	Establish a clear link from the report itself and the committee’s mandate/purpose/goals:
<b>Content:</b>	<p>Summary of key points of the meeting:</p> <p><b>Election of Vice Chair</b></p> <p>The election of the Policy Working Committee (PWC) Vice Chair was held by Chair Cripps. Trustee Sachs was acclaimed as the Vice Chair.</p> <p><b>Policy Working Committee Orientation</b></p> <p>Policy Advisor Soave conducted a PWC Orientation and update via PowerPoint focusing on the committee mandate, the role of Trustees related to policy, best practices for policy and procedure creation as stipulated in the Good Governance Guide module, and the current state of policy and procedure development at the Thames Valley District School Board (TVDSB).</p> <p>Members expressed their appreciation of the evidence-based research embedded into the development of TVDSB policies and procedures.</p>

Questions of clarification were addressed by Administration regarding the role of the Policy Advisor and supporting staff presenting to the PWC.

Through consensus, it was determined that policy measurables would be added to a future PWC agenda.

### **Unfinished Business**

#### **a. Revisions to Safe Schools Policy and Procedures (4008 and 4008 D, H, I, J, K)**

The following motion was moved and **ADOPTED**:

THAT a Special PWC meeting be held during February to discuss the Safe Schools Policy.

Superintendent Wright presented the Revisions to Safe Schools Policy and Procedure (4008 and 4008 D, H, I, J, K) for approval. It was noted that the intention is to implement the policy and procedures in September 2025. Pre-consultations with community partners and internal and external interest holders were highlighted. The rationale for the changes to the policy and procedures were detailed.

Discussion included the language in the policy pertaining to prevention and intervention.

Questions of clarification were addressed by Administration regarding monitoring and evaluation of the policy and related procedures and the option to create a committee working group to collaborate with Administration on further revisions.

It was decided that Chair Cripps will connect with Director Tucker regarding professional development for the PWC on data collection.

### **Policy Working Committee Workplan**

None.

### **Terms of Reference Update**

The following recommendation was moved and **CARRIED**:

**THAT the option to create Policy Working Committee Working Groups to review policies with Administration be added to the scope of**

	<p style="text-align: center;"><b>the Policy Working Committee Terms of Reference.</b></p> <p>After Chair Cripps consulted with the Designate of the committee, it was determined that the changes were out of order.</p> <p>It was noted that Trustee Sachs and Pizzolato were interested in participating on a Safe Schools Policy revisions Working Group.</p> <p><b>Next Meeting Dates</b></p> <p>The Special PWC meeting date has yet to be determined. The next regularly scheduled meeting is taking place on Tuesday, February 11, 2025.</p>
<p><b>Recommendations:</b> <i>(only required when presenting for Board/COW approval)</i></p>	<p><b>MOTIONS</b> <i>(if applicable)</i> None.</p>
<p><b>Financial Implications:</b></p>	<p>N/A</p>
<p><b>Timeline:</b></p>	<p>N/A</p>
<p><b>Communications:</b></p>	<p>N/A</p>
<p><b>Appendices:</b></p>	<p>N/A</p>