



<b>REPORT TO:</b>	Thames Valley Parent Involvement Committee
	Public or In-Camera (for Board Meetings only): Public
<b>TITLE OF REPORT:</b>	Committee Self-Assessment Survey
<b>PRESENTERS:</b> <i>(list ONLY those attending the meeting)</i>	Sheila Builder, Superintendent
<b>REPORT AUTHORS:</b>	Sheila Builder, Superintendent
<b>PRESENTED FOR:</b>	Information
<b>Recommendations:</b> <i>(only required when presented for approval)</i>	n/a
<b>Purpose:</b> <i>(include context)</i>	To provide TVPIC members with the Committee Self-Assessment results from 2023/24.
<b>Content:</b>	In the spring of 2024, members were asked to complete a TVPIC self-assessment survey focusing on committee effectiveness. The results are being provided to TVPIC. Attached you will find the results from the 2023/2024 Committee Self-Assessment for review.
<b>Financial Implications:</b>	None
<b>Timeline:</b>	n/a
<b>Communications:</b>	n/a
<b>Appendices:</b>	2023-24 Survey Results

**Connection to Strategic Directions:**

We value students' individual educational paths and provide the tools and resources necessary for student achievement including students with special education needs: Yes

To support student achievement, our schools and workplaces must be safe spaces for all: Yes


Our goal is to become Ontario's leader in education by fostering a culture of innovation and excellence: Yes

To inform our decision-making, we will build positive, trusting relationships across our district by increasing community engagement that is accessible, accountable, and transparent: Yes

## Responses Overview Active


Responses

**6**




Average Time

**05:56**



Duration

**26** Days

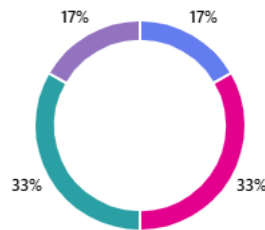


### 1. The committee has a clear terms of reference.

Guiding questions to considering when answering:

- Are the roles and responsibilities of the committee clearly defined and documented?
- Do you understand the scope and limitations of the committee's role?

Strongly agree	1
Agree	2
Disagree	2
Strongly disagree	1

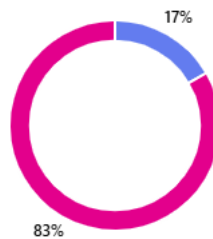


### 2. The committee has the right number of members.

Guiding questions to consider when answering:

- Is the workload manageable for the current number of members?
- Is there sufficient diversity in perspectives to allow for balanced decision-making?
- Do you feel the group size enables effective discussion and collaboration?

Strongly agree	1
Agree	5
Disagree	0
Strongly disagree	0

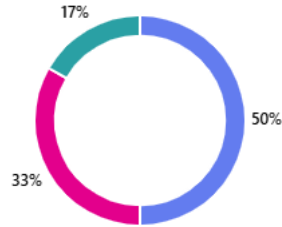


3. The committee has members with the skills and expertise that are needed by the committee.

Guiding questions to consider when answering:

- Are you confident you have the necessary skills to fulfill your responsibilities?
- Do you have expertise relevant to its mandate?
- Are there gaps in your skills or knowledge that hinder effectiveness?

● Strongly agree	3
● Agree	2
● Disagree	1
● Strongly disagree	0



4. Comments

2 Responses

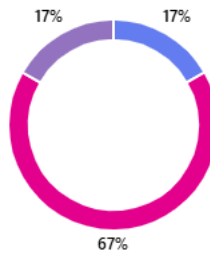
Latest Responses ...

5. The committee is receiving the support from administration that it requires.

Guiding questions to consider when answering:

- Are staff and management providing information that is timely and relevant to the terms of reference?
- Does the committee have access to necessary resources (e.g., data, reports) to fulfill its mandate?
- Are management responses and support aligned with the committee's needs to fulfill its mandate?

● Strongly agree	1
● Agree	4
● Disagree	0
● Strongly disagree	1

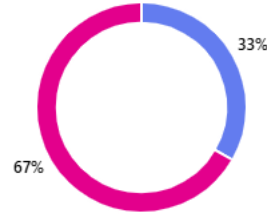


### 6. The committee meets the right number of times over the year.

Guiding questions to consider when answering:

- Is the meeting schedule sufficient to complete all tasks and responsibilities?
- Do members feel the meeting frequency allows for meaningful progress?
- Are meetings spaced appropriately to avoid overwhelming schedules?

