

**THAMES VALLEY DISTRICT SCHOOL BOARD  
PLANNING AND PRIORITIES ADVISORY COMMITTEE**

**January 14, 2025  
7:02 p.m. – 8:02 p.m.  
Board Room, Education Centre**

**TRUSTEES**

D. Cripps (+7:09)  
L. Hopkins  
M. Larsen  
B. Mai  
G. McGahey (+7:08)  
A. Morell  
S. Moore  
L. Osbourne (+7:31)  
L. Pizzolato (Chair)  
S. Polhill  
M. Ruddock  
C. Sachs  
B. Smith

**ADMINISTRATION AND OTHERS**

B. Tucker, Interim Director of Education  
K. Wilkinson, Associate Director  
K. Crawford, Superintendent  
L. Griffith-Jones, Superintendent  
C. Lynd, Superintendent  
S. Macey, Manager, Financial Services  
C. Stager, Manager, Research and Assessment  
K. Rea, Communications  
S. Hickson, Board Services

**STUDENT TRUSTEES**

E. Park  
L. Westlake  
S. Vimal

**1. Call to Order and Approval of Agenda**

Chair Morell called the meeting to order at 7:02 p.m. The agenda was approved as printed on motion.

**2. Conflicts of Interest**

None declared.

**3. Minutes of the Previous Meeting**

The minutes of the November 12, 2024 Regular Meeting and December 9, 2024 Special Meeting were approved as printed.

**4. Election of Committee Vice Chair**

Chair Morell called for nominations for the position of Vice Chair of the Planning and Priorities Advisory (PAPA) Committee for 2025.

Members Mai, Moore, and Pizzolato were nominated. Members Mai and Moore declined the nomination. Member Pizzolato declared their acceptance of the nomination.

Member Pizzolato was acclaimed to the office of Vice Chair of the PAPA Committee for the term ending 2025 November 14.

**5. Facility Services and Capital Planning (Standing Item)**

None.

**6. Financial Update (Standing Item)**

**a. 2023-2024 Interim Financial Report**

Manager Macey presented the 2023-2024 Interim Financial Report for information. Items of significance in the report were highlighted.

Questions of clarification were addressed by Administration regarding student retention, budget details and processes, funding, and enrolment.

**b. Clarke Road Secondary School Transit Pass Pilot Program - TVDSB Role/Responsibilities**

Superintendent Lynd presented the Clarke Road Secondary School Transit Pass Pilot Program – Thames Valley District School Board (TVDSB) Role/Responsibilities for approval. The role and responsibilities of the TVDSB in the Memo of Understanding (MOU) with the City of London and the London Transit Commission were highlighted.

Questions of clarification were addressed by Administration regarding staff resources available to meet the criteria set out in the MOU, the potential impact of the TVDSB's role in the MOU on existing priorities such as the TVDSB's Multi-Year Strategic Plan, and timelines.

It was decided that Administration would report to the Trustees at the January Board meeting on work that would need to be re-prioritized if the TVDSB committed to the MOU.

The following recommendation was moved and **CARRIED**:

**THAT the Board approve the Thames Valley District School Board's roles and responsibilities for the draft**

**memorandum of understanding (MOU) for the Secondary School Transit Pass Pilot Program with the City of London and the London Transit Commission.**

**7. Student Transportation (Standing Item)**

None.

**8. Human Resources (Standing Item)**

None.

**9. Terms of Reference**

Chair Morell noted the PAPA Terms of Reference in the meeting package, reminding members of the committee's mandate.

**10. PAPA Workplan Update (Standing Item)**

Chair Morell provided an update on the PAPA Committee Workplan.

**11. Questions and Comments by Members (Standing Item)**

Members requested that a discussion on ministry-unfunded staff positions be added to the PAPA workplan and that the correct title of an item on the workplan be confirmed.

**12. Next Meeting Dates**

The next meeting is scheduled for February 11, 2025.

**13. In-Camera**

On motion, the committee moved in-camera at 7:50 p.m., reconvening in public session at 8:01 p.m.

**14. Adjournment**

The meeting was adjourned at 8:02 p.m.

**Recommendations:**

THAT the Board approve the Thames Valley District School Board's roles and responsibilities for the draft memorandum of understanding (MOU) for the Secondary School Transit Pass Pilot Program with the City of London and the London Transit Commission.

**Arlene Morell**  
Chair

Recording Secretary: SH