Strongly agree	2
Agree	4
Disagree	0
Strongly disagree	0



### 7. Comments

1  
Responses

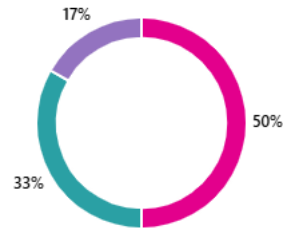
Latest Responses  
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### 8. The committee is working effectively.

Guiding questions to consider when answering:

- Was important information regularly communicated to the Board for action?
- Does the committee work collaboratively toward its goals?
- Is work of the committee always closely aligned with the committee's mandate and terms of reference?

Strongly agree	0
Agree	3
Disagree	2
Strongly disagree	1

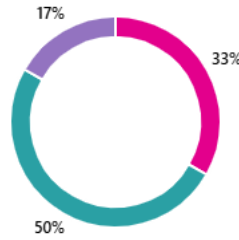


9. The committee is performing its annual work plan.

Guiding questions to consider when answering:

- Did the committee develop an annual work plan this fall (2024)?
- Are the items on the workplan directly aligned with the committee's mandate to advise the Board according to the terms of reference?
- Have adjustments been made as needed to achieve planned outcomes?

● Strongly agree	0
● Agree	2
● Disagree	3
● Strongly disagree	1

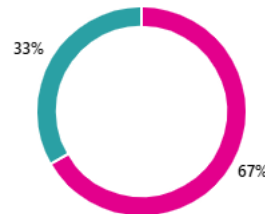


10. The committee is effectively performing its role in the role in the following areas:

Guiding questions to consider when answering:

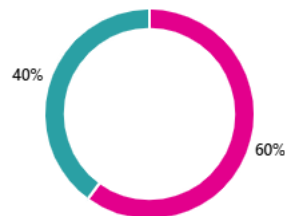
- Are recommendations made?
- Are recommendations implemented?

● Strongly agree	0
● Agree	4
● Disagree	2
● Strongly disagree	0



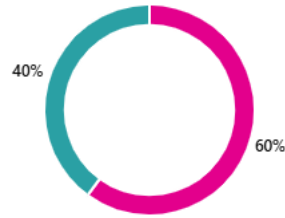
11. The committee engaged with the public on its work. (TVPIC/SEAC/PAPA/PASSA/PWC)

● Strongly agree	0
● Agree	3
● Disagree	2
● Strongly disagree	0



12. **The committee focused on governance/oversight of the implementation of the Multi-Year Strategic Plan (PWC, Bylaw, PASSA, PAPA, FNAC, ITF)**

Strongly agree	0
Agree	3
Disagree	2
Strongly disagree	0



13. Comments

2  
Responses

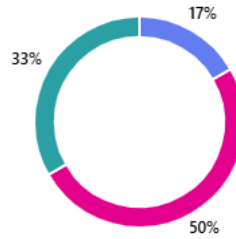
Latest Responses  
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14. **Meeting agendas and materials are relevant and received in advance.**

Guiding questions to consider when answering:

- Do the members receive agendas and meeting materials with items that that are directly related to the committee mandate?
- Are meetings well-structured and organized with the most important matters being addressed first on the agenda?

Strongly agree	1
Agree	3
Disagree	2
Strongly disagree	0



15. **The meeting stays on track.**

Guiding questions to consider when answering:

- Is time managed effectively during meetings?
- Are discussions focused and relevant to the agenda?
- Are distractions or inappropriate comments handled constructively?
- Were your contributions welcomed and respected?

● Strongly agree	1
● Agree	4
● Disagree	0
● Strongly disagree	1



16. **The report of the committee's work to the board is fair.**

Guiding questions to consider when answering:

- Are reports to the board comprehensive and unbiased?
- Are the committee's work and progress clearly reported to the board.

● Strongly agree	0
● Agree	2
● Disagree	2
● Strongly disagree	0



17. Comments

1 Responses

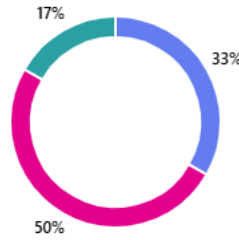
Latest Responses ...

18. Overall, I am satisfied with my contributions to the committee.

Guiding questions to consider when answering:

- Did you prepare in advance for all meetings?
- Did you actively contribute to discussions and decisions?
- Was your input relevant and meaningful to the matters before the committee?
- Did you protect the interests, image, and credibility of the board in your conduct?

● Strongly agree	2
● Agree	3
● Disagree	1
● Strongly disagree	0

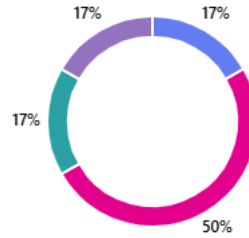


19. Overall, I am satisfied with the committee’s contribution to the board.

Guiding questions to consider when answering:

- Do you believe the committee provided valuable recommendations and outcomes to the Board this past year?
- Did the committee’s actions help the board work toward its goals?

● Strongly agree	1
● Agree	3
● Disagree	1
● Strongly disagree	1



20. Comments

1 Responses

Latest Responses ...



Email	The committee has a clear terms of reference. Guiding questions to consider when answering: Are the roles and responsibilities of the committee clearly defined and documented? Do you understand it	The committee has the right number of members. Guiding questions to consider when answering: Is the workload manageable for the current number of members? Is there sufficient diversity in perspectives	The committee has members with the skills and expertise that are needed by the committee. Guiding questions to consider when answering: Are you confident you have the necessary skills to fulfill yo	Comments	The committee is receiving the support from administration that it requires. Guiding questions to consider when answering: Are staff and management providing information that is timely and relevant	The committee meets the right number of times over the year. Guiding questions to consider when answering: Is the meeting schedule sufficient to complete all tasks and responsibilities? Do member	Comments1	The committee is working effectively. Guiding questions to consider when answering: Was important information regularly communicated to the Board for action? Does the committee work collaboratively	The committee is performing its annual work plan. Guiding questions to consider when answering: Did the committee develop an annual work plan this fall (2024)? Are the items on the workplan direc	The committee is effectively performing its role in the following areas: Guiding questions to consider when answering: Are recommendations made? Are recommendations implemented?	The committee engaged with the public on its work. (TVPIC/SEAC/PAPA/PASSA/PWV)	The committee focused on governance/oversight of the implementation of the Multi-Year Strategic Plan (PWC, Bylaw, PASSA, PAPA, FNAC, IT)	Comments2	Meeting agendas and materials are relevant and received in advance. Guiding questions to consider when answering: Do the members receive agendas and meeting materials with items that that are direct	The meeting stays on track. Guiding questions to consider when answering: Is time managed effectively during meetings? Are discussions focused and relevant to the agenda? Are distractions or inappr	The report of the committee's work to the board is fair. Guiding questions to consider when answering: Are reports to the board comprehensive and unbiased? Are the committee's work and progress cl	Comments3	Overall, I am satisfied with my contributions to the committee. Guiding questions to consider when answering: Did you prepare in advance for all meetings? Did you actively contribute to discussions a	Overall, I am satisfied with the committee's contribution to the board. Guiding questions to consider when answering: Do you believe the committee provided valuable recommendations and outcomes to t	Comments4
anonymous	Disagree	Agree	Agree	The committee has a clear terms of reference- still not too sure what my role is since haven't done much thus far. Maybe the orientation will help.	Agree	Agree		Agree	Disagree	Agree	Agree	Agree		Agree	Agree	Agree		Agree	Agree	
anonymous	Strongly agree	Agree	Strongly agree		Agree	Strongly agree		Agree	Disagree	Disagree	Disagree	Disagree		Disagree	Agree	Disagree		Strongly agree	Disagree	
anonymous	Agree	Agree	Agree	n/a	Agree	Agree	n/a	Disagree	Agree	Agree	Agree	Agree		Agree	Agree		n/a	Agree	Agree	n/a
anonymous	Disagree	Agree	Disagree		Strongly disagree	Agree		Strongly disagree	Strongly disagree	Disagree	Disagree	Disagree		Disagree	Strongly disagree	Disagree		Agree	Strongly disagree	
anonymous	Strongly disagree	Strongly agree	Strongly agree		Agree	Agree		Disagree	Disagree	Agree				Strongly agree	Agree			Disagree	Agree	
anonymous	Agree	Agree	Strongly agree		Strongly agree	Strongly agree		Agree	Agree	Agree	Agree	Agree		Agree	Strongly agree	Agree		Strongly agree	Strongly agree	